



Ref. No.: SVSU/2018/IQAC/M-20

Dated: 15/03/2019

Minutes of Meeting

IQAC meeting was held on Monday, 11/03/2019 at 2:15 PM in Vice Chancellor Conference Hall, SVSU, Meerut. The Meeting was attended by the following members:

1	Dr. N.K. Ahuja	Chairman, IQAC
2	Dr. D.C. Saxena	Senior Administrative Officer
3	Dr. Shalya Raj	Member of Management
4	Mr. P.K. Garg	Registrar
5	Dr. A.K. Srivastava, SMC	Member
6	Dr. U.K. Singh, Pharmacy College	Member
7	Dr. Nikhil Srivastava, SDC	Member
8	Dr. Bikas Prasad, SITE	Member
9	Dr. R.K. Meena, SCPT	Member
10	Dr. B.C. Dubey, Education	Member
11	Dr. Abhay M. Shankaregowda, MASCHNYS	Member
12	Dr. Vaibhav Goel Bhartiya, SIL	Member
13	Dr. P.K. Sharma, FoS	Member
14	Dr. Shiv Mohan, Hotel Management	Member
15	Dr. Neeraj Karan Singh, Journalism and Mass Communication	Member
16	Dr. Sandeep Kumar, Department of Physical Education	Member
17	Dr. A.K. Tyagi	Member
18	Ms. Vidushi Yadav, Department of Home Science	Member
19	Mr. Atul Pratap Singh, Polytechnic College	Special Invitee
20	Dr. Vijay Wadhawan, SDC	Special Invitee
21	Dr. Rani Bansal, SMC	Special Invitee



Office of the IQAC

SWAMI VIVEKANAND SUBHARTI UNIVERSITY
(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)
Ph. 0121-2439578, 2439052, 3058031, 3058032/Extn: 2426, Telefax: 0121-2439067
E-mail: iqac@subharti.org, Website: www.subharti.org



22	Ms. Monika Gupta, SMC	Alumni
23	Dr. Sarika Tyagi, SIL	Nominee from Employers
24	Dr. Manoj Kumar Tripathi	Special Invitee
25	Mr. Arun Unnikrishanan	Special Invitee
26	Dr. Bhawna Grover	Special Invitee
27	Mr. Vineet Agarwal	Special Invitee
28	Dr. R.P. Singh	Special Invitee
29	Dr. Padma Misra, SCMC	Special Invitee
30	Mrs. Gunjan Sharma	Special Invitee
31	Dr. Shefali Pushp	Special Invitee
32	Dr. Mukesh Ruhela	Special Invitee
33	Dr. Manoj Kapil	Special Invitee
34	Dr. Dinesh Nouman	Special Invitee
35	Dr. Javed Khan	Special Invitee
36	Dr. Vandana Srivastav	Special Invitee
37	Dr. Tazmani Sultana	Special Invitee
38	Dr. Nishma Singh	Special Invitee
39	Mr. Gaurav Upadhya	Special Invitee
40	Mr. Indraneel Bose	Special Invitee
41	Dr. Amit Kumar	Special Invitee
42	Dr. Jyoti Gaur	Special Invitee
43	Dr. Mohini Mehrotra	Special Invitee
44	Mrs. Poonam Kaushik	Special Invitee
45	Dr. Vandana Reddy	Special Invitee



Office of the IQAC

SWAMI VIVEKANAND SUBHARTI UNIVERSITY
(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)
Ph. 0121-2439578, 2439052, 3058031, 3058032/Extn: 2426, Telefax: 0121-2439067
E-mail: iqac@subharti.org, Website: www.subharti.org



46	Dr. Sarika Tyagi	Special Invitee
47	V.K. Singh	Special Invitee
48	Mr. Nameesh Miglani	Special Invitee
49	Dr. Balwinder N. Bedi	Director, IQAC
50	Dr. Neetu Panwar	Coordinator, IQAC

Following members were not present in the meeting:

1	Dr. A.K. Asthana	Senior Administrative Officer
2	Dr. Krishna Murti	Nominee from Employers/Stakeholders
3	Mr. Vivek Tiwari	Nominee from Employers/Stakeholders
4	Mrs. Anita Rana	Nominee from Employers/Stakeholders
5	Capt.(Mrs.) Geeta Parwanda	Member
6	Prof. Pintu Mishra	Member
7	Dr. Sudhir Tyagi	Member
8	Dr. Rena Mehta	Special Invitee
9	Prof Ashwani Kumar	Special Invitee
10	Ms. Shivani Sharma, SIL	Student Representative
11	Mr. Ashutosh Srivastava, SCMC	Student Representative
12	Er. Lileshwar Mohan, SITE	Alumni
13	Dr. Sunil Panwar	Coordinator, IQAC

Dr. N. K. Ahuja, Chairperson, IQAC welcomed all the members and the following agenda items were discussed in the meeting:

Agenda Item No. 1: To approve the minutes of IQAC meeting held on 26/11/2018.

