



Ref.No.:U-41/SVSU/2024/1561

Dated: 27.08.2024

**Policy for the Use of Plagiarism Detection Software -Turnitin**

As part of our commitment to academic integrity and excellence, SVSU brings out this policy for the use of Turnitin, a plagiarism detection software. This policy outlines, guidelines and expectations for its usage –

**Purpose:** The primary purpose of utilizing plagiarism detection software is to uphold academic integrity by ensuring all work submitted is original. To provide educational support by identifying potential plagiarism issues and maintain the credibility of SVSU and its academic offerings.

**Scope:** This policy applies to all faculty members, research scholars and students of SVSU.

**Policy Guidelines Submission Requirements:** All Research Papers, Dissertations, Ph.D. Thesis and other applicable academic works must be submitted to authorized departments designated by the university only for plagiarism checking.

**Submission Format:** Data will be accepted only through the official email ID in PDF or Word format from the concerned Dean/HOI/HOD or through authorized email ID by the Dean/HOI/HOD.

**Collective Submission:** PG Dissertations/Projects must be submitted to the authorized departments for checking of plagiarism collectively in a file size limit of 200 MB or contain more than 100 files, so that checking of plagiarism will be done through single submission in single document, if we follow this system then we will able to save our document cap for plagiarism checking. Under this rule Ph.D. thesis synopsis and research papers are not bound but if HOI/HOD have possibilities to send collectively, they are welcomed.

**Plagiarism Checking:** Checking for plagiarism is free of charges. However, repeated submissions (more than 3) for the same document will not be allowed. After three submissions @300/- rupees per document will be charged for plagiarism checking. All concerned are requested to ensure corrections are made before re-submission.

**Authorized Departments:** The university has authorized the following departments for checking plagiarism. All are advised to submit their work as per the details given below:

S. No.	Authorized Department for Plagiarism Checking	Allotted College/Department
1	Central Library (Medical Sciences)	SMC/SDC/SNC/Physiotherapy/KSCP/Yoga/Para-Medical
2	Gen. G.S. Dhillon Central Library (Non-Medical)	SITE/SIL/Management/Fine Arts/Education/ Science/Hotel Management/Polytechnic/FASS (Buddhist Studies/Home Science/Library Science/



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		Journalism/Liberal Arts & Humanities/ Languages)
3	Research Cell	-
4	Director, Centre for Distance and Online Education (CDOE)	Centre for Distance and Online Education (CDOE), SVSU

Note: Director, Directorate of Distance Education & other authorized departments are advised to upload multiple e-content files up to 200 MB in size (Zip File) or contain more than 100 files in a single submission, to check for plagiarism collectively through Turnitin software.

*M. Yakoob*  
27.08.2024  
Gp Capt M Yakoob

Registrar

Date: 27.08.2024

Memo. No: U-41/SVSU/2024/1561

Copy forwarded for information & necessary action;

- Hon'ble Vice Chancellor
- CEO
- Pro Vice-Chancellor
- Dean Academics
- Director Research
- All Deans/HOI's/Principals/HODs
- Guard file

*M. Yakoob*  
27.08.2024  
Registrar