

# Keral Verma Subharti College of Science

Website: [www.subharti.org](http://www.subharti.org), email: [Science@subharti.org](mailto:Science@subharti.org), Ph: 0121-24390578,  
2439052/3055000 (Extn.2728), Telefax: 0121-3058030, 2439056  
A constituent College of

**SWAMI VIVEKANAND SUBHARTI UNIVERSITY**

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(l) of UGC Act 1956)



Ref. No. KVSCOS/SVSU/2024 80156

Dated: 06/08/2024

## NOTICE

All HoDs/Incharges are hereby informed that the Strategic Planing Committee meeting is schedule as per the details:

**Date:** 11 August, 2024

**Time:** 11:00 a.m.

**Venue:** Conference Hall, KVSCOS

All members of Strategic Planing Committee are requested to attend the same on time. Your contribution and inputs are valuable for the continued growth and success of the Science college.



Prof. (Dr.) Renu Mavi  
Offg. Dean

Copy to: All HoDs



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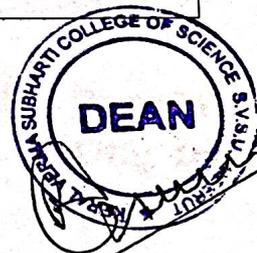
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Ref. No. KVSCOS/SVSU/2024 80206

Dated: 18.08.2024

### STRATEGIC PLAN COMMITTEE MEETING ATTENADANCE SHEET

S. No.	Department	Names	Signature
1	Chemistry	Dr. Renu Mavi	
2	Computer Application	Dr. Shashiraj Teotia	
3	Agriculture	Dr. Amit Kumar	
4	Zoology	Dr. Vinay Panwar for	
5	Physics	Dr. Arvind Kumar Sharma	
6	Botany	Dr. Anju Rani for	
7	Mathematics	Dr. Aftab Alam	
8	Biotechnology	Dr. Ashwani Kumar	



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Ref. No. KVSCOS/SVSU/2024 8021 (b)

Dated- 19.08.2024

## MINUTES OF MEETING OF THE QEWC

The meeting of the Strategic Plan of KVSCOS was held on 11/08/2024 at 11:00 a.m. in Conference Hall of KVSCOS.

Following were the agenda with resolution to discuss: -

**Agenda Item No. 1:** - To discuss about core mission & vision review.

**Discussion:** - All the committee members revisit & refine the Mission Statement to ensure it accurately reflects the college's core purpose and values and the Vision Statement to confirm it articulates the desired future state of the college.

**Resolution:** All the member assesses if the current mission and vision align with the evolving needs of students, the job market, and advancements in science and technology.

**Agenda Item No. 2:** To discuss about the SWOT analysis & Environmental scan

**Discussion:** - All the committee members discussed about the internal assessment and external analysis:

### Internal Assessment

- **Strengths:** e.g., strong faculty, well-equipped labs, successful alumni network, unique programs.
- **Weaknesses:** e.g., outdated curriculum, limited resources, insufficient student support services.

### External Analysis:

- **Opportunities:** e.g., new research grants, industry partnerships, emerging fields like AI/ML, online learning.
- **Threats:** e.g., declining enrollment, competition from other institutions, budget constraints, rapid technological advancements.

**Resolution:** All the members agreed for the same.



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No. KVSCOS/SVSU/2024

### Agenda Item No. 3: To discuss about the Academic program review & Innovation

#### **Discussion: -**

- All the committee members discussed about the Curriculum Evaluation to assess the relevance and effectiveness of existing programs and explore the need for new programs or specializations.
- Discussed about to consider incorporating interdisciplinary learning and experiential learning opportunities.

**Resolution:** All the members agreed for the same

### Agenda Item No. 4: To discuss about the Faculty Development Programs:

**Discussion: -** All the committee members discussed the strategies to enhance faculty expertise (e.g., professional development workshops, research grants, sabbaticals) and to explore options for attracting and retaining high-quality faculty.

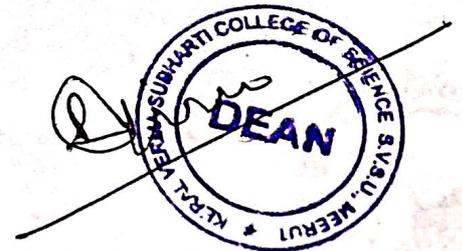
**Resolution:** All the members agreed for the same

### Agenda Item No. 5: To discuss about the Student Success & Support

**Discussion: -** All the committee members discussed to Enhance Student Experience

- Review and improve student support services (e.g., academic advising, career counseling, mental health support).
- Foster a supportive and inclusive campus environment.
- Explore initiatives to enhance student engagement and retention.
- Career Readiness.
- Develop strong industry connections and internship opportunities.
- Integrate career development skills into the curriculum.
- Assist students with job search preparation and networking.

