



Office of the IQAC

SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)

Ph. 0121-2439578, 2439052, 3058031, 3058032/Extn: 2426, Telefax: 0121-2439067

E-mail: iqac@subharti.org, Website: www.subharti.org

Ref. No.: SVSU/2016/IQAC/13

Dated: 10-06-2016

MEETING NOTICE

A meeting of “**Internal Quality Assurance Cell**” is to be held on Friday, 17-06-2016 at 02:30 PM in University Conference Room, Subhartipuram, Meerut to consider the following AGENDA hereunder:

1. To create IQAC at Swami Vivekanand Subharti University and to monitor standards of higher education and to help all Institutions/Faculties of the University to work continuously to improve quality of education.
2. To establish internal mechanism for enhancement of quality culture of all Institutions/Faculties education imparted by NAAC and encourage them sustain it after NAAC accreditation.
3. Annual Quality Assurance Report (AQAR) along-with performa was circulated to all members with direction study the functions defined therein, all are requested to go through the guidelines and start making plan, accordingly.
4. To maintain momentum of quality consciousness throughout the year post NAAC inspection also and to channelize & systematize.
5. It was also discussed that the composition of the committee shall be modified as per the guidelines of IQAC-NAAC.
6. Dr. (Mrs.) Balwinder N. Bedi will be the Director, Member of Secretary of the IQAC with immediate effect.

All Members are requested to be seated by 10:15 AM sharp.


Director, IQAC

Copy to:

- P.S. to Chancellor – for kind information
- Hon’ble Vice Chancellor
- Registrar
- All Members of IQAC
- All Head of Institutions to attend the meeting as special invitee

MINUTES OF THE MEETING

A meeting of Internal Quality Assurance Cell (IQAC) was held on 17.06.2016 (Friday) at 02:30 PM in the University Conference Room to discuss the future plan and its function. The following member were present:

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|-------------------------------------|------------------------|
| 1. Dr. N.K. Ahuja, | Chairperson |
| 2. Dr. Lt. Gen. (Retd.) Vinod Arora | External Expert |
| 3. Dr. D.K. Kaushik, | Member |
| 4. Dr. Nikhil Srivastava, | Member |
| 5. Dr. Jayant Shekhar, | Member |
| 6. Dr. Rani Bansal, | Member |
| 7. Dr. Vijay Vadhavan | Member |
| 8. Dr. Padma Mishra, | Member |
| 9. Dr. Pooja Gupta, | Member |
| 10. Dr. V.K. Bhatnagar, | Member Secretary |
| 11. Mr. Sayed Zafar Hussain, | Administrative Officer |
| 12. Dr. Balwinder N. Bedi | Special Invitee |

Following members could not attend the meeting:

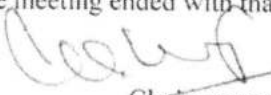
1. Dr. A.K. Asthana
2. Dr. (Mrs.) Rama Devi Pani,
3. Mr. Ajay Gupta
4. Dr. S P Sodhi

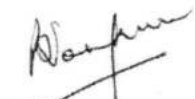
The Hon'ble Vice-Chancellor, chairperson of IQAC welcomed all present members of the committee.

The following points were discussed in length:

1. IQAC created at Swami Vivekanand Subharti University to monitor standards of higher education and it was working since September 12, 2010. The objective of this Cell is to help all Institutions/Faculties of the University to work continuously to improve quality of education. All stake holders have to be fully engaged for quality assurance.
2. As NAAC is aiming for continuous improvement and triggering a Quality Culture and Quality Enhancement. In view of the same, it was discussed in length that this committee should motivate all Institutions/Faculties to establish internal mechanism for enhancement of quality culture of education imparted by NAAC and encourage them to sustain it after NAAC accreditation.
3. It was pointed out by Dr. Jayant Shekher that NAAC already has guidelines for creation of Internal Quality Assurance Cell (IQAC) and submission of Annual Quality Assurance Report (AQAR) in accredited institutions. Copy of the same along-with proforma were circulated to all members with direction to study the functions defined therein, all are requested to go through the guidelines and start making plan, accordingly.
4. This Cell has to maintain momentum of quality consciousness throughout the year post NAAC Inspection also and to channelize & systematize the efforts undertaken by institutes towards academic excellence. This should be a facilitative and participative organ of Swami Vivekanand Subharti University.
5. It was also discussed that the composition of the committee shall be modified as per the guidelines of IQAC-NAAC.
6. Dr. V. K. Bhatnagar showed his inability to be the Director, Member Secretary and Member of IQAC. In view of the same the name of Dr. (Mrs.) Balwinder N. Bedi was suggested and unanimously accepted by the committee that Mrs. Bedi will be the Director, Member Secretary of the IQAC with immediate effect.

The meeting ended with thanks to the Chair.


Chairperson


Secretary