

Where Education is a Passion ....  
Faculties of the University:

- Faculty of Dental Sciences  
(Estd. 1996)
  - Faculty of Physiotherapy &  
Allied Health Sciences  
(Estd. 1999)
  - Faculty of Medicine  
(Estd. 2000)
  - Faculty of Nursing  
(Estd. 2000)
  - Faculty of Law  
(Estd. 2002)
  - Faculty of Engineering &  
Technology  
(Estd. 2005)
  - Faculty of Management &  
Commerce  
(Estd. 2007)
  - Faculty of Education  
(Estd. 2008)
  - Faculty of Pharmacy  
(Estd. 2009)
  - Faculty of Fine Arts  
(Estd. 2009)
  - Faculty of Arts & Social  
Science  
(Estd. 2009)
  - Subharti Polytechnic  
College (Estd. 2010)
  - Faculty of AYUSH  
(Estd. 2011)
  - Faculty of Science  
(Estd. 2013)
- members.

**Office of the Dean**

Ref. No: Pharmacy/2025/ 4312  
Dated : 19.08.2025

The Time Table committee recognizes the importance of time and ensures proper utilization for students which makes them organized and uses time effectively to maximize chance of success hence increasing productivity.

**TIME-TABLE COMMITTEE**

(Revised on 19.08.2025)

S.No.	Name of Member	Designation	Contact No.
1	Dr. Prabhat Singh Associate Professor	Chairperson	8433221818
2	Mr. Vishal Kumar Biswkarma Assistant Professor	Member Secretary	9554036903
3	Mr. Nishant Gaurav Assistant Professor	Member, Faculty	9675734666
4	Mr. Ashu Tomar D.Pharm-2024	Member, Student	9625403705
5	Mr. Aman Mittal B.Pharm-2022	Member, Student	7055149500
6	Mr. Anmol Sharma Pharm.D-2023	Member, Student	8178567861
7	Mr. Harsh M.Pharm-2024	Member, Student	8295131615

**Roles and responsibilities of Time Table Committee:**

1. To ensure work load is equitably distributed among the members of the staff providing adequate time for preparation between the lectures.
2. Smooth and efficient management of academic programme through the semesters
3. To allocate classes in Lecture halls, Computer Lab and Library without any overlapping.
4. To ensure that the time table is disseminated to all faculty members, concerned staffs and students.

**Time Table Procedures:**

1. To prepare the class time table at the beginning of each semester/year with the active involvement of the committee members by collecting data on teaching load distribution of individual faculty members, assigning classrooms.
2. With the information gathered, prepare the class time tables in the prescribed format and checking the Provisional Timetable for accuracy as per PCI norms.
3. By referring to the class timetables, prepare the timetables of individual faculty
4. Communicate and widely publicize the class time tables to staff and students.
5. Make the class time tables available in the notice board for students' reference and send a copy of timetable to all faculties.

0121 6678 000

Subhartipuram, NH-58, Delhi-Haridwar Bypass Road, Meerut-250005

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6. Develop a well-distributed, internally consistent schedule that meets student needs.
7. Working collaboratively with other faculties to meet the timetabling requirements.
8. Receiving and processing requests from teaching staff for reasonable adjustments in relation to disabilities of staff or students.
9. Analyzing the Provisional Timetable, in conjunction with other relevant faculty staff, for errors, appropriateness and quality.
10. Informing faculty timetabling staff when Teaching Activities have to be amended in the Published Timetable.

*Sokindra*  
**Prof. (Dr.) Sokindra Kumar**  
Dean & Principal



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