



Panna Dhai Maa Subharti Nursing College

Recognized by Govt. of India, Indian Nursing Council, INC Letter No. 18-1108/2000-INC
Website: nursing.subharti.org, e-mail: nursing@subharti.org, Ph: 016675051 (Extn: 3506, 3527), Telefax: 0121-2439067
A constituent college of



SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)

Office of the Principal & Dean

Ref. No.: SVSU/PDMSN/2025
Date: 10/08/2025

MINUTES OF MEETING

Board of Studies – Department of Mental Health Nursing

Date: 10th July 2025 (Friday)

Time: 2:00 PM

Venue: Seminar Hall

1. Members Present

• External Expert:

- Dr. Vir Vikram – Professor, LLRM Nursing College

• Alumni Representatives:

- Mr. Abhishek Masih – Assistant Professor, Jeevan Jyoti College of Nursing, Aligarh
- Mr. Bhubandra – Nursing Officer, Government Hospital, Agra

• Faculty Members:

1. Dr. Geeta Parwanda – Principal
2. Prof. Manu M – Professor, HOD, Department of Mental Health Nursing
3. Mrs. Shivani – Assistant Professor
4. Mr. Saral Kumar – Assistant Professor
5. Ms. Gunjali Singh – Assistant Professor
6. Ms. Divya – Assistant Lecturer
7. Mrs. Priya Bhardwaj – Assistant Lecturer
8. Mr. Gaurank – Assistant Lecturer

2. Agenda and Resolutions

Agenda 1: Introduction of new elective modules in advanced areas of Mental Health Nursing (Forensic Psychiatry, Child and Adolescent Psychiatry, Community Mental Health)

Resolution: The proposal to introduce these three elective modules was approved. A committee under the leadership of Dr. Geeta Parwanda and Prof. Manu M will develop the syllabus and course outcomes, ensuring alignment with INC guidelines. Modules will be presented to the Academic Council for approval before the next academic session.

Agenda 2: Integration of interdisciplinary courses involving Mental Health Nursing and other departments (Psychology, Social Work)

Resolution: The Board agreed to collaborate with the Departments of Psychology and Social Work for developing interdisciplinary modules. Joint academic activities such as case discussions, seminars, and field visits will commence in August 2025. A proposal for a joint course titled “Psychosocial Approaches in Mental Health” will be drafted.

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Agenda 3: Strategies to promote faculty and student research publications in UGC CARE-listed journals

Resolution: A Research Guidance Cell will be formed to provide mentorship in manuscript writing and journal selection. Quarterly workshops on scientific writing and research methodology will be conducted. Faculty will be encouraged to publish at least one paper annually, and selected student projects will be guided for publication.

Agenda 4: Implementation of ERP-based academic documentation and student tracking

Resolution: The implementation of ERP for academic documentation and tracking was approved. Faculty training will be held in the third week of July 2025 in coordination with the IT Department. Student attendance, clinical postings, internal marks, and assignments will be maintained digitally from the next semester.

Agenda 5: Any other item with the permission of the Chair

Resolution: The Board approved initiating an Annual Mental Health Nursing Conclave to highlight innovations and research. Alumni will conduct webinars and mentorship programs for students. It was also decided to observe World Mental Health Day (10th October) with a week-long campaign involving students, faculty, and the community.

3. Conclusion

The meeting concluded with appreciation for the active participation of all members. The next Board of Studies meeting date will be communicated in due course.

Manu M
10/7/25
Reported by:

