

Ref. No.: DEAN/FOE/SVSU/2022/402
Date: 14-09-2022

MEETING CIRCULAR

I am directed to convey that the next meeting of Faculty Board of Faculty of Education, Swami Vivekanand Subharti University is scheduled on 21-09-2022 at 02:00 pm in the office of Dean, Faculty of Education to discuss the agenda hereunder:

Agenda No. Contents

Agenda 01: Confirmation of Last Meeting and its Action Taken Report.

Annx. 1

The minutes of Last Meeting and Action Taken Report are attached.

Agenda 02: To discuss the Annual Stakeholder's Feedback Report on Curriculum Academic Year, 2021-22 and Action Plan Based on Stakeholder's Suggestions.

Annx. 2

Report Enclosed.

Agenda 03: Proposed Actions on University IQAC minutes of meeting held on 22-04-2022.

Annx. 3

The Proposed action plan is attached.

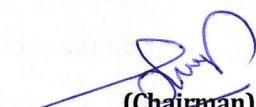
Agenda 04: Any other.

All the members are requested to attend the meeting.

Thanking You

CC:

1. Chairman – Faculty Board, Faculty of Education, SVSU
2. All members – Faculty Board, Faculty of Education, SVSU


(Chairman)
Convener – Faculty Board

0121 6678 000

Subhartipuram, NH-58, Delhi-Haridwar Bypass Road, Meerut-250005

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Ref. No.: DEAN/FOE/SVSU/2022/ 401

Date: 21-09-2022

Minutes of the Meeting of Faculty Board

A meeting of Faculty Board was held on 21-09-2022 at 02:00 pm in conference hall, Faculty of Education, Swami Vivekanand Subharti University. The following members were present in the meeting:-

S.No.	Name & Designation
1.	Prof. (Dr.) Sandeep Kumar, Dean Faculty of Education & Head – Physical Education
2.	Dr. Anoj Raj, Professor & Head – Education
3.	Dr. Rahul Sirohi, Associate Professor - Education
4.	Dr. Vibha Laxmi, Associate Professor – Education
5.	Mr. Sanjeev Kumar, Assistant Professor – Education
6.	Dr. Praveen Kumar, Associate Professor – Physical Education
7.	Dr. Divesh Chaudhary, Assistant Professor – Physical Education
8.	Dr. Atul Kumar Tiwari, Assistant Professor Physical Education
9.	Mr. Arun Vasthav, Assistant Professor Physical Education
10	Ms. Nisha Saini, Assistant Professor Physical Education
11	Dr. Bhuvnesh Sharma, Assistant Professor Education
12	Dr. Mumtaj Shekh, Assistant Professor Education
13	Dr. Ragini Srivastava, Assistant Professor Education
14	Mrs. Sangeeta Rani, Assistant Professor Education
15	Mr. Ashok Kumar Yadav, Assistant Professor Education
16	Mr. Rahul Kumar, Lecturer Education
17	Mrs. Reshu, Lecturer Education

At the onset, the Chairman, Faculty Board welcomed all the members and thanked for sparing their time. The items were taken up as per agenda:-

Agenda 01: Confirmation of Last Meeting and its Action Taken Report.

The member confirmed the minutes and its action taken Report

Agenda 02: To discuss the Annual Stakeholder's Feedback Report on Curriculum Academic Year, 2021-22 and Action Plan Based on Stakeholder's Suggestions.

The member confirmed the report and action plans (copy enclosed).

Agenda 03: Proposed Actions on University IQAC minutes of meeting held on 22-04-2022.

The member approved the following actions.



