



# Panna DhaiMaaSubharti Nursing College

Recognized by Govt. of India, Indian Nursing Council, INC Letter No. 10-1108/2000-INC  
Website: nursing.subharti.org, e-mail: nursing@subharti.org, Ph. 0121-3524229 (Extn. 3506, 3507), Telex: 0121-2439697  
A constituent college of

**SWAMI VIVEKANAND SUBHARTI UNIVERSITY**  
(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)



Office of the Principal & Dean

Ref. No.: SVSU/PDMSNC/2025  
Date :-04/08/2025

## NOTICE

This is to inform you that Medical-Surgical Nursing department is going to conduct BOS meeting scheduled on 16/08/2025 from 2pm- 3pm at seminar hall; all faculties of department of Medical-Surgical Nursing are requested to attend the meeting on time.

**EXTERNAL EXPERT- Dr. Beula Jasmin, GIMS, Greater Noida.**

**ALUMNI REPRESENTATIVE-**

## **AGENDA OF THE MEETING**

**Agenda 1-** Action taken report of previous BOS meeting

**Agenda 2-** Discussion on various evaluation Performance for the new academic session 2025 -2026

**Agenda 3-** Promotion of Research activity in the department

**Agenda 4-** Regarding Clinical rounds and clinical conference for PG students

**Agenda 5-** Effective Clinical teaching plan/roaster

**Agenda 6-** Any other points with the permission of chairperson.





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Ref. No.: SVSU/PDMSNC/2025  
Date :-16/08/2025

### Action Taken Report (ATR)

Based on the Agenda of the Board of Studies (BOS) Meeting

Date of Meeting: 16/08/2025  
Department: Medical- Surgical Nursing  
Session: 2025-2026

#### Agenda 1: Action Taken Report of Previous BOS Meeting

##### Discussion:

The minutes and decisions of the previous BOS meeting were reviewed. Progress on previously approved academic and administrative matters was discussed.

##### Action Taken:

- All curriculum modifications suggested in the last BOS meeting were implemented.
- Recommended reference materials and textbooks have been updated.
- Pending tasks related to faculty orientation and internal evaluation reforms have been completed.

#### Agenda 2: Discussion on Various Evaluation Performa for the New Academic Session 2025-2026

##### Discussion:

Various formats and rubrics for internal assessment, practical evaluation, and clinical performance were presented and reviewed.

##### Action Taken:

- Finalized standardized evaluation performa for theory, practical, and clinical assessments.
- Introduced uniform internal assessment templates for UG and PG students.
- Orientation session for faculty on the use of new evaluation tools scheduled before commencement of the academic session.

#### Agenda 3: Promotion of Research Activity in the Department

##### Discussion:

Strategies for enhancing research culture among faculty and students were discussed.

##### Action Taken:

- Research committee reconstituted with defined roles and responsibilities.
- Monthly research review meetings initiated.
- Encouraged PG students and faculty to publish in peer-reviewed journals.

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- Research methodology workshops planned for upcoming semester.

### Agenda 4: Regarding Clinical Rounds and Clinical Conference for PG Students

#### Discussion:

Need for regular and structured clinical rounds and conferences to enhance clinical learning was emphasized.

#### Action Taken:

- Weekly clinical rounds schedule prepared and circulated.
- Clinical conferences to be held twice a month with student presentation and faculty moderation.
- Attendance and performance monitoring system established.

### Agenda 5: Effective Clinical Teaching Plan/Roaster

#### Discussion:

Importance of systematic clinical teaching and equitable faculty allocation discussed.

#### Action Taken:

- Comprehensive clinical teaching plan and rotation roster developed.
- Each faculty assigned specific clinical units for supervision.
- Teaching-learning activities integrated with case-based and bedside teaching methods.

### Agenda 6: Any Other Points with the Permission of Chairperson

#### Discussion:

Additional suggestions included upgrading laboratory facilities and conducting interdisciplinary case discussions.

#### Action Taken:

- Proposal for laboratory upgradation forwarded to administration.
- Interdepartmental case discussions planned on a monthly basis.



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Office of the Principal & Dean

Ref. No.: SVSU/PEMSNC/2025  
Date :-16/08/2025



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### Attendance sheet

S.N	NAME OF THE FACULTY	SIGNATURE
1	Dr. Beula Jasmin	
2	Prof. Deepak Gupta	
3	Asso. Prof Madhuri	
4	Asst. prof Laxmikant	
5	Asst. prof Rakesh	
6	Asst. lect. Sweta	