

FACULTY OF ARTS AND SOCIAL SCIENCE



**SWAMI VIVEKANAND SUBHARTI UNIVERSITY
MEERUT 250005 (U.P.) INDIA**

ORDINANCE NO. V (13A)
BACHELOR OF LIBRARY &
INFORMATION SCIENCE
(BLIS) COURSES

Ordinance No. V (13A)

Ordinance Relating to Bachelor of Library & Information Science (BLIS) Courses

Chapter-1

1. This ordinance may be called the "Ordinance relating to Bachelor of Library & Information Science (BLIS) Course".
2. It shall come into force from immediate effect.
3. This supersedes the previous Ordinance relating to Bachelor of Library & Information Science (BLIS) Course [V-(13A)]

Chapter-2

Eligibility for Admission

4. The minimum educational qualification for admission in BLIS Course is graduation from a recognized university.

Chapter-3

Teaching Course

5. The course is of one year duration divided into two semesters.
6. The academic calendar shall be as follows:

I Semester	<u>Session-1st Aug to 15th Dec.</u>
	<u>Exam. -16th to 31st Dec.</u>
II Semester	<u>Session-1st January to 31st May.</u>
	<u>Exam. -1st to 15th June.</u>

7. The course structure shall be as given below.

Maximum Marks

First Semester

1.	Library & Society	100
2.	Library Management	100
3.	Library Classification (Theory)	100
4.	Information Science	100
5.	Library Classification (Practical)	100

Second Semester

6.	Library Cataloguing (Theory)	100
7.	Reference Service	100
8.	Application of IT in Libraries	100
9.	Library Cataloguing (Practical)	100
10.	Practical Record	
	A. Application of IT in Libraries (Practical)	50
	B. Report of Library Internship & Visit / Tour	50

Total Marks 1000

8. Every student shall have to undergo an internship programme at a library (selected by the Department) for a period of one month immediately after the second semester examination. Successful completion of the programme is a must for getting the degree. The report of the internship shall form a part of the practical record constituting the tenth paper in the second semester.

Chapter – 4 **Attendance**

9. The students are expected to attend all the classes and should not have less than 75 % attendance in theory as well as in practical classes, wherever held, to become eligible to appear for the university examination. Short fall in attendance can, however be condoned in deserving cases to the extent of 10% by the Principal. If the short fall is more than 10% but not more than 15%, the Principal may recommend deserving cases to the Vice Chancellor for condonation. The order of the Vice Chancellor in this regard shall be final.

Chapter – 5 **Examination**

10. The examination in each semester shall be conducted in two parts:

A. Internal assessment will be of **30 marks** as under:-

- a. Midterm written test / practical including in-between snap tests if any, shall carry **20 marks** independently in each subject.
- b. A maximum of **10 marks** in each subject shall be awarded for attending classes (theory / practical) as per the following norms:

85% or more attendance	-	10 Marks
80% or more but less than 85% attendance	-	9 Marks
75% or more but less than 80% attendance	-	8 Marks
70% or more but less than 75% attendance	-	7 Marks
65% or more but less than 70% attendance	-	5 Marks
60% or more but less than 65% attendance	-	3 Marks
51% or more but less than 60% attendance	-	2 Marks
50% attendance	-	1 Mark
Less than 50% attendance	-	0 Mark

B. University Examination carrying 70 marks.

11. The entire course has to be completed within a maximum of three years from the date of original admission in the course.

Chapter – 6 **Paper setting, Evaluation & Results**

12. The work of setting the End semester examination papers, conduct of the End semester and Annual examinations, Evaluation and declaration of results shall be as per the laid down Examination policies / latest University Notifications.

Chapter – 7 **Power to Modify**

13. In the event of any emergent situation, if any deviation is considered necessary, the Vice Chancellor is authorised to modify the ordinance. Subject to subsequent ratification by the Executive Council.