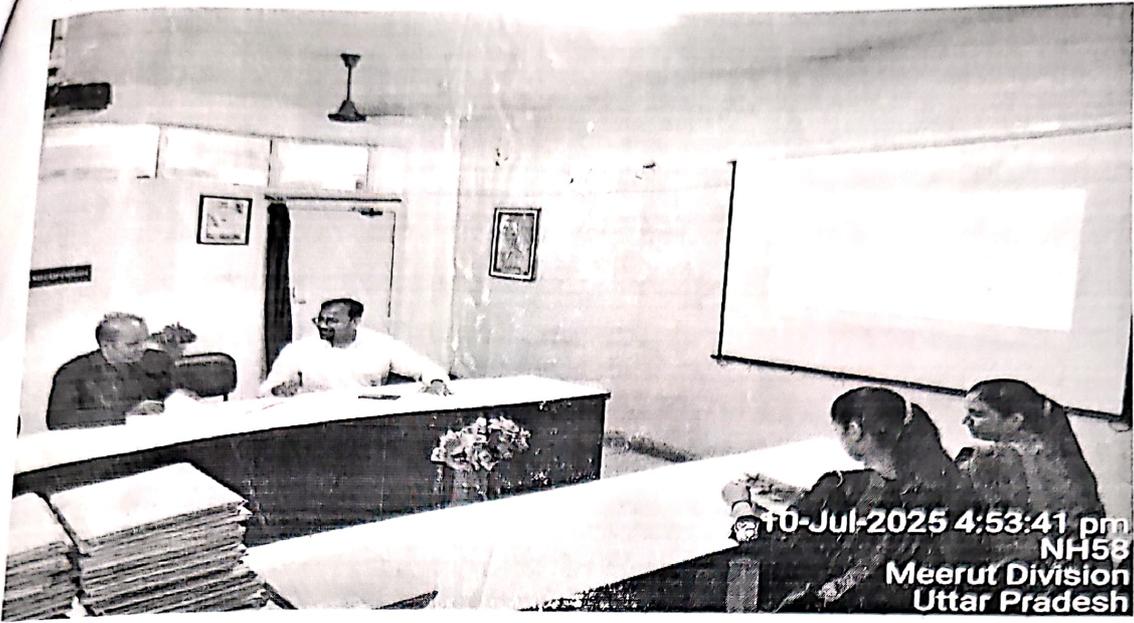
Prof. Manu M

HOD, Department of Mental Health Nursing

Approved by:

Dr. Geeta Parwanda
Dr. Geeta Parwanda

Principal, Subharti Nursing College



10-Jul-2025 4:53:41 pm
NH58
Meerut Division
Uttar Pradesh



10-Jul-2025 4:52:59 pm
NH58
Meerut Division
Uttar Pradesh

ACTION TAKEN REPORT (ATR)

BOARD OF STUDIES

Department of Mental Health Nursing
Panna Dhai Maa Subharti Nursing College, Meerut

Venue: Seminar Hall, Panna Dhai Maa Subharti Nursing College, Meerut

Mode: Online (Google Meet)

Time: 2:30 PM

Agenda I: To constitute a committee for celebration of Mental Health Days

Action Taken:

A committee was constituted to plan and organize Mental Health Day celebrations including awareness programs, seminars, workshops, poster competitions, counseling sessions, and outreach activities.

Agenda II: Visit of National Task Force related to students' counselling

Action Taken:

Preparations initiated to strengthen counseling services, documentation, and infrastructure for the proposed visit.

Agenda III: Installing Tele-MANAS app for promotion of mental health

Action Taken:

Awareness sessions planned and faculty instructed to motivate students and staff to install and use Tele-MANAS app.

Agenda IV: In-charges of clinical requirements of students

Action Taken:

Faculty members assigned as in-charges for monitoring clinical attendance, performance, and documentation.

Agenda V: Students' feedback on clinical teaching

Action Taken:

Regular feedback mechanism planned and faculty advised to adopt student-centered teaching approaches

