



Subharti Medical College

Recognized by Govt. of India, Ministry of Health & Family Welfare, Govt. Letter No. U.12012/99/96-ME(P)
Website: medical.subharti.org, e-mail: medical@subharti.org, Ph.: 0121-3055000 (Extn: 2118), Telefax: 0121-2439127, 2439067
A constituent college of

SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)



Department of Physiology

Ref. No. Phy/059A

Date: -07.09.2023

NOTICE

All faculty members are requested to attend a meeting of board of studies with the following agenda.

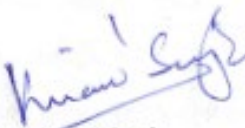
- Introduction of any new Value added course
- Any change in competencies as per the CBME guidelines for upcoming session.
- Discussion of ongoing research activities.
- Any other agenda, if any.

Date : 13.09.2023

Time : 12:30PM

Venue : Seminar room, Department of Physiology

Thanking you,


Dr. Kiran Singh
Head of the Department

Copy to: -

1. Principal, SMC, Meerut
2. Concerned faculty members



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Department of Physiology

Ref. No. Phy/23/065A

Date: -13.09.2023

Minutes of Meeting of Board of Studies held on 13.09.2023

A meeting of Board of Studies was held on 13.09.2023 at 12:30pm in seminar room of Department of Physiology. Following members attended the meeting.

1. Dr. Kiran Singh, Professor & Head
2. Dr. Archana Agarwal, Associate Professor
3. Dr. Khushboo Gupta, Assistant Professor
4. Dr. Sunaina Soni, Assistant Professor

Internal Cognate Member:-

Dr. Jaskiran Kaur, Professor & Head, Dept of Biochemistry, Subharti Medical College, Meerut

At the onset the Chairperson BOS welcomed all the members and thanked for sparing their time.

The following agendas were discussed during the meeting:

Agenda item No. 1:- To confirm the minutes of the previous Board of Studies meeting

Discussion: - Nil

Resolution: - The members confirmed the minutes of the previous Board of Studies meeting

Agenda item No. 2:- To report action taken on the minutes of previous Board of Studies

Discussion: - Nil

Resolution: - The members noted the action taken on the minutes of the previous Board of Studies meeting

Agenda item No. 3: - Introduction of any new Value added course

Discussion: - Nil

Resolution: -No value added course is being introduced for the academic session 2023-2024

Agenda item No – 4 Any change in competencies as per the CBME guidelines for upcoming session.

Discussion: -

- a) **Internal assessment marks-** As per 1st August 2023 CBME guidelines (No. U.14021/8/2023-UGMEB), Learners must secure at least 50% marks of the total marks (combined in theory and practical/clinical; not less than 40% marks in theory and practical separately) for internal assessment in order to be eligible for appearing for final University examination.
- b) **AETCOM** – Introduction of Module 1.2, 1.3, 1.4 under Physiology which are 1) demonstrate empathy in patient encounters, 2) demonstrate ability to communicate to patients in a patient, respectful, non-threatening, non-judgmental and empathetic manner.
- c) Discussion of 1st Prof. examination to be held in January 2024.

Resolution: -The changes in the CBME guidelines were discussed and will be implemented.

Agenda item No – 5 Discussion on ongoing research activities.

Discussion: -

- a) Discussion of external expert panel for the RDC of PhD Scholars.
- b) Discussion of the submission of PhD thesis and external expert panel for the Ph.D. thesis evaluation and Viva-voce examination.

Resolution: - External expert panel was decided by the members.

Agenda item No – 6 Any other agenda, if any.

Discussion: -Nil

Resolution: - Nil

Action to be taken by	All faculty members
Timeline to complete the assigned task	Within 1 month

Dr. Kiran Singh
Professor & Head



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The following faculty members were present to attend the board of meeting held on 13.09.2023

ATTENDANCE (BOARD OF STUDIES)

S.N.	Name of Faculty	Designation	Signature
1	Dr. Kiran Singh	Professor & Head	
2	Dr. Archana Agarwal	Associate Professor	
3	Dr. Khushboo Gupta	Assistant Professor	
4	Dr. Sunaina Soni	Assistant Professor	
5	Dr. Jaskiran Kaur Internal Cognate Member	Professor & Head Department of Biochemistry	

13/9/2023



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Department of Physiology

Ref. No. Phy/23/065A

Date: -13.09.2023

Action Taken Report (ATR)

ATR on minutes of meeting held on 14.02.2023 at 12:00 Noon in the Library, department of Physiology.

S.No.	Agenda Item	Decision	Outcome/Result
Agenda-1	Confirmation of previous MM	Confirmed	NA
Agenda-2	Programmes for weak students	Implementation is done as per the MOM dated 14 th February 2023	All members agreed to the decision
Agenda-3	Introduction any new Value added course	No value added course was Introduced for 2023-2024 session	All members agreed to the decision
Agenda-4	Minor revision in CBME curriculum in 1 st Phase	Implemented as per NMC Guideline	All members agreed to the decision
Agenda-5	Implementation of Elective Module for MBBS 2019.	Implemented as per NMC Guideline	All members agreed to the decision

Thanking you,

Dr. Kiran Singh
Head of the Department

✓ Copy to: -

1. Principal, SMC, Meerut