



# Faculty of Management & Commerce

Acharya Vishnu Gupt

## Subharti College of Management & Commerce

Website: management.subharti.org, e-mail: management@subharti.org, Ph: 0121-3058039, Extn-2841, Telefax: 0121-3058030, 2439067

A constituent college of

# SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)

Ref. No.: SVSU/AVGSCMC/2022-23/ BOS-2

Dated:11/06/2023

### NOTICE

A meeting of the Board of Studies Meeting will be held on 28<sup>th</sup> June 2023 at 10.00 am in the office of The Dean, FoMC & Director, AVGSCMC under the guidance of Prof. (Dr.) R.K Ghai, Chairperson, Board of Studies.

Agenda for the Board Meeting are as follows:

Agenda Item 1: To confirm the minutes of the Board of Studies meeting held on 17/7/2022

Agenda Item 2: To report action taken on the minutes of Board of Studies held on 17/07/2022

Agenda Item 3: To discuss the approval of Academic Plan for session 2023-2024 for AVGSCMC.

Agenda Item 4: To approve reconstitution of committees from 2023-2024 for AVGSCMC.

Agenda Item 5: To discuss the SWOC analysis of 2022-2023 for AVGSCMC.

Agenda Item 6: To discuss Stakeholder feedback analysis on Curriculum of 2022-2023 and Action Plan 2023-2024 for AVGSCMC

Agenda Item 7: To discuss the Graduate Attributes for PG Programmes from session 2022-2023.

Agenda Item 8: To discuss the Graduate Attributes for UG Programmes from session 2022-2023.

Agenda Item 9: To discuss the courses in MOOC/NTPEL for Inclusion/Registration in UG Courses from the session 2023-2024.

Agenda Item 12: To discuss reduction of seats in MBA Integrated, B.Com and B.Com(Hons.) from session 2023-2024.

Agenda Item 13: To discuss the proposal of new Industry Integrated UG programme in BBA(Hons.) in Aviation and Airport management under NEP from session 2022-2024 .

Agenda Item 14: To discuss the requirement of new faculty for session 2023-2024.

Agenda Item 15 : Any other Agenda Items with the permission of the chairman.

**Prof. (Dr.) Padma Misra**  
Convener

**Prof. (Dr.) R.K. Ghai**  
Chairperson  
(Dean, FOMC; Director, AVGSCMC)

Prof.(Dr.) R.K. Ghai  
Dean, FoMC & Director AVGSCMC  
SVSU, Meerut (UP)



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Ref. No.: SVSU/AVGSCMC/2022-2023/ BOS-2

Dated: 30/06/2022

### MINUTES OF THE BOARD OF STUDIES MEETING HELD ON JUNE 28<sup>TH</sup> 2023

Board of Studies Meeting was held on 28<sup>th</sup> June 2023 at 10.00 am in the office Prof. (Dr.) R.K. Ghai, Dean, FoMC& Director, AVGSCMC

The meeting was attended by the following members of board of studies:

- |   |                  |
|---|------------------|
| 1. Prof. (Dr.) R. K. Ghai, Dean & Director          | -In Chair        |
| 2. Prof. (Dr.) Reshma Shrivastava, Amity University | -Academic Expert |
| 3. Mr. K Singh, Regional Head, Times Pro, New Delhi | -Industry Expert |
| 4. Dr. Avanish Kumar Tyagi, Professor               |                  |
| 5. Dr. Niraj Dhaka, Associate Professor             |                  |
| 6. Dr. Gaurab Sharma, Associate Professor           |                  |
| 7. Dr.Nisha Singh, Associate Professor              |                  |
| 8. Dr. Vinita Mittal, Assistant Professor           |                  |
| 9. Dr. Shreya Panwar, Assistant Professor           |                  |
| 10. Dr. Preety, Assistant Professor                 |                  |
| 11. Mr. Kavish Sharma, Assistant Professor          |                  |
| 12. Ms. Sarika Abhay, Assistant Professor           |                  |
| 13. Mr. Umang Verma, Assistant Professor            |                  |
| 14. Ms. Rakhi Kumari, Assistant Professor           |                  |
| 15. Mr. Archit Katyayan, Assistant Professor        |                  |
| 16. Ms. Anshu Sirohi, Assistant Professor           |                  |
| 17. Mr. Upkar Tyagi, Assistant Professor            |                  |
| 18. Mr. Ashish Pant, Assistant Professor            |                  |
| 19. Ms. Shivani Gupta, Assistant Professor          |                  |
| 20. Ms. Afsha Johri, Assistant Professor            |                  |
| 21. Mr. Ayush Bhatnagar, Assistant Professor        |                  |
| 22. Mr. Rohan Sharma, Academic Counsellor, Lawsikho | -Alumni          |
| 23. Prof. (Dr.) Padma Misra                         | -Convener        |

Following member were not present during the meeting:

- |   |          |
|---|----------|
| 1. Lt. Col. Mohit Sharma, Udhampur, J&K | - Alumni |
|---|----------|

The Chairperson BoS welcomed all the members and thanked outside experts for sparing their time. The following agendas were discussed during the meeting:

**Agenda 1:** To confirm the minutes of the Board of Studies meeting held on 17/7/2022  
(As per Annexure-1)

**The member confirmed the minutes**



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**Agenda 2:** To report action taken on the minutes of Board of Studies held on 17/07/2022  
(As per Annexure-2)

#### The members noted the action taken

**Agenda 3:** To discuss the approval of Academic Plan for session 2023-2024 for AVGSCMC.  
(As per Annexure-3)

**Discussion:** The members discussed the Academic Plan. The Academic Plan was found to address the concerns in Stakeholder Survey of Curriculum 2022-2023. The plan was found to incorporate the university Academic Plan.

