



Office of the IQAC

SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)

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Dated: 29-09-2016

MEETING NOTICE

A meeting of "Internal Quality Assurance Cell" is to be held on Tuesday, 04-10-2016 at 10:30 AM in Vice Chancellor Conference Hall, Subhartipuram, Meerut to consider the following AGENDA hereunder:

1. The minutes of the meeting held on June 17, 2016 were approved.
2. Composition of IQAC Committee changed as per NAAC-IQAC.
3. It is communicated to all Head of Institution (special invitees) that IQAC of each college has to forward their Action Taken Report (ATR) to coordinator IQAC by the end of each quarter.
4. Decision taken unanimously under this agenda that S.W.O.T. Analysis data to be obtained routinely, from all stake holders for the quality control of administrative and academic performances.

All are requested to be seated by 10:15 AM sharp.

Director, IQAC

Copy to:

- P.S. to Chancellor – for kind information
- Hon'ble Vice Chancellor
- Registrar
- All Members of IQAC
- All Head of Institutions to attend the meeting as special invitee

Minutes of the Meeting

A meeting of Internal Quality Assurance Cell (IQAC) was held on 04.10.2016 (Tuesday) at 2:30 PM in the University Conference Room and following were present:

1.	Dr. N K Ahuja	Vice Chancellor	Chairperson
2.	Lt. Gen. (Retd.) Vinod Arora,	Stake Holder	Member
3.	Dr. D K Kaushik	Dean, Faculty of Science	Member
4.	Dr. Jayant Shekher	Director, Technical Campus	Member
5.	Dr. Rani Bansal	Professor & HOD, Pathology	Member
6.	Dr. Vijay VadHAVAN	Professor & HOD, Oral Surgery	Member
7.	Dr. Padma Misra	Associate Professor, SIMC	Member
8.	Dr. Pooja Gupta	Dean, SIFF	Member
9.	Dr. Vaibhav Mishra	Alumni	Member
10.	Mr. Ajay Gupta	Industrialist	Member
11.	Dr. S P Sodhi	Physician	Member
12.	Mr. Vivek Tiwari	Asst. Director (IT)	Member
13.	Dr. Vijay Kr. Bhatnagar	Controller of Examination	Member Secretary
14.	Dr. (Col.) N K Tyagi	Chief Administrative Officer	Member
15.	Sayed Zafar Hussain	Additional Registrar	Member
16.	Dr. Reeta Bakshi	Dean, FOS	Special Invitee
17.	Dr. A K Srivastava	Officiating Principal, SMC	Special Invitee
18.	Dr. R K Meena	Principal, SPC	Special Invitee
19.	Capt. (Mrs.) Geeta Parwanda,	Principal, SNC	Special Invitee
20.	Prof. Pintu Mishra	Principal, SIFF	Special Invitee
21.	Dr. U K Singh	Principal, KSCP	Special Invitee
22.	Dr. Prabhat Kumar	Principal, SIMC	Special Invitee
23.	Dr. Vaibhav G. Bhartiya	Principal, SIL	Special Invitee
24.	Dr. Abhay M. Shank.	Principal, MASINYS	Special Invitee
25.	Dr. Vineeta Nikhil	Officiating Principal, SDC	Special Invitee
26.	Dr. Dharmendra Singh	Dean, SIJMC	Special Invitee
27.	Dr. Shiv Mohan	Head, SIHM	Special Invitee
28.	Dr. Sandeep Choudhary	Officiating Head, FOE	Special Invitee

Following members could not attend the meeting:

1.	Dr. Atul Krishn	Advisor to Hon'ble VC	Trust Nominee
2.	Dr. (Mrs.) Rama Devi Pani,	External Expert	Member
3.	Dr. Rajendra Singh	Dean, SIMC	Special Invitee

The Hon'ble Vice Chancellor, chairperson welcomed all present members of the committee.

Agenda 1: The minutes of the meeting held on June 17, 2016 were approved.

Agenda 2: Composition of IQAC Committee changed as per NAAC-IQAC. Details of the same hereunder:

1	Chairperson	Dr. N K Ahuja, Vice Chancellor
2	Eight Teachers	1. Dr. A K Asthana, Principal, SMC 2. Dr. D K Kaushik, Dean, FOS 3. Dr. Nikhil Srivastava, Principal, SDC 4. Dr. Jayant Shekher, Director-TC, SITE


[Handwritten Signature]

		5. Dr. Rani Bansal, Prof. & HOD, Pathology, SMC 6. Dr. Vijay Vadhawan, Prof. & HOD, Oral Pathology, SDC 7. Dr. Pooja Gupta, Dean, SIFF 8. Dt. Padma Misra, Associate Professor, SIMC
3	Member of the Management	Dr. Atul Krishna
4	Nominee from Alumni	Dr. Vaibhav Mishra, Alumni, SDC
5	Nominee from Employers / Industrialists / Stakeholders	1. Lt. Gen. (Retd.) Vimal Arora, External Expert 2. Dr. Rama Devi Pani, External Expert 3. Mr. Ajay Gupta, Industrialist 4. Dr. S P Sodhi, Stake Holder 5. Mr. Vivek Tiwari, Employers Nominee
6	Director of the IQAC	Dr. (Mrs.) Balwinder N. Bedi, Member Secretary, IQAC
7	Coordinators	1. Dr. Sanjay Kumar, SMC 2. Dr. Sanchit Pradhan, SDC 3. Mr. Arun Unnikrishnan, SNC 4. Mr. Manik Chandra Pandey, SITE
8	Senior Administrative Officer	Sayed Zafar Hussain, Additional Registrar
9	Secretarial Assistant	Mr. Abhishek Dixit

Agenda 3: It is communicated to all head of institution (special invitees) that Internal Quality Assurance Cell of each college has to forward their Action Taken Report (ATR) to Coordinator IQAC by the end of each quarter. An Internal Peer Team for the assessment of Controller of Examination, Registrar and Personnel Office's to be detailed by the Hon'ble Vice Chancellor to ensure sustainability of achieved quality. All data to be collected on prescribed format of NAAC for submission of AQAR post NAAC Inspection.

Agenda 4: Decision taken unanimously under this agenda that S.W.O.T. Analysis data to be obtained routinely, from all stake holders for the quality control of administrative and academic performances.

Meeting came to an end with thanks to the chair.


Chairperson


Secretary