



Sardar Patel Subharti Institute of Law

Recognized by Bar Council of India, New Delhi. Letter No. BCI: D: 1116:2002 (LE. Mtg.) & 2429/2015 (LE)
Website: law.subharti.org, e-mail: law@subharti.org, Ph.: 0121-2439043, 3055000 (Extn: 2851, 2855), Telefax: 0121-2439067
A constituent college of



SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)

Ref. No.:- SAR/IR/Dean/20/2180 (i)

Date: - 25-01-2020

Meeting Intimation

According to the university statutes following members have constituted the Board of Studies of Faculty of Law:-

1. Prof. (Dr.) Vaibhav Goel Bhartiya	-	Head / Chairman	<i>[Signature]</i>
2. Mr. A.K. Aggarwal	-	Member	<i>[Signature]</i>
3. Dr. Manoj Kumar Tripathi	-	-do-	<i>[Signature]</i>
4. Dr. Reena Bishnoi	-	-do-	<i>[Signature]</i>
5. Dr. Sarika Tyagi	-	-do-	<i>[Signature]</i>
6. Dr. Sartaj Ahmad	-	-do-	<i>[Signature]</i>
7. Dr. Ashutosh Garg	-	-do-	<i>[Signature]</i>
8. Dr. Prem Chandra	-	-do-	<i>[Signature]</i>
9. Ms. Afreen Almas	-	-do-	<i>[Signature]</i>
10. Mr. Vikas Tyagi	-	-do-	<i>[Signature]</i>
11. Ms. Nitin Dhillon	-	-do-	<i>[Signature]</i>
12. Ms. Shivani Sharma	-	-do-	<i>[Signature]</i>
13. Mr. Pawan Kumar Aggarwal	-	-do-	<i>[Signature]</i>
14. Ms. Avi Choudhary	-	-do-	<i>[Signature]</i>
15. Ms. Mahima Garg	-	-do-	<i>[Signature]</i>
16. Ms. Shalini Goel	-	-do-	<i>[Signature]</i>
17. Ms. Manisha Saxena	-	-do-	<i>[Signature]</i>
18. Mr. Raj Kumar Yadav	-	-do-	<i>[Signature]</i>
19. Ms. Renu	-	-do-	<i>[Signature]</i>
20. Mr. Vineet Naryan	-	-do-	<i>[Signature]</i>
21. Mr. Sangeet Chaudhary	-	-do-	<i>[Signature]</i>

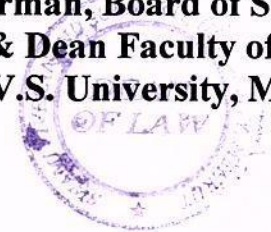
Special Invitee

1. Justice Rajesh Chandra-Former Judge High Court Judicature Allahabad

As the meeting of Board of Studies is going to be held on 25-01-2020 (Saturday) at 10:00 A.M. in Committee Hall all above members are expected to be present in meeting without fail.

Agenda of Meetings attached

[Signature]
Prof. (Dr.) Vaibhav Goel Bhartiya
Chairman, Board of Studies
& Dean Faculty of Law,
S.V.S. University, Meerut





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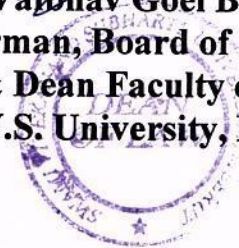


Agenda for Meeting of Board of Studies

A meeting of Board of Studies is schedule on 25th January, 2020 (Saturday) at 10.00 onwards in the office of the Dean, Faculty of Law, Sardar Patel Subharti Institute of Law with following agenda items:-

- 1. Agenda Item No. 1:-** To confirm of the minutes of Board of Studies meeting held on 11-10-2019 and ATR (as per Annexure-1)
- 2. Agenda Item No. 2:-** To discuss the issues during Odd Semester 2019-2020.
- 3. Agenda Item No. 3:-** To brief the planning for the Even Semester 2019-2020.
- 4. Agenda Item No. 4:-** To prepare Department Research Vision
- 5. Agenda Item No. 5:-** Any other issues with the permission of the Chair.


Prof. (Dr.) Vaibhav Goel Bhartiya
Chairman, Board of Studies
& Dean Faculty of Law,
S.V.S. University, Meerut





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Ref. No.:- SAR/IR/Dean/20/2183

Date:04-02-2020

Minutes of the Meeting

A meeting of Board of Studies was held on 25th January, 2020 (Saturday) at 10:00 A.M. in the office of the Dean Faculty of Law, Sardar Patel Subharti Institute of Law.

Following members attended the meeting:-

Members Present:

1. Prof. (Dr.) Vaibhav Goel Bhartiya	-	Head / Chairman	<i>[Signature]</i>
2. Mr. A.K. Aggarwal	-	Member	<i>[Signature]</i>
3. Dr. Manoj Kumar Tripathi	-	-do-	<i>[Signature]</i>
4. Dr. Reena Bishnoi	-	-do-	<i>[Signature]</i>
5. Dr. Sarika Tyagi	-	-do-	<i>[Signature]</i>
6. Dr. Sartaj Ahmad	-	-do-	<i>[Signature]</i>
7. Dr. Prem Chandra	-	-do-	<i>[Signature]</i>
8. Ms. Afreen Almas	-	-do-	<i>[Signature]</i>
9. Mr. Vikas Tyagi	-	-do-	<i>[Signature]</i>
10. Ms. Shivani Sharma	-	-do-	<i>[Signature]</i>
11. Mr. Pawan Kumar Aggarwal	-	-do-	<i>[Signature]</i>
12. Ms. Mahima Garg	-	-do-	<i>[Signature]</i>
13. Ms. Shalini Goel	-	-do-	<i>[Signature]</i>
14. Ms. Renu	-	-do-	<i>[Signature]</i>
15. Ms. Manisha Saxena	-	-do-	<i>[Signature]</i>
16. Mr. Vineet Naryan	-	-do-	<i>[Signature]</i>
17. Mr. Raj Kumar Yadav	-	-do-	<i>[Signature]</i>
18. Mr. Sangeet Chaudhary	-	-do-	<i>[Signature]</i>

