



**OFFICE OF THE HEAD DEPT. OF PHYSIOLOGY
SUBHARTI MEDICAL COLLEGE
SWAMI VIVEKANAND SUBHARTI UNIVERSITY**

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Department of Physiology

Ref. No. Phy/19/ 270(9)

Date: 12.04.2019

NOTICE

All faculty members are requested to attend a meeting of board of studies with the following agenda:-

1. Formulation of Integrated Time Table of Anatomy, Physiology & Community Medicine from the month of September 2019 to June 2020.
2. Discussion of Internal Assessment.
3. Discussion of I and II Semesters Examination

Date : 17.04.2019
Time : 2:30pm
Venue : Library, Department of Physiology

Thanking you,

**Dr. Kiran Singh
Prof & Head
Department of Physiology**



Subharti Medical College

Recognized by Govt. of India, Ministry of Health & Family Welfare, Govt. Letter No. U.12012/69/96-ME(P)
Website: medical.subharti.org, e-mail: medical@subharti.org, Ph.: 0121-3055000 (Extn: 2118), Telefax: 0121-2439127, 2439067
A constituent college of

SWAMI VIVEKANAND SUBHARTI UNIVERSITY
(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)

Department of Physiology

Ref. No. Phy/19/270 (b)

Date: 19.04.2019

To,

**The Principal
Subharti Medical College
Meerut**

**Subject:-Minutes of meeting regarding Competency Based Medical Education
for first phase.**

Respected Sir,

With reference to letter no. SMC/G/M-60-597 dated 10.04.2019, please find enclosed herewith the details of minutes of meeting held on 17th April, 2019 at 2:30 in department of Physiology with the following agenda :-

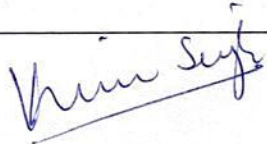
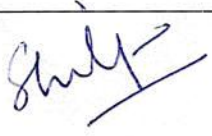


1. Formulation of Integrated Time Table of Anatomy, Physiology, Biochemistry & Community Medicine from the month of September 2019 to June 2020.
2. Discussion of Internal Assessment.
3. Discussion of I and II Semesters Examination

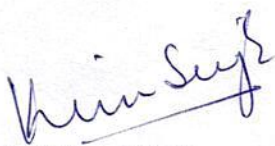
Thanking you,

**Dr. Kiran Singh
Prof & Head
Physiology**

The following faculty members were present to attend the Minutes of meeting regarding Competency Based Medical Education for first phase held on 17.04.2019.

ATTENDANCE

S.N.	Name of Faculty	Designation	Department	Signature
1	Dr. Kiran Singh	Professor & Head	Physiology	
2	Dr. Shilpi Jain	Professor	Anatomy	
3	Dr. Jas Kiran Kaur	Associate Professor	Biochemistry	
4.	Dr. Saurabh Sharma	Associate Professor	Community Medicine	



Dr. Kiran Singh
Prof & Head
Physiology



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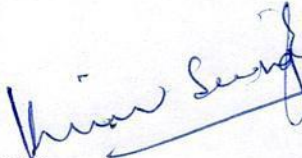
Ref. No. Phy/19/558 (b)

Date: 12.07.2019

Action Taken Report (ATR)

ATR on minutes of meeting held on 17.04.2019 at 2:30 pm in the Library, department of Physiology.

S. No.	Agenda Item	Decision	Outcome/Result
Agenda -1	Confirmation of previous MM	NA	NA
Agenda -2	To form integrated time table of Anatomy, Physiology & Community Medicine from the month of September 2019 to June 2020	Time table made as per the norms	All members agreed to the decision.
Agenda -3	Discussion for holding the Internal Assessment	Date & Schedule decided	All members agreed to the decision
Agenda -4	Discussion for 1 an II semester examination	Dates decided	All members agreed to the decision


Dr. Kiran Singh
Prof. & Head
Deptt. of Physiology

Copy to:-

1. The Principal, SMC