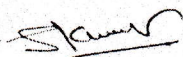
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Sr.	Observation/suggestion	Action to be ensured by	Proposed Action Plan
1	Alumni meet calendar	Dr. Manju Adhikari Dr. Shalini Tiwari	Alumni Meet-(30-11-2022 05-03-2023) Lecture by alumni Survey of alumni at their work place challenges
2	Participation in university's Annual sports (13-15 Oct, 2022), & Cultural (17-20 Oct., 2022) Participation in national & international Sports & Cultural & academic meet.	Dr. Praveen Kumar Dr. Sangeeta Rani Dr. Manju Adhikari Ms. Reshu Rani	Both the Department will ensure maximum participation
3	- Faculty publications are in Scopus / UGC Journals - Cross citation by all faculty members for their colleagues - Research projects and apply for seed money if required to carry out research. - Consultancies and project works through industrial collaborations technical advancement to faculty members/ students	Research Cell incharge will remind, motivate and ensure the compliance	- All the faculty members will contribute at least 03 publications in Scopus/UGC Care Journals and ensure cross citations. - All Faculty member will ensure the submission of project for external funding as well as University funding (Individual or group) - All faculty members will ensure the submission of consultancy on quarter basis - It will be the mandatory criteria during CAS
4	Innovative ideas & help to students and faculty in incubation.	Incharge research cell will encourage the student and faculty members to submit innovative ideas and innovative club	All Faculty member, Ph.D & PG Scholars
5	Organization of seminars, FDP, Workshops & conference. Every faculty member will be given academic leaves on the basis of research paper as paper presenter, guest speakers and / or chaired the session in National/ International Conference.	Academic Coordinator	Propose plan attached
6	Awards and patents for self & college.		Each Faculty member will contribute at least one award and one patent for self or departments
7	Value Added Courses	Academic Coordinator through incharge of VAC	As per University approval
8	Field visit, industry Visit & internship of the students for acquiring skills, making student ready for the industry.	Academic Coordinator through incharge	Field visit Industry Visit and Internship plan attached
9	Website-regular updating & up gradation required to be Monitored by Dr. Mayur Kaushik, SDC	Ms. Nisha Saini Ms. Reeba Devi	Website incharge will ensure timely compliance
10	Updation of College library by Introduction New Books / journal/ E journals.	Dr. Vibha Laxmi Dr. Atul Tiwari Ms. Isha Jauhary	The FOE library committee will ensure the updation as per the requirement of NCTE & UGC
11	Subscription of software for lab.	Concerned Lab incharge	Timely compliance required
12	Highest priority on Placement of Student	Concerned placement incharge coordination with University Director Placement	The placement drive and off campus placement will ensure by Departments
13	Student council member to be consulted in decision- making bodies concerning the student welfare.	Concerned event incharge	Student council representation will ensure in during mega events
14	Orientation program for new Teaching Staff or non- teaching staff to be introduced.	Dean Education HOD Education	One orientation for faculty and one for non-teaching will be arranged
15	Academic audit every year.	Dean, HOD & Academic Coordinators	After declaration of result
16	Verification of All documents related to committees with agenda points & ATR etc.	Dean & HOD	All departmental committees submit their record to HOD quarterly
17	Ensure proper activities of existing MOUs	Dr. Parveen kumar – Phy. Edu.	MoU Coordinator will ensure the year plan of activities

		Dr. Bhuvnesh Sharma – Edu.	
18	NEP to be implementation as per plan.	Convener BOS	Waiting for NCTE guidelines
19	UNNAT Bharat, NCC, Scouts, Swatch Bharat Abhiyan, Azadi Ka Amrit Mahotsav to be organized regularly and uploaded on IQAC website.	Dr. Divesh Chaudhary Dr. Bhuvnesh Sharma	QWEC of the Department will ensure the activities as per directions receive time to time.
20	Subharti days Celebration and updating of report on web page.	Academic coordinator through incharge	Departments will celebrate the Subharti Day allotted to them
21	Mentor- Mentee system to be made more effective & robust.	All Mentors	Mentor-Mentee system is followed by the faculty as per University direction.
22	Curriculum development & designing be made more effective with Opinion from external advice & feedback review.	Convener BOS & QWEC of the Department	NCTE guidelines will be followed time to time
23	Guest Lectures	Each faculty member will ensure arranging at least one guest lecture	01 st July 2022 to 30 th June 2023
24	Reframe their college Vision and Mission considering University Vision and Mission influenced through National Policies and finally sustainable Development Goals.	Convener QWEC of the Department	Till December, 2022


