



# Office of the IQAC

**SWAMI VIVEKANAND SUBHARTI UNIVERSITY**

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)

Ph. 0121-2439578, 2439052, 3058031, 3058032/Extn: 2426, Telefax: 0121-2439067

E-mail: [igac@subharti.org](mailto:igac@subharti.org), Website: [www.subharti.org](http://www.subharti.org)



Ref. No.: SVSU/2018/IQAC/M-16

Dated: 20/11/2018

## MEETING NOTICE

A meeting of "Internal Quality Assurance Cell" is to be held on Monday, 26-11-2018 at 2:15 PM in Vice Chancellor Conference Hall, SVSU, Meerut to consider the following agenda hereunder:

1. To confirm the minutes of the meeting of last IQAC meeting dated 05.07.2018
2. Submission of AQAR for 2017-18
3. Submission of NIRF-2019
4. Collecting feedback from students for odd semester of Academic session 2018-19
5. Improve quality of Placement
6. Conducting Refreshal course for Faculty members on Human Values & Professional Ethics
7. Awareness session on Patent filling process and IPR
8. Industry Academia interface
9. Participation of the colleges under Unnat Bharat Abhiyaan (UBA) 2018-19
10. Comprehensive data collection for assessment and accreditation for second Quarter (10October-31 December, 2018)
11. Any other discussion point with the permission of Chair.

**All are requested to be seated by 2:10 AM sharp.**

**Dr. Balwinder N. Bedi**  
Director, IQAC

**Copy to:**

- P.S. to Chancellor- for kind information
- Hon'ble Vice Chancellor
- Registrar
- All Members of IQAC
- All HOIs to attend the meeting as special invitee Placement Officer
- Patent Cell



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Ref. No.: SVSU/2019/IQAC/M-17

Dated: 04/01/2019

## MINUTES OF THE MEETING

A meeting of "Internal Quality Assurance Cell" is to be held on Monday, 26-11-2018 at 2:15 PM in Vice Chancellor Conference Hall, SVSU, Meerut.

Dr. N.K. Ahuja, Hon'ble Vice Chancellor and Chairperson of the IQAC welcomed all present members of the Committee. The following AGENDA points were discussed:

**Agenda 1: Confirm the minutes of the last IQAC meeting dated 05.07.2018.**

**Resolution:** The minutes of the meeting held on 05.07.2018 were confirmed.

**Agenda 2: Submission of AQAR for 2017-18**

**Resolution:** Director, IQAC requested all HOIs to send departmental data for AQAR 2017-18 to IQAC for the timely submission to NAAC.

**Agenda 3: Submission of NIRF-2019**

**Resolution:** IQAC informed all the HOIs regarding the submission of NIRF-2019 in various disciplines.

**Agenda 4: Collecting feedback from students for odd semester of Academic session 2018-19**

**Resolution:** The Chairperson of the IQAC advised all HOIs to collect feedback from the students for odd semester on various quality parameters i.e. Curriculum, Teaching Methodology, Examination and Evaluation, Library, Administration so that if any gap is identified, it could be more focused in even semester.

**Agenda 5: Improve quality of Placement**

**Resolution:** Director, IQAC informed the Placement Director and Officer regarding the documentation of the placement data at their end and insufficient information with the institution about the placement of their students. Chairperson of IQAC instructed Placement Director and Officer to provide all placement data to IQAC.

**Agenda 6: Conducting Refreshal course for Faculty members on Human Values & Professional Ethics**

**Resolution:** The Chairperson of IQAC recommended to IQAC for organizing a Refreshal Course on Human Values & Professional Ethics for Faculty Members.

**Agenda 7: Awareness session on Patent filling process and IPR**

**Resolution:** The Chairperson of IQAC advised Ms. Pooja, In-charge of Patent Cell to organize workshop on Intellectual Property Rights and Patent Filling Process for the Faculty Members and Research Scholars of the Institutions.

**Agenda 8: Industry-Academia interface**



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**Resolution:** Hon'ble Vice Chancellor directed Principals of Hotel Management, Engineering, Management and Pharmacy to foster collaboration with industries for the purpose of internship, industrial training and placements.

**Agenda 9: Participation of the colleges under Unnat Bharat Abhiyaan (UBA) 2018-19**

**Resolution:** Hon'ble Vice Chancellor informed all HOIs about the university participation under Unnat Bharat Abhiyan- an MHRD initiative in which university has adopted 5 villages near the periphery of the University. He also suggested students and Faculty Members to actively participate in the activities conducted under UBA.

**Agenda 10: Comprehensive data collection for assessment and accreditation for Second Quarter (1October-31 December, 2018)**

**Resolution:** Director IQAC advised all HOIs to complete the comprehensive data sheet for Second Quarter (1st October-31<sup>st</sup> December, 2018)

**Agenda 11: Any other discussion point with the permission of Chair.**

**Resolution:** The chairperson of IQAC focused on the adoption of new policies released by AICTE mentioned below:

- New Examination Reform Policy
- Internship Policy
- Faculty Training Policy

Establishment of Virtual Lab in SITE.

The meeting ended with a vote of thanks to the Chair.

**Dr. N. K. Ahuja**  
*Vice Chancellor*  
*Chairman, IQAC*

**Dr. Balwinder N. Bedi**  
*Director, IQAC*



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Ref. No.: SVSU/2019/IQAC/M-18

Dated: 16/01/2019

## ACTION TAKEN REPORT

Details of Action Taken by the Internal Quality Assurance Cell (IQAC) to implement the suggestions and recommendations made by the members of IQAC and the decision taken in the IQAC held on Monday, 26-11-2018 at 2:15 PM in Vice Chancellor Conference Hall, SVSU, Meerut.

- Agenda 2:** **Submission of AQAR for 2017-18**  
**Action Taken:** AQAR 2017-18 submitted.
- Agenda 6:** **Conducting Refreshal course for Faculty members on Human Values & Professional Ethics**  
**Resolution:** Due to unavailability of Resource Person, it could not be conducted. However, efforts are on to conduct the same in near future.
- Agenda 7:** **Awareness session on Patent filling process and IPR**  
**Action Taken:** Ms. Pooja, In-charge of Patent Cell organized workshop on "Intellectual Property Rights" for the Faculty Members and Research Scholars on 14<sup>th</sup> January, 2019.
- Agenda 8:** **Industry-Academia interface**  
**Action Taken:** In process
- Agenda 10:** **Comprehensive data collection for assessment and accreditation for Second Quarter (1<sup>st</sup> October-31<sup>st</sup> December, 2018)**  
**Action Taken:** Director IQAC advised all HOIs to complete the comprehensive data sheet for Second Quarter (1<sup>st</sup> October-31<sup>st</sup> December, 2018)

**Dr. N. K. Ahuja**  
*Vice Chancellor*  
*Chairman, IQAC*

**Dr. Balwinder N. Bedi**  
*Director, IQAC*