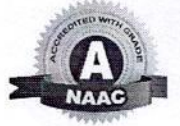


# OFFICE OF THE HEAD DEPT. OF MICROBIOLOGY

## Subharti Medical College



Recognized by Govt. of India, Ministry of Health & Family Welfare, Govt. Letter No. U.12012/69/96-ME(P)  
Website: medical.subharti.org, e-mail: medical@subharti.org, Ph.: 0121-3055000 (Extn: 2118), Telefax: 0121-2439127, 2439067  
A constituent college of



### SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)

Ref No: - SMC/Micro/2019/2905


Date: 04.03.2019

### Notice

A meeting of Board of Studies has been scheduled on 09-03-2019 at 8:30 AM in HOD office of the Department of Microbiology.

Following are agenda items for the same:

1. **Agenda Item No. 1** : To confirm the minutes of the Board of Studies meeting held on 22.11.2018.
2. **Item No. 2** : To report action taken on the minutes of the Board of Studies meeting held on 22.11.2018.
3. **Item No. 3** : To review the curriculum of the course conducted by the department and starting a value added course on " Health care associated infections and infection control practices".
4. **Item No. 4** : To discuss the lesson plan for the value added course with all the members.
5. Any other items with the permission of the Chairperson.

  
Dr. Anita Pandey  
Prof. & Head  
Deptt. of Microbiology

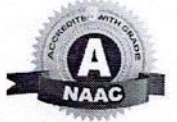
Copy to:

1. The Principal, SMC
2. Dr. Anita pandey
3. Dr. Amit Garg
4. Dr. V.K.Sharma
5. Dr. Vandana Sardana
6. Dr. Kalpana Chauhan
7. Dr. Sonal Jindal
8. Dr. Deepali Saini
9. Dr. Anubhuti

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Ref No: - SMC/Micro/2019/3035

Date: 13.03.2019



### Minutes of Meeting of Board of Studies

A meeting of Board of Studies was held on 09-03-2019 at 8:30 AM in HOD office of the Department of Microbiology.

Following members attended the meeting.


1. Dr. Anita pandey   
Chairperson professor  
H.O.D Microbiology
2. Dr. Vandana Sardana 
3. Dr. Kalpana Chauhan 
4. Dr. Sonal Jindal 
5. Dr. Deepali Saini 
6. Dr. Anubhuti 

#### External Experts

1. Dr. V.K.Sharma   
Professor  
Department of Microbiology  
Muzaffarnagar medical college
2. Dr. Amit Garg   
Professor  
Department of Microbiology  
LLRM, Meerut

At the onset, the Chairperson BoS welcomed all the members and thanked outside expert for sparing their time.  
The items were taken up as per agenda.

1. **Agenda Item No. 1** : To confirm the minutes of the Board of Studies meeting held on 22.11.2018.  
(The members confirmed the minutes)
2. **Item No. 2** : To report action taken on the minutes of the Board of Studies meeting held on 22.11.2018.  
(The members noted the action taken)
3. **Item No. 3** : To review the curriculum of the course conducted by the department and starting a value added course on " Health care associated infections and infection control practices".  
(As per annexure-1)
4. **Item No. 4** : To discuss the lesson plan for the value added course with all the members.  
(As per annexure-2)
5. Any other items with the permission of the Chairperson.
6. Non agenda Items.

  
Dr. Anita Pandey  
Prof. & Head  
Deptt. of Microbiology

Copy to:

1. The Principal, SMC
2. All the members mentioned above

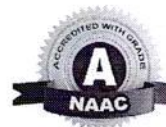


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Ref No: - SMC/Micro/2019/3035

Date: 12.04.2019

### Action Taken Report (ATR) of last board of studies meeting

ATR on minutes of meeting held on 09.03.2019 at 8:30 am in the HOD office in the Department of Microbiology office.

S. No.	Agenda Item	Decision	Outcome/Result
1	Confirmation of last board of studies meeting held on 09.03.2019	The members Confirmed the minutes	--
2	ATR of previous minutes of meeting held on 09.03.2019	The members noted the action taken	--
3	To review the curriculum of the course conducted by the department and starting a value added course on " Health care associated infections and infection control practices".	The curriculum of the course conducted by the department was reviewed and a decision was taken to start a value added course on " Health care associated infections and infection control practices".	Approved
4	To discuss the lesson plan for the value added course with all the members.	The lesson plan for the value added course was discussed, reviewed and updated by all the members.	Approved

**Dr. Anita Pandey**  
**Prof. & Head**  
**Deptt. of Microbiology**

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4. Dr. V.K.Sharma
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