



Subharti Polytechnic College

Website: www.subharti.org, e-mail: polytechnic@subharti.org, Ph.: 0121-2439043 / 52 (Extn: 2731), Telefax:0121-3058030, 2439067
A constituent college of



SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)

REF. NO. SVSU/SPC/2024 / A-1396

DATED: 14.10.2024

MINUTES OF THE MEETING- BOARD OF STUDIES

Meeting of the Board of Studies (BOS) was conducted on 06th September 2024 at 02:30 PM. The composition of Board of Studies is given below:

S. No.	Faculty Name	Designation	Position	Signature
1.	Prof. (Dr.) Subhash Chandra Tiwari	Officiating Principal, Subharti Polytechnic College	Chairman	
2.	Er. Himanshu Agarwal	Assistant Professor, ECE- SPC	Member	
3.	Er. Kunver Arif Ali	Head of Department, ECE-SPC	Member	
4.	Er. Reena Singh	Head of Department, CSE-SPC	Member	
5.	Er. Anil Kumar	Head of Department, CE-SPC	Member	
6.	Er. Sandeep Kumar	Head of Department, ME-SPC	Member	
7.	Er. Harshit Gupta	Officiating Head of Department, EE-SPC	Member	

Prof. (Dr.) S.C Tiwari, Chairman of Subharti Polytechnic College welcomed all the present members and following agenda point were discussed.

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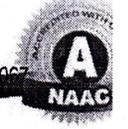
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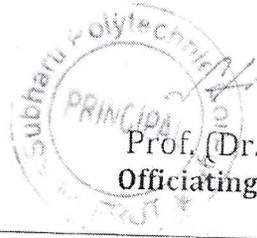
DATED: 14.10.2024

AGENDA FOR BOARD OF STUDIES

1. **Point No. 1.**
To confirm the minutes of previous BOS meeting held on 06th September 2024.
2. **Point No. 2.**
To report the action taken of previous BOS meeting held on 06th September 2024.
3. **Point No. 3.**
To implement the new question paper pattern as per BTE Board.
4. **Point No. 4.**
To allot classes for slow and fast learner.
5. **Point No. 5.**
To schedule sports and cultural activity for the session 2024-25.
6. **Point No. 6.**
To assign industrial Visit and summer training.
7. **Point No. 7.**
To conduct an alumni meet for the session 2024-25.
8. **Point No. 8.**
To promote the student exchange program.
9. **Point No. 9.**
To propose various camps for the public in session 2024-25.
10. **Point No. 10.**
Timeline for synopsis and dissertation and its fine system need to be introduced.
11. **Point No. 11.**
Any points for discussion.

Thanking You,

Yours Sincerely



Prof. (Dr.) S.C. Tiwari
Officiating Principal, SPC



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Agenda Point No.1	To confirm the minutes of previous BOS meeting held on 06th September 2024.
Discussion	Suggestions were received regarding the minutes of meeting to amend & finalize the syllabus as pr BTE curriculum for session 2024-25 (1 st Year)
Resolution	Noted and approved by all BOS members.
Agenda Point No.2.	To report the action taken of previous BOS meeting held on 06th September 2024.
Discussion	Member briefed point wise action taken report about the meeting held on 06 th September 2024
Resolution	The Action taken report was discussed and rectified by all BOS members. Implemented and forwarded to Academic Council for Approval.
Agenda Point No.3.	To implement the new question paper pattern as per BTE Board.
Discussion	Discussed about to implement the new question paper pattern as per BTE Board (Only for first year of session 2024-25) received from Secretary, BTE vide letter no. BTE/Exam Pattern/2425/7520 Dated: 04/10/2024.
Resolution	Noted and approved by all BOS members. Forwarded to Academic Council for Approval.
Agenda Point No.4.	To allot classes for slow and fast learner.
Discussion	Members of BOS discussed about the slow learner and fast learner.
Resolution	Members decided to schedule two (02) extra classes in a week for slow learner for their improvement.
Agenda Point No.5.	To schedule sports and cultural activity for the session 2024-25.
Discussion	Members discussed about the annual cultural and sports activity.
Resolution	Members decided to conduct at least one (01) activity monthly in the college & insist & motivate to students for maximum participation in every event of SVSU.
Agenda Point No.6.	To conduct industrial Visit and summer training.
Discussion	Members of BOS discussed about the conduction of Industrial Visit & summer training.
Resolution	Members decided to conduct at least one (01) Industrial Visit & summer training for 2 nd & 3 rd year students.
Agenda Point No.7.	To conduct an alumni meet for the session 2024-25.
Discussion	Members discussed alumni meet for the session 2024-25.
Resolution	Chairman of the BOS has instructed to conduct an alumni meet for the session 2024-25. (Schedule will be decided later).
Agenda Point No.8.	To promote the student exchange program.
Discussion	Not Applicable for our courses.
Resolution	
Agenda Point No.9.	To propose various camps for the public in session 2024-25.
Discussion	BOS members have discussed to conduct various camps in rural areas conducted by NSS Volunteers and SVSU.
Resolution	Chairman of BOS has proposed to conduct at least 10 camps for the session 2024-25.
Agenda Point No. 10.	Timeline for synopsis and dissertation and its fine system need to be introduced.
Discussion	Not Applicable for our courses.
Resolution	
Agenda Point No.11.	Any Point for discussion.
Discussion	No points have been discussed.

Thanking You,

Your's Sincerely

Prof. (Dr.) S.C. Tiwari
Officiating Principal, SPC

18-10-24