

**MINUTES OF THE MEETING OF EXECUTIVE COUNCIL**

The 20<sup>th</sup> meeting of the Executive Council of Swami Vivekanand Subharti University was held on 13.06.2016 (Monday) at 02:30 PM in the Conference Room of Vice-Chancellor's office. The followings were present:

1.	Dr. N.K. Ahuja	:	Chairman
2.	Dr. V.K. Bhatnagar	:	Member
3.	Er. Ambrish Kumar Kaushik	:	Trust Nominee
4.	Dr. Ram Kumar Gupta	:	Trust Nominee
5.	Dr. Deshraj Singh	:	Trust Nominee
6.	Dr. Rita Bakshi	:	Member
7.	Dr. A.K. Asthana	:	Member
8.	Dr. D.K. Kaushik	:	Member
9.	Capt.(Mrs.) Geeta Parwanda	:	Member
10.	Dr. Jayant Shekhar	:	Member
11.	Mr. Rajesh Kumar Mishra	:	Special Invitee
12.	Dr. Pooja Gupta	:	Member
13.	Mr. Faizi Muzaffar	:	Member
14.	Mr. P.K. Garg	:	Secretary

The following members could not attend the meeting due to their preoccupations:

1. Dr. V.B. Sahai, Trust Nominee
2. Dr. T.R. Sirohi, Trust Nominee
3. Dr. Nikhil Srivastava, Member

Agenda No.1: Confirmation of the minutes of last meeting held on 03.02.2016.

Resolution: The minutes of the meeting held on 03.02.2016 were confirmed.

Agenda No.2: The present Action Taking Report (ATR) of the last meeting.

Resolution: It was resolved and no further action is to be taken.

Agenda No.3: To consider approval of the minutes of meeting of Finance Committee held on 02.04.2016.

Resolution: It was resolved to approve the minutes of meeting of Finance Committee held on 02.04.2016.

Agenda No.4: To consider approval of the minutes of meeting of Academic Council held on 30.05.2016.

Resolution: It was resolved to approve the minutes of meeting of Academic Council held on 30.05.2016 except for agenda Point No.18 wherein Notice No.U-46/SVSU/2016/647 dated 05.02.2016 was ratified.

The members of the Executive Council suggested that the above said notification needs amendment as follows:

1. Where guidelines by the concerned regulatory bodies are not notified, the Internal Assessment for each subject will be of 30 marks wherein 20 marks are allocated for sessional examination and 10 marks for attendance in each theory and practical subject.

2. The following criteria will be applicable for a student to be eligible for appearing in University examination:
  - a) No dues pending certificate by appropriate authority.
  - b) Requisite minimum attendance.
  - c) Appearing in requisite sessional examination (Theory & Practical) is mandatory.
  - d) Basic of awarding attendance marks will be as follows:

85% or more attendance	:	10 Marks
80% or more but less than 85% attendance	:	9 Marks
75% or more but less than 80% attendance	:	8 Marks
70% or more but less than 75% attendance	:	7 Marks
65% or more but less than 70% attendance	:	5 Marks
60% or more but less than 65% attendance	:	3 Marks
51% or more but less than 60% attendance	:	2 Marks
50% attendance	:	1 Marks
Less than 50% attendance	:	0 Marks

Note: If Head of Department/Institution finds attendance of a student below the requisite percentage in any subject, he/she may arrange additional classes any time before University examination so as student completes his/her attendance to the requisite level to be eligible for appearing in University examination.

Agenda No.5: To ratify the Student Grievance Committee and appointment of Prof.(Dr.) Ravindra Kumar as Ombudsman as notified vide Office Order No.U-91/SVSU/2016/1022 dated 05.03.2016.

Resolution: It was resolved to appoint Prof. (Dr.) Ravindra Kumar as Ombudsman as notified vide Office Order No.U-91/SVSU/2016/1022 dated 05.03.2016.

Agenda No.6: To consider amendments in the First Statutes of the Swami Vivekanand Subharti University.

The Registrar pointed out that the First Statutes of the University was prepared at the time of starting of the University in September 2008. Since then it was realized that changes in some of the clauses of the Statutes are needed. Hence, all such amendments have now been incorporated in the Statutes and placed before the member of Executive Council for consideration.

Resolution: The matter was discussed in details and it was resolved unanimously to make amendments in the First Statutes of the Swami Vivekanand Subharti University as mentioned above.

Agenda No.7: To consider sponsoring Gold Medal to overall topper Post Graduate Student of MD Microbiology.

Dr. A.K. Asthana, Principal-SMC informed that Dr. Usha Baveja is one of senior most Microbiologists. Therefore, the University may agree to institute Gold Medal to overall topper of MD Microbiology in her name.

Resolution: It was resolved to sponsor Gold Medal to overall topper Post Graduate Student of MD Microbiology in the name of Dr. Usha Baveja.