ORDINANCE NO. V (35A)
MASTER OF LIBRARY &
INFORMATION
SCIENCE (MLIS) COURSE

Ordinance No. V (35 A)

Ordinance Relating to “Master of Library & Information Science Course (MLIS)”

Chapter-1 General

6. This Ordinance may be called the “Ordinance relating to Master of Library & Information Science (MLIS) Course”.
7. It shall come into force with immediate effect.
8. This supersedes the previous Ordinance relating to Master of Library & Information Science (MLIS) Course [V-(3A)].

Chapter-2 Eligibility for Admission

9. (i) The minimum eligibility qualification for admission to MLIS Course is BLIS (with minimum 50% marks) from a recognized university.
(ii) There shall be relaxation of 5% marks for SC/ST categories candidates).

Chapter-3 Teaching Programme

10. The academic calendar year shall be as follows:

I Semester	<u>Session-1st July to 30th Nov.</u>
	<u>Exam. -1st to 15th Dec.</u>
II Semester	<u>Session-1st January to 31st May.</u>
	<u>Exam. -1st to 15th June.</u>
11. The MLIS Course is of one year duration divided into two semesters.
12. The course structure shall be as given below:

		Maximum Marks
SEMESTER – I		
Paper I:	Knowledge, Information and Communication	100
Paper II:	Knowledge Organization	100
Paper III:	Research Methodology & Statistical Analysis	100
Paper IV:	Classification & Cataloguing (Practical)	100
SEMESTER – II		
Paper V:	Information Storage & Retrieval	100
Paper VI:	Academic Library System	100
Paper VII:	Information Technology (IT) (Theory)	100
Paper VIII:	Information Technology (IT) (Practical)	100
Paper IX:	Assignments & Record	100
	(A) Dissertation	75 }
	(B) Library Tour	25 }
Total		900

8. Every student shall have to write a dissertation under the supervision of a faculty member on a topic selected with the approval of the head. The submission of the dissertation will be followed by a viva-voce, which will carry 25 marks. The dissertation shall be evaluated by the supervisor and will carry 50 marks.
9. It will be compulsory for every student to undertake the library tour so as to get an exposure to the functioning of different types of libraries and to study their organization, management, and infrastructure etc. The student shall prepare and submit a report on the visit to the libraries bringing out the salient features of the libraries visited along with critical comments thereon.

Chapter-4 Attendance

10. The students are expected to attend all the classes and should not have less than 75 % attendance in theory as well as in practical classes, wherever held, to become eligible to appear for the university examination. Short fall in attendance can, however be condoned in deserving cases to the extent of 10% by the Principal. If the short fall is more than 10% but not more than 15%, the Principal may recommend deserving cases to the Vice Chancellor for condonation. The order of the Vice Chancellor in this regard shall be final.

Chapter-5 Examination

11. The examination in each semester shall be conducted in two parts:

B. Internal assessment will be of **30 marks** as under:-

- c. Midterm written test / practical including in-between snap tests if any, shall carry **20 marks** independently in each subject.
- d. A maximum of **10 marks** in each subject shall be awarded for attending classes (theory / practical) as per the following norms:

85% or more attendance	-	10 Marks
80% or more but less than 85% attendance	-	9 Marks
75% or more but less than 80% attendance	-	8 Marks
70% or more but less than 75% attendance	-	7 Marks
65% or more but less than 70% attendance	-	5 Marks
60% or more but less than 65% attendance	-	3 Marks
51% or more but less than 60% attendance	-	2 Marks
50% attendance	-	1 Mark
Less than 50% attendance	-	0 Mark

C. University Examination carrying 70 marks.

12. The entire course has to be completed within a maximum of three years from the date of original admission in the course.

Chapter-6
Paper setting, Evaluation & Results

13. The work of setting the End semester examination papers, conduct of the End semester and Annual examinations, Evaluation and declaration of results shall be as per the laid down Examination policies / latest University Notifications.

Chapter – 7
Power to Modify

14. In the event of any emergent situation, if any deviation is considered necessary, the Vice Chancellor is authorised to modify the Ordinance. Subject to subsequent ratification by the Executive Council.

