



Memorandum of Understanding

This Memorandum is in continuation to the Memorandum signed on 09.02.2024 between Swami Vivekananda Subharti University, Subhartipuram, NH-58, Delhi-Haridwar, Meerut Bypass Rd, Meerut, Uttar Pradesh 250005, India, through its Vice Chancellor/Authorized Signatory

And

Frehindi Education Pvt. Ltd. having its registered office in India at 390, Pocket A, Sector 13, Dwarka, New Delhi- 110078 (University of Grenoble's authorized delivery partner in India) through its Director Harbinder Singh Mehra (Haru) & head office at 11 rue de Cambrai, Immeuble l'Artois, Cedex 19, Paris, 75945, France (herein after referred as "the provider" which expression shall include the legal representatives' heirs' executors, administrators, successors and assigns) on the other part.

(Each of the above shall individually be referred as the "Party" and collectively as "Parties")

Whereas the Provider is in the business of providing complete end to end foreign languages solutions & international department services to University in India including DELF Junior diplomas, Workshops for foreign language teachers, students exchange programs, Language & culture theme-based summer camps, native interactions, higher education opportunities & various other training and certification diplomas in foreign languages in India & abroad.

Whereas the University intends to avail the services of the Provider for "Rolling out French language training for all Departments including designing curriculum for French language, preparing students for the DELF Programs, Native interactions, Exchange programs-online and offline, Language and Skill based Workshops. The Parties are desirous of entering into this agreement to, among other things; agree upon the following terms and conditions of the said educational services.

Activities and Scope of Service under this MOU:

Scope of Service:

The "Provider" shall provide one French DELF qualified teacher. The Faculty will be at the service of the University on 3 consecutive days a week format during working hours of University (i.e. Any 3 consecutive days from Monday to Saturday) as per the University's schedule. The number of French teachers may be increased as required by the University. The teacher deployed in the University shall follow the rules and regulations of the University and also conduct the

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examination. The Provider shall be responsible for payment of wages and all other liabilities related to the said teacher deployed in the University.

Detailed Scope of Activities:

1. Delivering the French course at the University/institution including designing the curriculum for the whole year for each class.
2. Rolling out French curriculum based on APPPP Model for A1 & A2 level, developed and tailor made by University of Grenoble, France for India and adapted to Indian.

APPPP Model has been explained briefly as below where each lesson has the following components:

1	Activity	1 to 2 classroom activities per lesson for interactive spoken French.
2	Phonetic	Each lesson has 1 to 3 phonetic with native audio.
3	Power Point Presentation (PPT)	Each lesson will have an interactive PPT with colourful slides and pictorials to be shown on the smart board.
4	Practice	Each lesson will have creative practice exercises on grammar and cultural quiz.
5	Perform	After every four lessons, there will be an inbuilt self- evaluation test with spoken, listening and written exercises.

3. The provider shall recommend the books for students in consultation with the University and students shall bear the cost of the books and any other required material. We highly recommend using "Professional French guide book" specially prepared with UGA for French students in India. These books shall be purchased separately by the students or University from us, although two complimentary copies will be provided to University library.
4. Conducting French week or festivals such as French Film Festival, French Cuisine Festival, Christmas Festival, and Live Virtual Tours of France. All the contests and experiential learning programs will be optional to participate.
5. French language-based Student exchange programs (paid versions) both online and offline by mapping the University with a foreign University in Europe or Canada.
6. Helping in foreign tie ups & helping to project a global image of the University by inculcating global citizenship ethos in students of the University.



Handwritten signature and date: 05/02/2021

7. Organizing French / Foreign native interaction with students with special workshops for University students.
8. Delivery of Co- branded Certification to all the successful candidates shall be provided after an online evaluation conducted at end of the session by us in association with University of Grenoble system with logos of Swami Vivekananda Shubharti University, Le Frehindi and University of Grenoble, France.

Support by the University:

The University/Institution shall provide the "Provider" necessary support in the form of proper infrastructure, Audio facility, Smart Boards and screen etc. as required carrying out the said teaching assignment task.

The University will provide a coordinator to coordinate on various French related activities, smooth running and proper communication on the program.

Both parties are granted reciprocal permission to use each other's brand, logo, and pictures for marketing purposes and are granted access to each other's necessary resources during the term of this agreement.

Termination

This agreement can be terminated by any of the parties at end of the session by giving 3 (three months) month notice, during which all payments needs to be settled by the University.

Confidentiality & Non-Direct Employment Clause:

During and for five (5) years after the contract termination, the University or any associated group of Universities, sharing common members, managing committees, chairpersons, vice-chairpersons, directors, or secretaries, is strictly prohibited from offering direct employment or enticing our current or former employees. Any such breach will be considered a violation of trust and fair play.

All disputes are subject to Delhi jurisdiction.

Both the Provider and the University commit to maintaining strict confidentiality regarding shared information throughout the contract period.