**Resolution:** All the members agreed for the same



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No. KVSCOS/SVSU/2024

### Agenda Item No. 6: To discuss about the Technology & Infrastructure

**Discussion:** - All the committee members discussed about Technology Integration to explore the integration of technology into teaching and learning (e.g., online learning platforms, digital tools, research databases).

- To enhance IT infrastructure to support teaching, research, and administrative functions.
- Address cybersecurity concerns and data privacy.

**Discussion:** - All the committee members discussed about Infrastructure Development to assess the need for renovations or new facilities (e.g., science labs, classrooms, student centers) and explore options for sustainable and energy-efficient infrastructure.

**Resolution:** All the members agreed for the same

### Agenda Item No. 7: To discuss about the Resource Allocation & Sustainability

**Discussion:** - All the committee members discussed about Financial Sustainability to explore new revenue streams (e.g., research grants, partnerships, fundraising).

- To develop a sustainable budget model.
- To prioritize resource allocation based on strategic priorities.
- To fundraising & Development:
- To develop a comprehensive fundraising strategy.
- To engage alumni and donors.
- To explore grant opportunities.

**Resolution:** All the members agreed for the same

### Agenda Item No. 8: To discuss about the Communication & Marketing

**Discussion:** - All the committee members discussed about the enhancement of College Visibility.

- Develop a strong brand identity and marketing strategy.
- Utilize social media and other digital platforms effectively.
- Improve communication with students, faculty, staff, alumni, and the community.

**Resolution:** All the members agreed for the same

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**Agenda Item No. 9:** To discuss about the development of action plan

**Discussion:** - All the committee members discussed to translate strategic goals into specific measurable, achievable, relevant, and time-bound (SMART) objectives.

- Assign responsibilities and timelines for each action item.
- Develop a monitoring and evaluation framework to track progress.
- Secure Resources & Support
- Identify the resources required to implement the strategic plan.
- Seek support from the college administration, faculty, staff, students, and the broader community.
- Regular Reviews.
- Schedule regular meetings to review progress and make necessary adjustments.
- Conduct periodic evaluations of the strategic plan.
- Ensure the plan remains relevant and responsive to changing needs.

**Resolution:** All the members agreed for the same



**Prof. (Dr.) Renu Mavi**  
Offg. Dean



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Ref. No. KVSCOS/SVSU/2024

Dated: 09. 12. 2024

### Action Taken Report

The meeting of the Strategic Plan Committee of KVSCOS was held on Dated- 11.08.2024. Following agendas were discussed in the meeting. The action taken of the agenda are given below:

S. No.	Agenda	Discussion & Resolution	Responsible Authority	Action Taken (Please write ATR for the applicable points)
1	To discuss about Core Mission & Vision Review	<b>Discussion:</b> All the committee members revisit & refine the Mission Statement to ensure it accurately reflects the college's core purpose and values and the Vision Statement to confirm it articulates the desired future state of the college. <b>Resolution:</b> All the members assess if the current mission and vision align with the evolving needs of students, the job market, and advancements in science and technology.	All the departmental HODs	Revised and updated
2	To discuss about the SWOT analysis & Environmental scan.	<b>Discussion:</b> All the committee members discussed about the internal assessment and external analysis: <b>Internal Assessment:</b> <ul style="list-style-type: none"><li>• <b>Strengths:</b> e.g., strong faculty, well-equipped labs, successful alumni network, unique programs.</li><li>• <b>Weaknesses:</b> e.g., outdated curriculum, limited resources, insufficient student support services.</li></ul> <b>External Analysis:</b> <ul style="list-style-type: none"><li>• <b>Opportunities:</b> e.g., new research grants, industry partnerships, emerging fields like AI/ML, online learning.</li><li>• <b>Threats:</b> e.g., declining enrollment, competition from other institutions, budget constraints, rapid technological advancements.</li></ul> <b>Resolution:</b> All the members agreed for the same.	HOI and all the HoDs	The committee took a close look at strengths, weaknesses, opportunities, and challenges, and began making improvements to the curriculum, resources, partnerships, and student support services.
3	To discuss about the Academic	<b>Discussion:</b> <ul style="list-style-type: none"><li>• All the committee members discussed about the Curriculum Evaluation to assess</li></ul>	All the departmental HODs	Started planning for more interdisciplinary and