DEAN
FACULTY OF EDUCATION

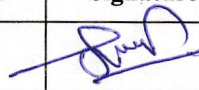
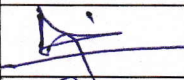
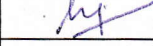
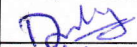
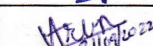
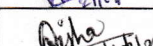
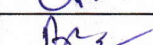
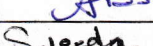
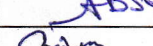
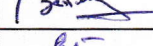
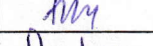
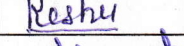

HEAD
DEPARTMENT OF EDUCATION

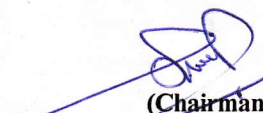
FACULTY BOARD - MEETING
ATTENDANCE SHEET

Date: 21-09-2022

Time: 02:00 pm

Venue: Conference Hall, Faculty of Education, Swami Vivekanand Subharti University

S.No.	Name	Designation	Signature
1.	Prof. (Dr.) Sandeep Kumar, Dean Faculty of Education & Head – Physical Education	Chairman	
2.	Dr. Anoj Raj, Professor & Head – Education	Member	
3.	Dr. Rahul Sirohi, Associate Professor - Education	Member	
4.	Dr. Vibha Laxmi, Associate Professor – Education	Member	
5.	Mr. Sanjeev Kumar, Assistant Professor – Education	Member	
6.	Dr. Praveen Kumar, Associate Professor – Physical Education	Member	
7.	Dr. Divesh Chaudhary, Assistant Professor – Physical Education	Member	
8.	Dr. Deepak Raghav, Assistant Professor – Physical Education	Member	
9.	Dr. Manju Adhikari, Associate Professor – Physical Education,	Member	
10.	Dr. Atul Kumar Tiwari, Assistant Professor Physical Education	Invite Member	
11.	Mr. Arun Vasthav, Assistant Professor Physical Education	Invite Member	
12.	Ms. Nisha Saini, Assistant Professor Physical Education	Invite Member	
13.	Ms. Sonia Rana, Assistant Professor Physical Education	Invite Member	
14.	Dr. Bhuvnesh Sharma, Assistant Professor Education	Invite Member	
15.	Dr. Mumtaj Shekh, Assistant Professor Education	Invite Member	
16.	Dr. Ragini Srivastava, Assistant Professor Education	Invite Member	
17.	Dr. Rubi Chauhan, Assistant Professor Education	Invite Member	
18.	Mrs. Sangeeta Rani, Assistant Professor Education	Invite Member	
19.	Mrs. Reeba Devi, Assistant Professor Education	Invite Member	
20.	Mr. Ashok Kumar Yadav, Assistant Professor Education	Invite Member	
21.	Mr. Rahul Kumar, Lecturer Education	Invite Member	
22.	Mrs. Reshu, Lecturer Education	Invite Member	
23.	Dr. Shalini Tiwari, Assistant Professor Education	Invite Member	


(Chairman)
Faculty Board

Ref. No.: DEAN/FOE/SVSU/2023/ 12⁽¹⁾
Date: 11-01-2023

ACTION TAKING REPORT (ATR)

FACULTY BOARD MEETING HELD ON 21-09-2022

1. Agenda No. 1 that is confirmation of minutes of last meeting and action taken were approved. No further action is required.
2. Agenda No. 2 that is action plan on stake holder feedback were approved. No further action is required.
3. Agenda No. 3 that is action plan on University IQAC minutes was approved. No further action is required.

[Signature]

Convener -Faculty Board



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