



**Department of Zoology**  
**Keral Verma Subharti College of Science**  
**SWAMI VIVEKANAND SUBHARTI UNIVERSITY**

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(I) of UGC Act 1956)  
Ph. 0121-2439578, 2439052, 3058031, 3056032; Telefax: 0121



Ref. No. KVSCOS/zoology/2020/ 12

**Dated – 02.10.2019**

**NOTICE**

**The Meeting of zoology department is schedule to be held on 12.10.2019.**

**AGENDA:-**

1. To confirm the minutes of previous meeting of the departmental committee held on 09/05/ 2019.
- 2 To discuss about the progress of the Department.
- 3 To prepare for the conduction of sessional Examination.
4. Syllabus coverage with regard to the topics covered.
- 5 To discuss about the attendance of the students.
- 6 Appointment two faculty in zoology department
7. Any other matter with the permission of the chair.

(Coordinator)

Copy to All members



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Ref. No. KVSCOS/zoology/2020/14

DATE :- 18/10/2019

**MINUTES OF MEETING OF THE DEPARTMENTAL COMMITTEE**

**The meeting of the Department of zoology was held on 12.10.2019 at 11.00a.m. In the university campus.**

**Agenda/Item No. 1:-** To confirm the minutes of previous meeting of the Departmental Committee held on **09/05/ 2019**.

The members considered the minutes of previous meeting of the Departmental Committee held on **09/05/ 2019** and approved the same.

**Agenda/Item No. 2:-** To discuss about the progress of the Department.

The Committee discussed about the growth and progress of the department with each faculty member and found satisfactory.

**Agenda/Item No. 3:-**To discuss about the sessional assignments for students.

The committee members discussed about the sessional assignment & make arrangements related to the assignments.

**Agenda/Item No. 4:-** Syllabus coverage with regard to the topics covered.

Reports submitted by the members on syllabus coverage found satisfactory for the successful completion of second internal examination.

**Agenda/Item No. 5:-** To discuss about the attendance of the students.

The attendance of the students found satisfactory for the conduction of sessional examination.

**Agenda/Item No. 6:-** Appointment two faculty in zoology department

The Appointment two faculty in zoology department.

1. Dr. Mo. Faisal (Associate Professor),, Joining Date:- 01 July 2019.

2. Dr. Neeru Singh (Assistant Professor),, Joining Date: - 04 Oct 2019.

**Agenda/Item No. 7:-** Any other matter with the permission of the chair.

DEAN

SUBHARTI COLLEGE OF SCIENCE  
S.V.S.U., MEERUT

Head  
Dept. of Zoology  
Faculty of Science  
S.V.S.U., MEERUT



# Department of Zoology

## Keral Verma Subharti College of Science

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Ref. No. KVSCOS/zoology/2020/15

Since there was no any other matter, the meeting ended with thanks to the chair.

#### MINUTES OF FIRST MEETING OF THE DEPARTMENTAL COMMITTEE

The meeting of the Department of zoology was held on 12.10.2019 at 11.00 a.m. In the university campus.

Following members were present:-

Dr. Anamika Singh	Chairperson	
Dr. Dheerpal Singh	Member	
Dr. Razia Sultana	Member	
Dr. Mo. Faisal	Member	
Dr. Neeru Singh	Member	



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Ref. No. KVSCOS/zoology/2020/16

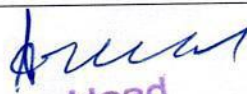
Date :-21/05/2020

**The Meeting of the ZOOLOGY Department was held on 12/ 10/ 2019 at 11.00 a.m. in the DEPARTMENT. Presence of external and internal members.**

Action Taken Report

S.No	Agenda/Items	Decision & Recommendation	Action Taken
1	To confirm the minutes of previous meeting of the departmental committee held On 09/05/ 2019.	Confirmed	-
2	To discuss about the progress of the Department.	Found satisfactory.	-
3	To prepare for the conduction of sessional Examination.	Informed	Noted
4	Syllabus coverage with regard to the topics covered..	found satisfactory	-
5	To discuss about the attendance of the students.	found satisfactory	-
6	Appointment two faculty in zoology department	found satisfactory	-
7	Any other matter with the permission of the chair.	Discussed	Noted

  
Subhartipuram, Delhi-Haridwar Meerut Bypass Road, NH-58, Meerut - 250005  
E-mail. Science@subharti.org, Website- www.subharti.org  
**DEAN**  
**SUBHARTI COLLEGE OF SCIENCE**  
S.V.S.U., MEERUT

  
**Head**  
**Dept. of Zoology**  
**Faculty of Science**  
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