ORDINANCE NO. V (56A)
MASTER OF SCIENCE IN
HOME SCIENCE-FOOD & NUTRITION
M.SC. HOME SCIENCE (F&N)

ORDINANCE No. - V (56A)

ORDINANCE RELATING TO MASTER OF SCIENCE IN HOME SCIENCE

- FOOD & NUTRITION M.Sc. Home Science (F&N)

Chapter -1

General

1. This ordinance may be called the “Ordinance Relating to Master of Science (M.Sc.) in Home Science (Food & Nutrition).
2. It shall come into force with immediate effect.

Chapter-2

Eligibility for Admission

3. (i) An applicant must hold the degree of B.Sc. (Home Science) or B.Sc. Home Science (Clinical Nutrition & Dietetic) or equivalent from a recognized University with minimum 40% marks.
(ii) There shall be relaxation of 5% marks for SC/ST categories candidates.

Chapter -3

Teaching Course

4. The course shall be of two year duration consisting of four semesters.
5. The academic calendar shall be as follows

I & III Semester	Session	-	1 st August 15 th December
	Exam	-	16 th December to 30 th December
II & IV	Session	-	1 st January to 31 st May
	Exam	-	1 st June to 15 th June

6. The distribution of marks will be as under.

Ist Semester

Subject	Theory			Practical			Grand Total
	Internal Assessment	Paper	Total	Internal Assessment	Practical	Total	
Human Physiology	30	70	100	20	30	50	150
Food Processing & Quality Control	30	70	100	20	30	50	150
Food Preservation & Safety	30	70	100	-	-	-	100
Nutrition Through Life Cycle	30	70	100	20	30	50	150
Community Nutrition	30	70	100	20	30	50	150
Total	150	350	500	80	120	200	700

IInd Semester

Subject	Theory			Practical			Grand Total
	Internal Assessment	Paper	Total	Internal Assessment	Practical	Total	
Advanced Food Science	30	70	100	20	30	50	150
Clinical & Therapeutic Nutrition	30	70	100	20	30	50	150
Food Chemistry	30	70	100	-	-	-	100
Food Service & Institutional Mgt.	30	70	100	20	30	50	150
Advanced Biochemistry	30	70	100	20	30	50	150
Total	150	350	500	80	120	200	700

IIIrd Semester

Subject	Theory			Practical			Grand Total
	Internal Assessment	Paper	Total	Internal Assessment	Practical	Total	
Advanced Food Microbiology	30	70	100	20	30	50	150
Research Methodology & Statistics	30	70	100	-	-	-	100
Entrepreneurship Development	30	70	100	20	30	50	150
Patient Counseling Techniques	30	70	100	20	30	50	150
Health & Fitness	30	70	100	20	30	50	150
Total	150	350	500	40	60	200	700

IVth Semester

Subject			
	Internal Evaluation	External Evaluation	Total
Dissertation or Hospital / Industrial internship & report presentation	500	200	700

6a **Dissertation (duration 06 months)**

Dissertation is a document submitted in support of candidature for an academic degree presenting the research done and findings.

6b **Specific Objectives:**

The dissertation writing and presentation will enable the students to

1. Consider the importance of developing own study skills.
2. Understand the research process.
3. Learn a topic in depth.
4. Learn to work & think independently.
5. Produce an effective dissertation.

7a **Internship duration: 06 months.**

Internship is a phase of training wherein a post-graduate student is expected to conduct actual practice of Dietary services and acquire skills under the supervision of a competent faculty member so that he/she may become capable of working independently.

7b **Specific Objectives of Internship:** At the end of internship the post graduate shall be able to:

- (i). Understand the function of dietary services of a hospital.
- (ii). Outline the planning requirements of such services
- (iii). Explain its organization and management.

- (iv). Identify various management issues.
- (v). Prepare Dietary plans and understand counseling of various diseases.

7c **Assessment of Internship:**

The student shall maintain the record of work, which is to be verified and certified by the Dietitian under whom he/she works.