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VSCOS/SVSU/2024

	program review & Innovation	<p>the relevance and effectiveness of existing programs and explore the need for new programs or specializations.</p> <ul style="list-style-type: none"> <li>Discussed about considering Incorporating Interdisciplinary learning and experiential learning opportunities.</li> </ul> <p><b>Resolution:</b> All the members agreed for the same.</p>		hands-on learning experiences.
4	To discuss about the Faculty Development Programs	<p><b>Discussion:</b> All the committee members discussed the strategies to enhance faculty expertise (e.g., professional development workshops, research grants, sabbaticals) and to explore options for attracting and retaining high-quality faculty.</p> <p><b>Resolution:</b> All the members agreed for the same.</p>	All the departmental HODs	Planned faculty development programs
5	To discuss about the Student Success & Support	<p><b>Discussion:</b> All the committee members discussed to enhance the student experience:</p> <ul style="list-style-type: none"> <li>Review and Improve student support services (e.g., academic advising, career counselling, mental health support).</li> <li>Foster a supportive and inclusive campus environment.</li> <li>Explore initiatives to enhance student engagement and retention.</li> <li>Career Readiness.</li> <li>Develop strong industry connections and internship opportunities.</li> <li>Integrate career development skills into the curriculum.</li> <li>Assist students with job search preparation and networking.</li> </ul> <p><b>Resolution:</b> All the members agreed for the same.</p>	HOI and all the HoDs	Initiated plans to improve support services, foster inclusivity, enhance engagement, build industry ties, and integrate career readiness.
6	To discuss about the Technology & Infrastructure	<p><b>Discussion:</b> All the committee members discussed about Technology Integration to explore the integration of technology into teaching and learning (e.g., online learning platforms, digital tools, research databases).</p> <ul style="list-style-type: none"> <li>To enhance IT infrastructure to support teaching, research, and administrative functions.</li> <li>Address cybersecurity concerns and data privacy.</li> </ul> <p><b>Discussion:</b> All the committee members discussed about Infrastructure Development to assess the</p>	All the departmental HODs	Focused on integrating technology into teaching.

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		need for renovations or new facilities (e.g., science labs, classrooms, student centers) and explore options for sustainable and energy-efficient infrastructure. <b>Resolution:</b> All the members agreed for the same.		
7	To discuss about the Resource Allocation & Sustainability	<p><b>Discussion:</b> All the committee members discussed about Financial Sustainability to explore new revenue streams (e.g., research grants, partnerships, fundraising).</p> <ul style="list-style-type: none"> <li>To develop a sustainable budget model.</li> <li>To prioritize resource allocation based on strategic priorities.</li> <li>To fundraising &amp; Development:</li> <li>To develop a comprehensive fundraising strategy.</li> <li>To engage alumni and donors.</li> <li>To explore grant opportunities.</li> </ul> <p><b>Resolution:</b> All the members agreed for the same.</p>	All the departmental HODs	Requested all for fundraising initiatives, alumni engagement, and grant exploration.
8	To discuss about the Communication & Marketing	<p><b>Discussion:</b> All the committee members discussed about the enhancement of College Visibility.</p> <ul style="list-style-type: none"> <li>Develop a strong brand identity and marketing strategy.</li> <li>Utilize social media and other digital platforms effectively.</li> <li>Improve communication with students, faculty, staff, alumni, and the community.</li> </ul> <p><b>Resolution:</b> All the members agreed for the same.</p>	Public Relations & Marketing Committee	Noted and conveyed to all for implementation.
9	To discuss about the development of action plan	<p><b>Discussion -</b> All the committee members discussed translating strategic goals into specific, Measurable achievable relevant and time bound (SMART) objectives.</p> <ul style="list-style-type: none"> <li>Assign responsibilities and timelines for each action item.</li> <li>Develop a monitoring and evaluation framework to track progress.</li> <li>Secure resources and support.</li> <li>Identify the resources required to implement the strategic plan.</li> <li>Seek support from the college administration, faculty, staff members, students and the broader community</li> <li>Regular reviews.</li> </ul>	All the departmental HODs	Planned resources, developed a monitoring framework.

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KVSCOS/SVSU/2024

- Schedule regular meetings to review progress and make necessary adjustments.
- Conduct periodic evaluations of the strategic plan.
- Ensure the plan remains relevant and responsive to changing needs.

Resolution: all the members agreed for the same.

Prof. Dr. Renu Devi  
Chairperson



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