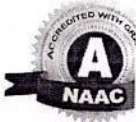




OFFICE OF THE HEAD DEPT. OF MICROBIOLOGY Subharti Medical College

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Ref No: - SMC/Micro/2017/1102

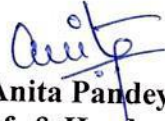
Date: 15.12.2017

Notice

A meeting of Board of Studies has been scheduled on 18.12.2017 at 8:30 AM in HOD office of the Department of Microbiology.

Following are agenda items for the same:

- Agenda Item No. 1** : To confirm the minutes of the Board of Studies meeting held on 12.10.2016.
- Item No. 2** : To report action taken on the minutes of the Board of Studies meeting held on 12.10.2016.
- Item No. 3** : To review the changes needed in the curriculum of all the course conducted by department and to give proposal for starting any new courses.
- Any other items with the permission of the Chairperson.


Dr. Anita Pandey
Prof. & Head
Deptt. of Microbiology

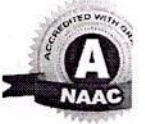
Copy to:

- The Principal, SMC
- Dr. Anita pandey
- Dr. Amit Garg
- Dr. V.K.Sharma
- Dr. Bhaskar Thakuria
- Dr. Sanjiv Ahuja
- Dr. Vandana Sardana
- Dr. Kalpana Chauhan
- Dr. Ritu Kansal



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Ref No: - SMC/Micro/2017./1137

Date: 22.12.2017

Minutes of Meeting of Board of Studies

A meeting of Board of Studies was held on 18-12-2017 at 8:30 AM in HOD office of the Department of Microbiology.

Following members attended the meeting.

1. Dr. Anita pandey *Anita*
Chairperson professor
H.O.D Microbiology
2. Dr. Bhaskar Thakuria *B*
3. Dr. Sanjiv Ahuja *Sanjiv*
4. Dr. Vandana Sardana *Vandana*
5. Dr. Kalpana Chauhan *Kalpana*
6. Dr. Ritu Kansal *Rkansal*

External Experts

1. Dr. V.K.Sharma *VK Sharma*
Professor
Department of Microbiology
Muzaffarnagar medical college
2. Dr. Amit Garg *Amit*
Professor
Department of Microbiology
LLRM, Meerut

At the onset, the Chairperson BoS welcomed all the members and thanked outside expert for sparing their time. The items were taken up as per agenda.

1. **Agenda Item No. 1** : To confirm the minutes of the Board of Studies meeting held on 12.10.2016.
(The members confirmed the minutes)
2. **Item No. 2** : To report action taken on the minutes of the Board of Studies meeting held on 12.10.2016.
(The members noted the action taken)
3. **Item No. 3** : To review the changes needed in the curriculum of all the course conducted by department and to give proposal for starting any new courses. (As per annexure- 1,2,3)
4. Any other items with the permission of the Chairperson.
5. **Non agenda Items.**

Anita
Dr. Anita Pandey
Prof. & Head
Deptt. of Microbiology

Copy to:

1. The Principal, SMC
2. All the members mentioned above

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Ref No: - SMC/Micro/2018/1015

Date: 29.05.2018

Action Taken Report (ATR)

ATR on minutes of meeting held on 18.12.2017 at 8:30 am in the HOD office in the Department of Microbiology office.

S. No.	Agenda Item	Decision	Outcome/Result
1	Confirmation of last board of studies meeting held on 18.12.2017	The members Confirmed the minutes	--
2	ATR of previous minutes of meeting held on 18.12.2017	The members noted the action taken	--
3	To review the changes needed in the curriculum of all the course conducted by department and to give proposal for starting any new courses.	No new courses started and reviewed for the changes in the curriculum of all the courses	Relevant information send to principal office

Dr. Anita Pandey
Prof. & Head
Deptt. of Microbiology

Copy to:

1. The Principal, SMC
2. Dr. Anita pandey
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4. Dr. V.K.Sharma
5. Dr. Bhaskar Thakuria
6. Dr. Sanjiv Ahuja
7. Dr. Vandana Sardana
8. Dr. Kalpana Chauhan
9. Dr. Shashank Prateek
10. Dr Priyanka Gupta