

Ref. No.: DEAN/FOE/SVSU/2024/14-I

Date: 06-01-2024

MEETING CIRCULAR

I am directed to convey that the next meeting of Faculty Board of Faculty of Education; Swami Vivekanand Subharti University is scheduled on 13-01-2024 at 10:30 am in the office of Dean, Faculty of Education to discuss the agenda hereunder:

Agenda 01:	Confirmation of Last Meeting and its Action Taken Report. The minutes of Last Meeting and Action Taken Report are attached	Anx-1
Department of Physical Education		
Agenda 02:	Allocation of Courses for theoretical and practical teaching for Even Sem, 2023-2024. The Allocation recommended by BOS is attached.	Anx-2
Agenda 03:	Departmental committees, Lab Incharge, Class Coordinator (Revised) for Even Sem, 2023-2024. Departmental committees, Lab Incharge, Class Coordinators recommended documents by BOS are attached.	Anx-3
Agenda 04:	Panel for paper setter, evaluator & practical examiners for different programme for Even Sem, Session 2023-2024. The different panel recommended by BOS is attached.	Anx-4
Agenda 05:	Schedule of Internal examination for Even Sem, Session 2023-2024. Schedule recommended by BOS is attached.	
Department of Education		
Agenda 06:	To approve the planning of Academic Calendar for Even Sem, Session 2023-2024. The Academic Plan recommended by BOS is attached.	Anx-5
Agenda 07:	To approve the time table prepared for the Even Semester, Session 2023-2024, The time table recommended by BOS is attached.	Anx-6
Agenda 08:	To approve plan the activities schedule of all Departmental Committees for the Even Semester, Session 2023-2024. The activities schedule recommended by BOS is attached.	Anx-7
Agenda 09:	To approve the plan of extension activities & field visits of Even Sem, 2023-2024 The plan recommended by BOS is attached.	Anx-8
Agenda 10:	To approve Value Added Courses – “Competency of Hindi Writing”, & “Cooking for Survival” for Even Semester, Session 2023-2024. The VAC recommended by BOS is attached.	Anx-9
Agenda 11:	To approve the interdisciplinary courses for Even Semester, Session 2023-2024. The Interdisciplinary Courses recommended by BOS is attached.	Anx-10
Agenda 12:	To approve the list of External & Internal Examiners for the end semester examination to be conducted in Even Semester, Session 2023-2024. The list of External & Internal Examiners recommended by BOS is attached.	Anx-11
Agenda 13:	To approve the list of External & Internal paper setters for the end semester examination to be conducted in Even Semester, Session 2023-2024. The list of External & Internal paper setters recommended by BOS is attached.	Anx-12
Agenda 14:	To approve the MOOCs courses for the Even Semester, Session 2023-2024, The list of MOOCs courses recommended by BOS is attached.	Anx-13
Agenda 15:	Any other with the permission of chair	

All the members are requested to attend the meeting.

Thanking You

CC:

1. Chairman – Faculty Board, Faculty of Education, SVSU
2. All members – Faculty Board, Faculty of Education, SVSU


(Dr. Manju Adhikari)
Convener – Faculty Board

MINUTES OF THE MEETING OF FACULTY BOARD

A meeting of Faculty Board was held on 13-01-2024 at 10:30 am in the office of Dean, Faculty of Education, Swami Vivekanand Subharti University. The following members were present in the meeting:-

S.No.	Name	Designation
1.	Dr. Sandeep Kumar, Professor & Head – Physical Education, Dean Faculty of Education	Chairman
2.	Dr. Anoj Raj, Professor & Head – Education	Member
3.	Dr. Indira Singh, Professor – Education	Member
4.	Dr. Deepak Raghav, Assistant Professor – Physical Education	Member
5.	Dr. Atul Tiwari, Assistant Professor – Physical Education	Member
6.	Dr. Manju Adhikari, Associate Professor – Physical Education	Convener

At the onset, the Chairman, Faculty Board welcomed all the members and thanked for sparing their time. The items were taken up as per agenda:-

Agenda 01:	Confirmation of Last Meeting and its Action Taken Report. The members confirmed the minutes of Last Meeting and Action Taken.
Department of Physical Education	
Agenda 02:	Allocation of Courses for theoretical and practical teaching for Even Sem, 2023-2024. Approved.
Agenda 03:	Departmental committees, Lab Incharge, Class Coordinator (Revised) for Even Sem, 2023-2024. Approved.
Agenda 04:	Panel for paper setter, evaluator & practical examiners for different programme for Even Sem, Session 2023-2024. Approved.
Agenda 05:	Schedule of Internal examination for Even Sem, Session 2023-2024. Approved.
Department of Education	
Agenda 06:	To approve the planning of Academic Calendar for Even Sem, Session 2023-2024. Approved.
Agenda 07:	To approve the time table prepared for the Even Semester, Session 2023-2024, Approved.
Agenda 08:	To approve plan the activities schedule of all Departmental Committees for the Even Semester, Session 2023-2024. Approved.
Agenda 09:	To approve the plan of extension activities & field visits of Even Sem, 2023-2024 Approved.
Agenda 10:	To approve Value Added Courses – “Competency of Hindi Writing”, & “Cooking for Survival” for Even Semester, Session 2023-2024. Approved.

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Agenda 11:	To approve the interdisciplinary courses for Even Semester, Session 2023-2024. Approved.
Agenda 12:	To approve the list of External & Internal Examiners for the end semester examination to be conducted in Even Semester, Session 2023-2024. Approved.
Agenda 13:	To approve the list of External & Internal paper setters for the end semester examination to be conducted in Even Semester, Session 2023-2024. Approved.
Agenda 14:	To approve the MOOCs courses for the Even Semester, Session 2023-2024, Approved.
Agenda 15:	Any other with the permission of chair

No other Agenda was discussed and meeting was over with thanks to all members.


Chairman
Faculty Board

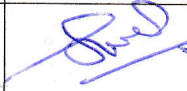
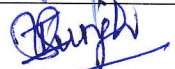
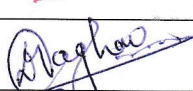
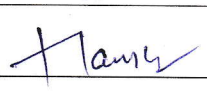

Convener
Faculty Board

FACULTY BOARD - MEETING
ATTENDANCE SHEET

Date: 13-01-2024

Time: 10:30 am

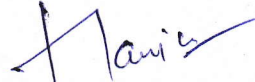
Venue: office of Chairman-Faculty Board, Faculty of Education, Swami Vivekanand
Subharti University

S.No.	Name	Designation	Signature
1.	Prof. (Dr.) Sandeep Kumar, Dean Faculty of Education, Head – Physical Education	Chairman	
2.	Dr. Anoj Raj, Professor & Head – Education	Member	
3.	Dr. Indira Singh, Professor – Education	Member	
4.	Dr. Rahul Sirohi, Associate Professor - Education	Member	
5.	Mr. Sanjeev Kumar, Assistant Professor – Education	Member	
6.	Dr. Praveen Kumar, Associate Professor – Physical Education	Member	
7.	Dr. Deepak Raghav, Assistant Professor – Physical Education	Member	
8.	Dr. Atul Tiwari, Assistant Professor – Physical Education	Member	
9.	Dr. Manju Adhikari, Associate Professor – Physical Education,	Convener	


(Convener)
Faculty Board

ACTION TAKING REPORT (ATR)
FACULTY BOARD MEETING HELD ON 13-01-2024

The 14 Agenda were approved by the Faculty Board held on 13th January, 2024 and no further action is required for any agenda.


Convener - Faculty Board