**Resolution:** The plan was approved by the board members.

Action to be Taken by	QEWG & Academic Committee
Timeline to complete the assigned task	Action Plan to be followed and implemented in session 2023-2024

**Agenda 4:** To approve reconstitution of committees from 2023-2024 for AVGSCMC. (As per Annexure-4)

**Discussion:** The members discussed the reconstitution of committees. The reason for reconstitution was to rotate the task allocation of some members and also incorporate new members in the task allocation. The suggestions and requests of the members was incorporated.

**Resolution:** The members noted the changes and approved the reconstitution of committees.

**Agenda 5:** To discuss the SWOC analysis of 2022-2023 for AVGSCMC.(As per Annexure-5).

**Discussion:** The members discussed the outcome of SWOC Analysis. Some noted that the challenges remained the same as last year. It was then discussed and the members reasoned that some of the factors could only be managed. It is decided to set up committee under QEWG to come up with possible solutions to reduce the impact of challenges.

**Resolution:** All the members approved the SWOC analysis.

**Agenda 6:** To discuss Stakeholder feedback analysis on Curriculum of 2022-2023 and Action Plan 2023-2024 for AVGSCMC.(As per Annexure-6)

**Discussion:** The Feedback was discussed and the action plan for 2023-2024 was checked and was found to incorporate the feedback suggestions. The board was informed that suggestions were discussed at the QEWG have been incorporated in the Academic Plan 2023-2024.



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**Resolution:** Te members unanimously approved the Annual Stakeholder's Feedback Analysis Report 2022-2023.

<b>Action to be Taken by</b>	QEW & Academic Committee
<b>Timeline to complete the assigned task</b>	Action Plan to be followed and implemented in session2023-2024

**Agenda7:** To discuss the Graduate Attributes for PG Programmes from session 2022-2023. (As per Annexure-7).

**Discussion:** The members discussed the attributes that PG programmes seek to instill in students. The graduate attributes were matched with learning objectives and were found to be satisfactory. Some changes were suggested which were accepted and incorporated.

**Resolution:** Te members unanimously approved the document pertaining to Graduate Attributes in PG Programme.

<b>Action to be Taken by</b>	Faculty Board & Academic Council
<b>Timeline to complete the assigned task</b>	Approval in next Academic Council Meeting

**Agenda 8:** To discuss the Graduate Attributes for UG Programmes from session 2022-2023. (As per Annexure-8).

**Discussion:** The members discussed the attributes that UG programmes seek to instill in students. The graduate attributes were matched with learning objectives and were found to be satisfactory. Some changes were suggested which were accepted and incorporated.

**Resolution:** Te members unanimously approved the document pertaining to Graduate Attributes in UG Programme.

<b>Action to be Taken by</b>	Faculty Board & Academic Council
<b>Timeline to complete the assigned task</b>	Approval in next Academic Council Meeting

**Agenda 9:** To discuss the courses in MOOC/NPTEL for Inclusion/Registration in UG Courses from the session 2023-2024. (As per Annexure 11)

**Discussion:** The Board members discussed the registration to courses. The board decided it was too early to send for approval to faculty Board.

**Resolution:** The members decided to appoint one faculty incharge of managing enrollment for the MOOC? NPTEL courses.

<b>Action to be Taken by</b>	Dr. Preety Verma and Coordinators of UG Courses.
<b>Timeline to complete the assigned task</b>	End of September 2022.



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**Agenda 10:** To discuss reduction of seats in MBA Integrated, B.Com and B.Com(Hons.) from session 2023-2024. (As per Annexure 12)

**Discussion:** The board members were informed that seats in MBA Integrated, B.Com and B.Com(Hons.) from session 2023-2024 were being reduced in the following manner:

Programme	No. of seats	No. of seats after reduction for next session 2024-2025
Integrated MBA	60	5
B.Com	60	20
B.Com (Hons)	60	20

**Resolution:** The members unanimously decided to pass the reduction of seats in these programmes.

<b>Action to be Taken by</b>	Faculty Board and Academic Council
<b>Timeline to complete the assigned task</b>	Approval in next Academic Council Meeting

**Agenda 11:** To discuss the proposal of new Industry Integrated UG programme in BBA(Hons.) in Aviation and Airport management under NEP from session 2022-2024 (As per Annexure 13).

**Discussion:** The board members were informed that the new programme was under MOU and the programme structure and syllabus will be developed by the MOU partners. The members deliberated and found the programme to be very focused on the development of special set of skills.

**Resolution:** The members unanimously decided to pass the proposal and advised the development of structure at soon as possible.

<b>Action to be Taken by</b>	MOU Partner
<b>Timeline to complete the assigned task</b>	Approval in next Academic Council Meeting

**Agenda 12:** To discuss the requirement of new faculty for session 2023-2024.

**Discussion:** The board members discussed the requirement as one of the faculty for computer related subjects has been given a separate charge and transferred out of department.

**Resolution:** The members unanimously decided to pass the proposal for fresh recruitment.

<b>Action to be Taken by</b>	Dean and Director
<b>Timeline to complete the assigned task</b>	End of August 2023

**Agenda 13:** Any other Agenda Items with the permission of the chairman.

No other agenda item was discussed.

Prof. (Dr.) Padma Misra  
Convener

Prof. (Dr.) R.K. Ghai  
Chairperson  
(Dean, FOMC; Director, AVGSCMC)