The student shall be evaluated on the basis of the following –

- I. Monthly report & presentations
- II. Proficiency of knowledge required for Dietary Services.
- III. Competency in skills required to manage Dietary services.
- IV. Inclination to undertake responsibility, punctuality, involvement in Dietary Services, and in procedures, follow up of reports
- V. Capacity to work as a team (behavior with colleagues including the Nursing staff and other medical and paramedical staff).

Chapter-4
Attendance

- 8. The students are expected to attend all the classes and should not have less than 80% attendance in theory as well as in practical classes, wherever held, to become eligible to appear for the university examination. Short fall in attendance can however be condoned in deserving cases to the extent of 10% by the Principal. If the short fall is more than 10% but not more than 15% the Principal may recommend deserving cases to the Vice-Chancellor for condonation. The order of the Vice-Chancellor in this regard shall be final.

Chapter-5
Examination

- 9. The examination in each semester shall be conducted in two parts:

D. Internal assessment will be of **30 marks** as under:-

- e. Midterm written test / practical including in-between snap tests if any, shall carry **20 marks** independently in each subject.
- f. A maximum of **10 marks** in each subject shall be awarded for attending classes (theory / practical) as per the following norms:

85% or more attendance	-	10 Marks
80% or more but less than 85% attendance	-	9 Marks
75% or more but less than 80% attendance	-	8 Marks
70% or more but less than 75% attendance	-	7 Marks
65% or more but less than 70% attendance	-	5 Marks
60% or more but less than 65% attendance	-	3 Marks
51% or more but less than 60% attendance	-	2 Marks
50% attendance	-	1 Mark
Less than 50% attendance	-	0 Mark

B. University Examination carrying 70 marks.

- 11. The entire course has to be completed within a maximum of five years from the date of original admission in the course.

Chapter-6
Paper setting, Evaluation & Results

12. The work of setting the End semester examination papers, conduct of the End semester and Annual examinations, Evaluation and declaration of results shall be as per the laid down Examination policies / latest University Notifications.

Chapter – 7
Power to Modify

13. In the event of any emergent situation, if any deviation is considered necessary, the Vice Chancellor is authorised to modify the Ordinance. Subject to subsequent ratification by the Executive Council.

M.Sc. (HOME SCIENCE) FOOD & NUTRITION

OBJECTIVES

The main objectives of the programme are:

- To provide comprehensive and essential practical guidance on all aspects of nutrition and dietetics.
- To impart knowledge and develop capacities of the students in the areas of Food Science and Human Nutrition, Food Quality and Safety, Food Product Development and Food Processing.
- To develop students to become professionals in Food & Nutrition and related areas who can work effectively and efficiently in academics, research, food industry, training, extension and community service.
- To develop capacities and abilities and enable the students to pursue higher education and research in Food Science, Nutrition & Food Processing.
- To develop entrepreneurship skills.
- To impart necessary expertise to enable students to function as dietitians and diet counselors.

LEARNING OUTCOMES

On completion of M.Sc. in Food & Nutrition programme, a student will:

- have a thorough understanding on the nutrition and dietetics.
- be equipped with the knowledge and skill necessary for successful career in different fields of nutrition.
- have the skills necessary for engaging in and interpreting nutrition research.
- be able to identify and assess nutritional problems in the country and to determine their underlying causes and preventive and corrective measures.
- be able to work independently or can start enterprise related to Food & Nutrition.

ORDINANCE NO. V (67A)
BACHELOR OF SCIENCE IN
HOME SCIENCE
(B.Sc. HOME SCIENCE) COURSE

ORDINANCE – V (67A)

ORDINANCE RELATING TO BACHELOR OF SCIENCE in HOME SCIENCE (B.Sc. HOME SCIENCE) COURSE

Chapter -1 **General**

1. This ordinance may be called the “Ordinance Relating to Bachelor of Science in Home Science. (B.Sc. Home Science)
2. It shall come into force with immediate effect.