For Swami Vivekananda Shubharti University

Authorized Signatory

Date -

09.02.2024



For Frehindi education Pvt. Ltd

Authorized Signatory

09/02/2024



Annexure

1. **Effective date:** This agreement shall take effect from 09.02.2024 ~~2023~~ for a period of 3 years and may be continued further as per the mutual understanding of the parties.
2. The first party i.e. the University shall make payment of Rs. 45,000/- (INR Forty-five thousand only) plus 18% GST with total of Rs. 53,100/- (INR Fifty three thousand one hundred only) by 10th of every month.
3. **Accommodation:** The university shall provide boarding & lodging for 3 nights per week in a fully furnished accommodation for the faculty at the campus.
4. The university shall deduct TDS (Tax Deducted at Source) of 2% from the monthly payments, and the university will make sure the filing of TDS should be done in a timely manner.
5. An invoice will be raised at the end of every month which will be mailed to accounts department of school.
6. The classes will be continuing for entire one year and the payments will be made for twelve months in a year irrespective of short breaks. The 1st level of A1 will be completed in 6 months where 5 months of classes (120 hours) will be given with examination in the 6th month, followed by the start of A2 level (120 hours) which will also follow the same 6 months format.
7. To address inflation and strengthen their relationship, both the parties have included an inflation clause in the MOU. At the end of each financial year, payments to the provider will be increased to account for inflation but with a minimum mandatory raise of 10% (ten percent only). This provision reflects the parties' commitment to fairness and collaboration. By incorporating this clause, both parties aim to ensure that the provider's payments remain aligned with inflationary trends, fostering a sustainable and robust partnership.
8. Payment will be made to the following account by 10th of every month.

Account details for the transfer of the amount in India:

Bank: ICICI Bank
Address: Sector11, Dwarka, New Delhi-110075
Beneficiary: Frehindi Educ. Pvt. Ltd.
A/c No.: 163905000087
IFSC Code: ICIC0001639

For Swami Vivekananda Shubharti University

Authorized Signatory

Date - 09.02.2024

For Frehindi education Pvt. Ltd

Authorized Signatory

09/02/2024



French Certification Course (A1 Level) for Subharti Vivekanand University - Meerut, UP

Introduction:

Embark on a comprehensive French Certification Course (A1 Level) tailored for Subharti Vivekanand University in Meerut, Uttar Pradesh. Spanning 5 months (120 hours), with an additional month dedicated to CEFR-based evaluation in listening, speaking, reading, and writing, the curriculum offers flexibility to meet specific language proficiency requirements.

Course Title: French Language - A1 Level

Course Overview : This course spans five months, aiming to equip students with foundational French language skills at the A1 level, preparing them for comprehensive evaluation across listening, speaking, reading, and writing in the sixth month.

Schedule of the classes:

The classes are scheduled to occur three times a week on consecutive days, with each session lasting two hours. These sessions will be held on consecutive days, amounting to a total of six hours per week and thus totalling 24 hours per month.

The classes may be started from 10 am onwards till 4 pm with a gap of 1 hour for preparations.

Two batches for A1 is possible in a day, three times a week of 2 hours each with a break of 30 minutes.

Month-wise Curriculum :

Month 1 : Introduction to Basic French (24 hours)

- Introduction to the French alphabet, pronunciation, spell words and basic greetings
- Basic vocabulary: numbers, colours, days of the week & months.
- Presenting oneself and exchanging basic personal information (name, age, job, family, where you live & the languages you speak etc.)
- **Grammar** – Auxillary verbs, Genders, Articles, Plural form, possessive adjectives

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Month 2 : Daily Life and Routine (24 hours)

- Describing daily routines, habits activities & weather
- Vocabulary related to daily activities, food and household items
- Understand & give directions.
- Ask about time, date, service, direction
- **Grammar** : Interrogatives, Negations, Simple present tense verbs (-er), preposition of locations and Demonstrative adjectives

Month 3 : Communication and Descriptions (24 hours)

- Expressing descriptions of people, places, and things using adjectives
- Vocabulary related to professions, nationalities, seasons
- Vocabulary related to shopping
- **Grammar** : Partitive articles, Adverb of quantity, connectors- and, or, but

Month 4 : Practical Applications (24 hours)

- Practical scenarios: doing shopping, asking services, and asking & giving directions
- Role plays and activities focusing on real-life situations
- Introducing basic conversational phrases and expressions
- **Grammar** : Answering a negative question, reflexive verbs, imperative form, expression of time & places

Month 5 : Consolidation and Preparation (24 hours)

- Revision of previously learned material
- Grammar review, exercises, and speaking drills
- Practice tests and preparatory activities for evaluation
- Accepting & refusing something, giving advice, write a postcard, give instructions or advice

Month 6 : Evaluation

- Listening assessment: Listening comprehension exercises and dialogues
- Speaking assessment: Oral presentations, conversations, and role plays
- Reading assessment: Comprehension passages and questions
- Writing assessment: Short postcards & letters, fill-in-the-blanks, and sentence construction



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Assessment:

- Continuous assessment through regular quizzes, assignments, and class participation
- Mid-term evaluation to assess progress
- Comprehensive final evaluation in the sixth month across all language domains

Learning Resources:

- Textbook and supplementary materials tailored to A1 level
- Online resources: Interactive exercises, audiovisual content, and language learning apps
- Language labs for practicing listening and speaking skills
- Native speaker sessions or language exchange programs for conversational practice

Conclusion:

This curriculum spans five months, allowing for a more detailed exploration of each language aspect at the A1 level, followed by a comprehensive evaluation in the sixth month to gauge overall proficiency across listening, speaking, reading, and writing domains as per the CEFR standards.

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