



SUSTAINABLE  
PROCUREMENT/PURCHASING  
POLICY

SWAMI VIVEKANAND  
**SUBHARTI**  
UNIVERSITY

Approved by UGC *Where Education is a Passion...*

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**Sustainable Procurement/Purchasing Policy**



# Sustainable Procurement/Purchasing Policy

S. No.	Particulars	Description
1	Policy Number	U-07/SVSU/2024/270
2	Policy Statement	<p>Swami Vivekanand Subharti University is committed to integrating sustainability into all procurement and purchasing practices to support environmental protection, social responsibility, and economic efficiency.</p> <p>The University strives to ensure that all goods, services, and construction activities are procured through responsible and ethical sourcing methods that minimize environmental impact, promote resource efficiency, and encourage fair labour practices. Through this Sustainable Procurement/Purchasing Policy, the university aims to reduce its ecological footprint, support sustainable suppliers, and foster a culture of sustainability across all institutional operations and stakeholders</p>
3	Scope of the Policy	<p>This policy applies to all faculty, colleges, departments, centres, and community outreach wings of the University and to all procurement/purchasing activities, covering the acquisition of goods, services, and construction projects, with a preference for environmentally friendly, socially responsible, and economically sound products and services.</p>
4	Policy Status	Original
5	Originated By	University Purchase Department
6	Reviewed By	Registrar
7	Effective Date of Policy	028/06/2024
8	Approving Authority	Hon'ble Vice Chancellor
9	Policy Review Date	





## 1. Preamble:

Swami Vivekanand Subharti University, Meerut, is committed to fostering sustainability through responsible procurement and purchase practices. Recognizing the significant impact purchasing decisions have on the environment, society, and economy, the University has established this Sustainability Procurement/Purchasing Policy. This policy aims to integrate sustainability into all procurement/purchase processes by promoting ethical sourcing, reducing environmental impact, and supporting local businesses where possible.

## 2. Objective:

The primary objective of this policy is to ensure that all procurement decisions align with the institution's commitment to environmental stewardship, social responsibility, and economic viability. Through sustainable procurement/purchase, the University seeks to minimize its ecological footprint and promote a culture of sustainability across all operations.

## 3. Principles:

- 3.1. Environmental Sustainability:** Prioritize products and services with lower environmental impacts, including energy-efficient products, recycled materials, and those with minimal packaging.
- 3.2. Social Responsibility:** Promote fair trade practices, ethical sourcing, and respect for human rights throughout the supply chain.
- 3.3. Economic Responsibility:** Support local suppliers and small businesses, contributing to the regional economy and reducing transportation-related emissions.
- 3.4. Resource Efficiency:** Encourage the use of renewable resources, reduce waste generation, and promote circular economy practices.
- 3.5. Compliance and Transparency:** Ensure all vendors comply with environmental regulations and provide transparent information about their sustainability practices.
- 3.6. Implementation Strategies & Evaluation Criteria:** Sustainability factors are integrated into the evaluation criteria for all procurement & purchase decisions. This includes: Lifecycle costing, Environmental certifications (e.g., Energy Star, Bureau of Energy Efficiency (BEE) star ratings), Supplier codes of conduct and sustainability practices, Local sourcing opportunities, and ensuring economic viability and quality standards.

## 4. Sustainable Procurement/Purchasing Policy

- **Vendor Evaluation:** Develop criteria to assess suppliers' sustainability policies, including certifications, environmental management systems, and corporate social responsibility initiatives.





- **Green Product Preferences:** Give preference to products that are certified eco-friendly, biodegradable, recyclable, or made from renewable resources.
- **Lifecycle Assessment:** Evaluate the environmental impact of products and services throughout their lifecycle, from raw material extraction to disposal.

#### 4.1 Specific Actions:

- 4.1.1. Electronics:** Purchase energy-efficient electronics with certifications like Energy Star and BEE star ratings. Ensure responsible e-waste disposal in compliance with the E-waste (Management) Rules, 2016.
- 4.1.2. Furniture and Supplies:** Prioritize durable, energy-efficient furniture made from recycled materials. Choose reusable or recyclable supplies wherever practical.
- 4.1.3. Cleaning and Janitorial Products:** Use environmentally friendly cleaning products with low toxicity and biodegradability.
- 4.1.4. Construction and Renovation:** Follow green building standards like LEED or IGBC guidelines. Use sustainable materials with low embodied energy, such as recycled steel and fly ash bricks, for further construction activities.
- 4.1.5. Transportation:** Support sustainable transportation options, including electric vehicles and public transport, with infrastructure for EV charging stations on campus.

#### 5. Policy Review:

This policy shall be reviewed as and when required to ensure alignment with emerging sustainability practices, institutional priorities, and regulatory requirements.