Chapter-2 **Eligibility for Admission**

3. For admission to B.Sc. Home Science, the minimum qualification shall be 10+2 Science or 10+2 in Art/Commerce with Home Science as one subject from a recognized board.

Chapter-4 **Teaching Courses**

4. The B.Sc. Home Science course shall of three years duration consisting of six semesters.
5. The academic calendar shall be as follows: -

I, III & V Semester	Session	-	1 st August to 15 th December
	Exam	-	16 th December to 30 th December
II, IV & VI	Session	-	1 st January to 31 st May
	Exam	-	1 st June to 15 th June

6. The Distribution of marks will be as under: -

First Year (Ist Semester)

Subject's Name	Theory			Practical			Grand Total
	Internal Assessment	Paper	Total	Internal Assessment	Practical	Total	
Computer Basics	15	35	50	20	30	50	100
English Language and Communication Skills	15	35	50	-	-	-	50
Introduction to Home Science	15	35	50	20	30	50	100
Applied Physics	15	35	50	20	30	50	100
Applied Chemistry	15	35	50	20	30	50	100
Human Physiology	15	35	50	-	-	-	50
Total			300			200	500

First Year (IInd Semester)

Subject	Theory			Practical			Grand Total
	Internal Assessment	Paper	Total	Internal Assessment	Practical	Total	
Introduction to Resource Management	15	35	50	-	-	-	50
Principles of Human Nutrition	15	35	50	20	30	50	100
Fundamentals of Human Development	15	35	50	-	-	-	50
Extension Education Principles & Techniques	15	35	50	20	30	50	100
Textile Fibers and Fabric Construction	15	35	50	20	30	50	100
Food Microbiology	15	35	50	20	30	50	100
Total			300			200	500

Second Year (IIIrd Semester)

Subject	Theory			Practical			Grand Total
	Internal Assessment	Paper	Total	Internal Assessment	Practical	Total	
Food Processing & Storage	15	35	50	20	30	50	100
Communication & Instructional Technology	15	35	50	20	30	50	100
Fundamentals of Clothing Construction	15	35	50	20	30	50	100
Housing & Space Management	15	35	50	20	30	50	100
Life Span Development	15	35	50	-	-	-	50
Sanitation and Hygiene	15	35	50	-	-	-	50
Total			300			200	500

Second Year (IVth Semester)

Subject	Theory			Practical			Grand Total
	Internal Assessment	Paper	Total	Internal Assessment	Practical	Total	
Nutrition Education	15	35	50	20	30	50	100
Textile Science & Care	15	35	50	20	30	50	100
Marriage & Family Dynamics	15	35	50	-	-	-	50
Extension Education in Home Science & Rural Development	15	35	50	20	30	50	100
Family Economics	15	35	50	-	-	-	50
Nutritional Biochemistry - I	15	35	50	20	30	50	100
Total			300			200	500

Third Year (Vth Semester)

Subject	Theory			Practical			Grand Total
	Internal Assessment	Paper	Total	Internal Assessment	Practical	Total	
Family Clothing & historic	15	35	50	20	30	50	100

Textiles							
Meal Planning & Diet Therapy	15	35	50	20	30	50	100
Early Childhood Education & Management	15	35	50	-	-	-	50
Introduction to life Science	15	35	50	20	30	50	100
Family Finance & Consumer Studies	15	35	50	-	-	-	50
Community Nutrition	15	35	50	20	30	50	100
Total			300			100	500

Third Year (VIth Semester)

Subject	Theory			Practical			Grand Total
	Internal Assessment	Paper	Total	Internal Assessment	Practical	Total	
Nutritional Biochemistry - II	15	35	50	20	30	50	100
Interior Decoration	15	35	50	20	30	50	100
Extension Management	15	35	50	-	-	-	50
Care and Wellbeing Across the Life Span	15	35	50	-	-	-	50
Fashion-Design & Development	15	35	50	20	30	50	100
Entrepreneurship & Motivation	15	35	50	20	30	50	100
Total			300			200	500

Chapter-4 **Attendance**

7. The students are expected to attend all the classes and should not have less than 80% attendance in theory as well as in practical classes, wherever held, to become eligible to appear for the university examination. Short fall in attendance can however be condoned in deserving cases to the extent of 10% by the Principal. If the short fall is more than 10% but not more than 15% the Principal may recommend deserving cases to the Vice-Chancellor for condonation. The order of the Vice-Chancellor in this regard shall be final.