- Agenda No.8: To consider to award the degree to Mr.Neeraj, Management Ph.D. scholar of Faculty of Management & Commerce as approved by the external examiner.
- It was informed that Mr.Neeraj has already submitted his thesis, published required papers and viva-voce has been done successful. Therefore, he should be awarded Ph.D. degree.
- Resolution: It was resolved to award the degree to Mr.Neeraj, Management Ph.D. scholar of Faculty of Management & Commerce.
- Agenda No.9: To ratify Ordinance No. I (2) amended meant for “Determination of the Seniority of Principals”.
- The members of the Executive Committee have no objection and agreed to ratify the same.
- Resolution: It was ratified to amend Ordinance No. I (2) meant for “Determination of the Seniority of Principals”.
- Agenda No.10: To ratify Ordinance No.III (2) amended meant for “Determination of the Seniority of Teachers”.
- The members of the Executive Committee have no objection and agreed to ratify the same.
- Resolution: It was ratified to amend Ordinance No.III (2) meant for “Determination of the Seniority of Teachers”.
- Agenda No.11: To ratify the following MoUs with SVSU:
- i) University of Florida, USA
  - ii) Chiefly Business School, Australia.
  - iii) Beret Media (P) Ltd. Meerut.
  - iv) Person Education Services (P) Ltd., Bangalore
  - v) Indian Institute of Logistics Society, Chennai
  - vi) Dhammachai International Research Institute under the law of Australia and New Zealand.
  - vii) University Simon Kimbangu
  - viii) Cincinnati University College of Medicine, USA.
  - ix) Australian Migration Institute Pvt.Ltd., Australia
- It was informed that there are certain MOUs which have never been put up and accepted in Executive Council. Therefore, the above MOUs are for ratification of Executive Council.
- Resolution: It is resolved that the above MOUs are ratified.
- Agenda No.12: To consider proposal of Admission Committee regarding different fee for SNET qualified candidates in comparison to those candidates who either did not opt for SNET or could not qualify.
- The members suggested that those students who qualify S-NET examination should have lower fee than those who do not qualify or do not appear in the examination. The fee as suggested by Finance Committee for both the categories is acceptable.

- Resolution: It was resolved that the University will have 50% management quota in the following courses for those students who do not wish to appear in S-NET (University Entrance Examination) or do not qualify the S-NET examination: CTS (B.Tech.) lateral entry Oil & Petroleum, CS/IT/EC/EEE/Food Tech./ME and Civil
- CTS (Polytechnic) Lateral Entry all streams
  - B.Sc. Nursing, GNM and ANM
  - Diploma in MLT (DMLT), Diploma in X-Ray, Diploma in OT, B.Pharm and D.Pharm
- Agenda No. 13: To amend Ordinance No. VI (4) for Constitution of Research and Extension Committee in accordance to the UGC guidelines.
- Resolution: All members present in the house agreed to amend Ordinance No. VI (4) for Constitution of Research and Extension Committee in accordance to the UGC guidelines.
- Agenda No. 14: To consider amendment in Ordinance No. VII (7) for Protection of Women against Sexual Harassment at Workplace in accordance to MHRD notification dated 02.05.2016.
- Resolution: The members present in the meeting unanimously agreed to adopt the MHRD notification dated 02.05.2016 passed through Gazette in total.
- Agenda No. 15: To consider the Service Rules for employees of the University.
- Resolution: It is resolved to approve the Service Rules of employees of the University. It was advised that these should be uploaded on University Website.
- Agenda No.16: To ratify the rules for facilities to be provided to Hostel Wardens notified on 30.03.2016.
- Resolution: It was resolved to implement the rules of facilities provided to Hostel Wardens notified on 30.03.2016.
- Agenda No.17: Adoption of village and Unmukt Bharat has joined us.  
Swami Vivekanand Subharti University has adopted village Doongarwali where the volunteers of Swami Vivekanand Subharti University and Unmukt Bharat, which is a non-political social organization, will work together for this noble cause.  
Dr. A.K. Asthana, Principal-SMC informed that we have already been doing the work in the field of health for society. We already have Health Centres in Khajoori, Mehalwala, Multannagar, Sarawani and Lohiya villages also. Our mobile vans also go to the nearby villages/towns like Mawana, Sardhana, Rohta and Hapur routes to bring the patients.
- Resolution: It was resolved to adopt village Doongarwali where the volunteers of Swami Vivekanand Subharti University and Unmukt Bharat will work together.

**Any other point with the permission of the Chair**

Agenda No.18: To ratify Plagiarism Policy as per University Notification No. SVSU/ Addl. Reg./2016/x-90(b), proposed by Academic Council held on 30/05/2016 vide agenda no. 19.

Resolution: University "Plagiarism Policy" as per University Notification No. SVSU/ Addl. Reg./2016/x-90 (b) has been ratified.

Agenda No.19: To ratify the amendment in "Admission Policy" as per University Notification No.U-489/SVSU/2016/741 dated 12-06-2016, approved by academic Council held on 11/01/2016 vide Agenda No. 21.

Resolution: It was ratified the amendment in "Admission Policy" as per University Notification U-489/SVSU/2016/741 dated 12-06-2016.

Agenda No. 20: To approve IT Modules, under University's digitalization scheme by including Employee Management System (EMS) from January 2016 and Attendance Management from March 2016.

Resolution: It was approved.

Agenda No. 21: To approve International Student Admission Policy circulated vide U-87/SVSU/2016/1197 dated 11/04/2016, approved by Academic Council held on 30/05/2016 vide Agenda No. 30

Resolution: Executive Council approves International Student Admission Policy.

Agenda No. 22: To approve University's Code of Ethics for Research circulated vide U-754/SVSU/2016/1585 dated 16/04/2016.

Resolution: Executive Council approves University's Code of Ethics for Research.

The meeting was ended with a vote of thanks to the Chair.

  
**Chairman**

  
**Secretary**