Discussion and Resolution: Members of the house noted and approved the minutes of IQAC meeting held on 26/11/2018.



Office of the IQAC

SWAMI VIVEKANAND SUBHARTI UNIVERSITY


(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)
Ph. 0121-2439578, 2439052, 3058031, 3058032/Extn: 2426, Telefax: 0121-2439067

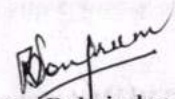
E-mail: iqac@subharti.org, Website: www.subharti.org



- Agenda Item No. 2:** To report the Action Taken on the minutes of IQAC meeting held on 26/11/2018.
- Discussion and Resolution:** Members of the IQAC approved the Action Taken Report of IQAC meeting held on 26/11/2018.
- Agenda Item No. 3:** Preparedness for NAAC
- Discussion and Resolution:** The members were updated about the amendments in NAAC manual and it was recommended to work as per the requirement of updates to all HoIs and HoDs. It was also advised to circulate the new NAAC manual and DVV format with all the faculties of the University.
- Agenda Item No. 4:** Academic and Administrative Audit
- Discussion and Resolution:** A format of Academic and Administrative Audit was sent to all HoIs to conduct audit at faculty level for quality improvement. Chairperson suggested for corrective actions based audit process to individual HoI in their faculty at the earliest.
- Agenda Item No 5:** Updating 19 documentation files as prepared for NAAC Ist cycle in 2016.
- Discussion and Resolution:** All the HoIs and HoDs were suggested to update 19 documentation files as prepared for NAAC Ist cycle in 2016.
- Agenda Item No. 6:** Any other discussion point with the permission of Chair
- Discussion and Resolution:** No other point of discussion was taken.

The meeting ended with a vote of thanks to the chair.


Dr. N.K. Ahuja
Vice Chancellor
Chairman, IQAC


Dr. Balwinder N. Bedi
Director, IQAC



Office of the IQAC

SWAMI VIVEKANAND SUBHARTI UNIVERSITY
(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)
Ph. 0121-2439578, 2439052, 3058031, 3058032/Extn: 2426, Telefax: 0121-2439067
E-mail: iqac@subharti.org, Website: www.subharti.org



Ref. No.: SVSU/2018/IQAC/M-21

Dated: 02/09/2019

ACTION TAKEN REPORT

Details of Action Taken by the Internal Quality Assurance Cell (IQAC) to implement the suggestions and recommendations made by the members of IQAC and the decision taken in the IQAC held on Monday, 11/03/2019 at 2:15 PM in Vice Chancellor Conference Hall, SVSU, Meerut.

Agenda Item No.	Discussion and Resolution	Action Taken
Agenda Item No. 1: To approve the minutes of IQAC meeting held on 26/11/2018.	Confirmed	
Agenda Item No. 2: To report the Action Taken on the minutes of IQAC meeting held on 26/11/2018.	Confirmed	
Agenda Item No. 3: Preparedness for NAAC	The members were updated about the amendments in NAAC manual and it was recommended to work as per the requirement of updates to all HoIs and HoDs.	IQAC has timely sent all the updated information regarding NAAC.
Agenda Item No. 4: Academic and Administrative Audit	Chairperson suggested for corrective actions based audit process to individual HoI in their faculty at the earliest.	Internal Academic and Administrative Audit conducted. Annual Report is in Process
Agenda Item No 5: Updating 19 documentation files as prepared for NAAC Ist cycle in 2016.	All the HoIs and HoDs were suggested to update 19 documentation files as prepared for NAAC Ist cycle in 2016.	All files have been updated at Faculty Level as per their Internal Audit Report.

Dr. N. K. Ahuja
Vice Chancellor
Chairman, IQAC

Dr. Neetu Panwar
Coordinator, IQAC