Member Absent

1. Dr. Ashutosh Garg	-	-do-
2. Ms. Nitin Dhillon	-	-do-
3. Ms. Avi Choudhary	-	-do-

Quorum was complete and at the onset, the Chairperson, BOS welcomed all the members. The items were taken up as per agenda.

1. Agenda Item No. 1:-

To confirm of the minutes of Board of Studies meeting held on 11-10-2019
(Annexure-01)

Discussion and Resolution:

Members of the house approved the minutes of the previous meeting of Board of Studies held on 11-10-2019.



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(Action was taken by the concerned Faculty members as they have started there working in the related committee as per the resolutions passed in BOS. No further action is required at BOS level.)

2. Agenda Item No. 2:-

Discussion and Resolution:

To discuss the issues during Odd Semester 2019-2020

Faculty members reported no issue except strict compliance of the attendance norms i.e. 75% attendance and they admitted that this time students will be warned and the issue of attendance will be taken care of properly in coming semester.

(Action to be taken by all the Faculty Members)

3. Agenda Item No. 3:-

Discussion and Resolution:

To brief the planning for the Even Semester 2019-2020.

Dean Faculty of Law Congratulate all the faculty members for the Successful completion of the previous semester and for the new academic session going to be started soon, for which subjects have already been allotted to the Faculty members as per their choices and interest, the following issues were suggested which are required to be taken care of during the session.

- Teaching must be through power point and ICT etc and PPTs should be send before 24 hours on the email id of coordinatorlaw.ac@gmail.com
- Mobile phones should not be used during classes and examination.
- During previous semester, it has been observed that in some classes, class room control of teachers was very week and teachers were not able to control the classes. It is expected from the teacher control their classes properly.
- Any issue relating to uniform, mobile & discipline in the classroom is the responsibility of the teachers and they are expected to deal with such issues themselves. However, in case they found themselves incapable, they may report the matter to the Proctorial Board.
- Self appraisal must be signed weekly and it will be the duty of the concerned teacher to get it counter signed from the academic co-ordinator. All the teachers are expected to take their appraisal with them in the class.
- You all are aware with the time duration of the lecture. So you are expected to adhere with the time schedule.
- Any other teacher may be deputed by the Dean to sit in your class to watch the proceedings.
- If the teaching performance and lecture delivery of teachers will not be found satisfactory, such teachers may be asked to face screening committing and it any faculty members fail to satisfy the committee/ expert committee, he will be responsible for the consequences.
- All the teachers are required to find out the slow learner and fast learner in their concerned subject and prepare a methodology for their development.
- Within 15 days of the beginning of the new session all the teachers are required to call their mentor-mentee meeting and will submit the report to the office.
- It is expected from all the faculty members that they will allot new topics in their concerned subjects for project/ memorial/ case comment and will adhere with the last date of submission. Which they will declare at the time of allocation of the project.



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- All faculty members are required to follow the dress code as per the direction of the notice of the University Registrar.
- All the committee in charge will hold at least one meeting in a month and will submit the report to the office.
- All the faculty members are requested to complete their self appraisal daily and submit the photo copy of teaching plan in the office of coordinator by 11th Feb. 2020.
- It is also requested that the teachers availing leave must complete their lectures by conducting additional lectures.
- Leave must be duly sanctioned before availing leave.
- Project/Memorial/Case Comment allotment to the students should be done by 07th Feb. 2020.
- All the concerned faculty members are requested to make sure that all the Projects/Cases comments/Memorials are submitted by the students till 30th March 2020.
- No Project/Memorial/Case comment will be accepted thereafter, unless there are any special circumstances to accept.
- Student's attendance should be marked impartially. If a student is regularly absent from the classes make sure to inform his/her Parents/Guardians. This should be with proper coordination among all the teachers and on weekly basis. Teachers are expected to submit student wise attendance details twice in a month on the mail as above.
- All the faculty member kindly take care of the lecture timing
- It is also expected from the faculty member that they get their self appraisal normally be checked by Academic Coordinator at the end of the week but it should essentially be checked at least once in fifteen days in case of other official assignment.

(Action to be taken by all the Faculty Members)

4. Agenda Item No. 4:-

Discussion and Resolution:

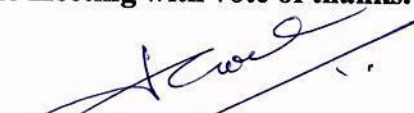
To prepare Department Research Vision.

The Faculty members requested a week time for the preparation of the same and it was resolved that Next meeting as a part of this BOS will be called on 04.02.2020.

The meeting was convened and Departmental (Faculty of Law) Research Vision was discussed on 04.02.2020 (as annexed) and the same was finalized.

(Action to be taken by the Dean as he is expected to forward the same to the Registrar of the University)

Chairman, Board of Studies & Dean, Faculty of Law concluded the meeting with vote of thanks.


Prof. (Dr.) Vaibhav Goel Bhartiya
Chairman, Board of Studies
& Dean Faculty of Law,
S.V.S. University, Meerut