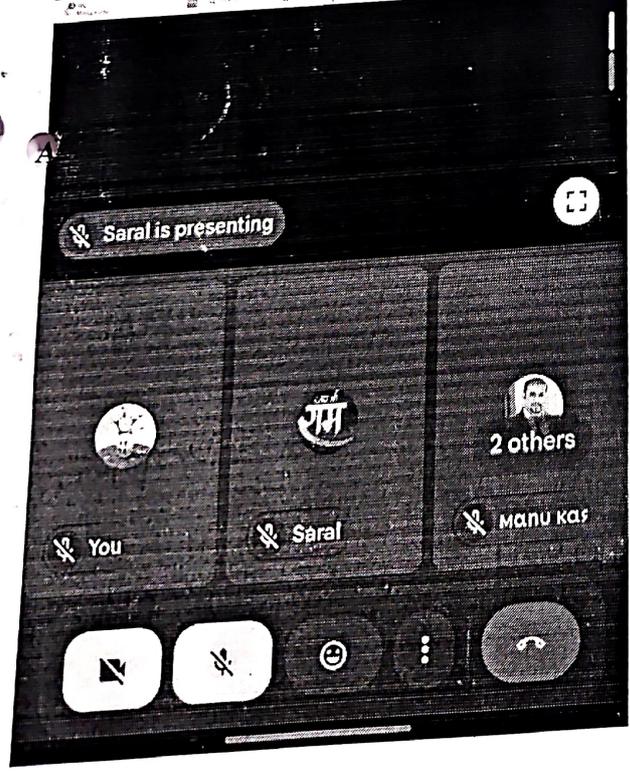
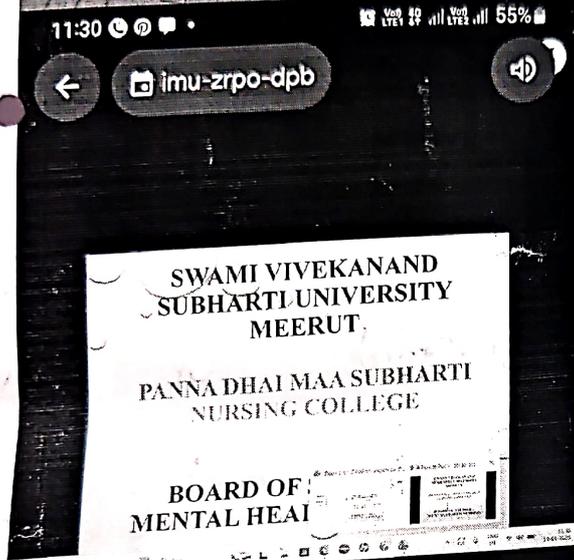
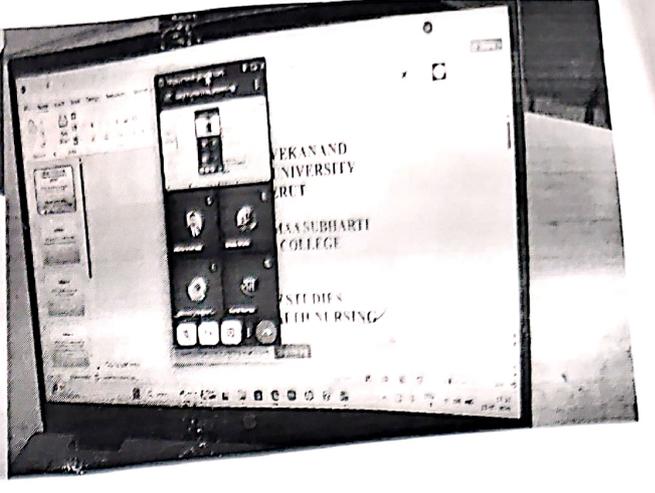
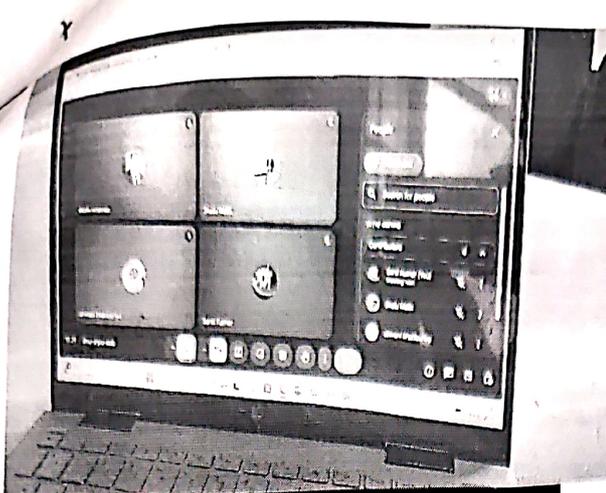
Agenda VI: Final updates of research guides of M.Sc. Nursing (MHN)

Action Taken:

Research guides finalized as per norms and students informed.

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Office of the Principal & Dean

Ref. No.: SVSU/PDMISNC/2025
Date: 15/12/2025

Panna Dhai Maa Subharti Nursing College			
Mental Health Nursing Department			
Board of Studies			
Attendance Sheet			
S. No.	Name	Designation	Signature
1	Mr. Deepak	Principal (Beehive College of Nursing)	
2	Mr. Manu	HOD, Mental Health Nursing Department	
3	Mr. Saral	Assistant Professor	
4	Ms. Gunjali	Assistant Professor	
5	Ms. Shivani	Assistant Professor	
6	Ms. Divya	Assistant Lecturer	
7	Ms. Priya	Assistant Lecturer	
8	Ms. Shallu	Assistant Lecturer	