Chapter-5 **Examination**

8. The examination in each semester shall be conducted in two parts:

A. Internal assessment will be of **30 marks** as under:-

- a. Midterm written test / practical including in-between snap tests if any, shall carry **20 marks** independently in each subject.
- b. A maximum of **10 marks** in each subject shall be awarded for attending classes (theory / practical) as per the following norms:

85% or more attendance	-	10 Marks
80% or more but less than 85% attendance	-	9 Marks
75% or more but less than 80% attendance	-	8 Marks
70% or more but less than 75% attendance	-	7 Marks
65% or more but less than 70% attendance	-	5 Marks
60% or more but less than 65% attendance	-	3 Marks
51% or more but less than 60% attendance	-	2 Marks

50% attendance	-	1 Mark
Less than 50% attendance	-	0 Mark

B. University Examination carrying 70 marks.

9. The entire course has to be completed within a maximum of six years from the date of original admission in the course.

Chapter-6
Paper setting, Evaluation & Results

10. The work of setting the End semester examination papers, conduct of the End semester and Annual examinations, Evaluation and declaration of results shall be as per the laid down Examination policies / latest University Notifications.

Chapter – 7
Power to Modify

11. In the event of any emergent situation, if any deviation is considered necessary, the Vice Chancellor is authorised to modify the Ordinance. Subject to subsequent ratification by the Executive Council.

B.Sc. (HOME SCIENCE) PROGRAMME

Home Science has contributed a great deal towards national development by training students to take up leadership roles in extension and community outreach programs. As a discipline Home Science integrates the ingredients of the sciences, social sciences and technology to facilitate the study of and enhance the quality of human life. Its approach is therefore inherently interdisciplinary. The education process in Home Science underscores the importance of the individual's dynamic relationship with his/her family, community and society as a whole, as well as with the resources in the environment.

Years of national and international experience in the field has contributed to the wisdom that all the five windows of opportunity that Home Science offers be opened i.e. food and Nutrition, Human Development and Child Studies, Development of Communication and Extension, Apparel and Fabric Science. In this course, the students will learn the fundamental principles and foundations of all the five areas. They are expected to internalize the principle of Home Scientist, that is, to give back to the community from which they draw for sustainable development. This is a major contribution of Home Science in both developed and developing societies.

Objectives

- To understand the role of interdisciplinary sciences in the development and well-being of individuals, families and communities.
- To acquire professional and entrepreneurial skills for the economic empowerment of students in particular and community in general.
- To empower women and youth (rural & urban) with respect to knowledge and skills.
- To expose students to have pragmatic skills that reinforces life skills concepts and integrates them with activities to enhance learning.

- To develop professional skills in food, nutrition, textile, housing, product-making and human development.
- To sensitize and conduct need based research on emerging thrust areas related to food and nutrition.

Learning Outcomes

Home Science curriculum has the power to empower the students with all the necessary skills. Home Science would help students learn:

- to develop an understanding of the need for healthy and safe environment and skills to create and maintain the same .
- to develop and understanding to enhance their ability to take care of the nutritional needs of the family and of the society and ensures good food handling practices.
- to generate the basic knowledge and makes the student aware of the consumer rights and instill wide purchasing habits.
- helps to develop sensitivity towards the major psychological and health problems of the family and community.
- helps students explore the economic, social, legal and environment and ethical issues related to apparel and fabrics science.
- helps students to develop the capabilities to monitor and evaluate various innovative projects/ intervention programmes for children, adults and senior citizens thus making them eligible to work with various national and international organizations or to venture into one's own enterprise,.