



**OFFICE OF THE HEAD  
POST GRADUATE DEPT. OF OTORHINOLARYNGOLOGY,  
HEAD & NECK SURGERY  
SUBHARTI MEDICAL COLLEGE,  
SWAMI VIVEKANAND SUBHARTI UNIVERSITY**

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Ref. No/SMC/ENT/2018/ 101

Date: 22.06.2018

**NOTICE**

The meeting of Board of Studies of department of ENT will be held on Friday, 29/06/2018 at 11:30 AM.

Agenda 1. Any change in the curriculum in all course.

Agenda 2. Starting of Any New course

Agenda 3. Deciding internal & external examiners panel for UG & PG for year 2018-19

Agenda 4. Any other

Copy to:

1. Dr. Sanjay Kumar, Professor department of ENT
2. Dr. Anshul Bansal, Associate Professor Department of ENT
3. Dr. Lal Chandani. ALUMNI
4. Dr. Kapil Kumar Singh Head of Department. LLRM

Dr. A. K. Saxena

H.O.D.

DEPARTMENT OF E.N.T.



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Ref. No/SMC/ENT/2018/ 107

Date: 29/06/2018

**Minutes for Meeting of Board of Studies held on 29/06/2018**

A meeting of Board of Studies was held on 29/06/2018 at 11:30 AM in the office of the Head of ENT Department.

Following members attended the meeting


1. Dr. A.K. Saxena - In Chair
2. Dr. Sanjay Kumar - Member
3. Dr. Anshul Bansal - Member

At the onset, the Chairperson BoS welcomed all the members. The items were taken up as per agenda.

1. *Agenda Item No. 1: Minutes of last BoS meeting - The Last Meeting of Board of Study was held on 21.12.2017 regarding the external examiners for UG and thesis evaluators for Post Graduate examination . The Members confirmed the minutes. (As per Annexure-1)*

**The member confirmed the minutes**

2. *Agenda Item No.2: -The Board of Study Discussed about any changes in curriculum in the entire course and to consider and adopt any new programme as prescribed by MCI/ DCI Regulatory body (As per Annexure -2)*
3. *Agenda Item No. 3: -Deciding Internal & External examiners panel for PG for year 2018-19 (As per Annexure – 3)*

  
**Dr. A.K. Saxena**  
**HOD**  
**DEPARTMENT OF E.N.T.**