

Ref. No. HM/SVSU/2023/3845(B)

Date: July 25, 2023

**Student Club Committee**  
**Minutes of Meeting (MoM)**  
**Minutes of Meeting for 25/07/2023**

Date: July 25, 2023

Time: 3:00 PM

Venue: Conference Room, BCSCHM

Members Present:

- Ms. Garima Jain (Chairperson)
- Mr. Ankit Prakash (Member)
- Mr. Ujjwal (Member)
- Mr. Vishwajeet (Member)
- Mr. Shivam Yadav (Member)
- Ms. Kairan Zehra (Member)

*Garima*

*AP*

*Ujjwal*

*Vishwajeet*

*Shivam*

*Zehra*

The meeting commenced with a welcome address by the Chairman. The following points were discussed, and resolutions were passed:

**Agenda & Discussion:**

1. **Planning of student club activities for the upcoming semester:**

- A detailed plan for the upcoming semester was discussed, including events like welcome parties, cultural nights, and educational workshops.
- It was agreed that events would be spaced out to ensure high student participation.

**Resolution:**

- A calendar of events will be prepared and shared with all members. The first event will be a welcome event for new students.

2. **Discussion on student participation and engagement:**

- Members discussed the importance of involving more students and improving participation. Suggestions for better promotion were shared, including using social media platforms, posters, and campus newsletters.

**Resolution:**

- A promotion campaign will begin one month before each event to boost participation. Responsibility for social media promotion will be assigned to two members.

3. **Proposal for new club events and workshops:**

- The idea of organizing a leadership and soft skills workshop was introduced. It was agreed that the first workshop will focus on public speaking.

**Resolution:**

- A proposal for the leadership workshop will be submitted to the administration for approval. The event will be scheduled for September 2023.

4. **Any other matter with the permission of the Chair:**

- A suggestion was made to create a mentorship program, pairing new students with senior club members to guide them throughout the semester.

**Resolution:**

- The mentorship program will be developed and rolled out in August 2023. Mentor-mentee pairs will be assigned based on interests.

The meeting concluded with a vote of thanks by the Chairperson, expressing gratitude to all members for their valuable insights and active participation. The commitment to achieving the objectives discussed and fostering a positive and productive environment was reaffirmed.

*[Signature]*  
Head of the Institution

Bhikaji Cama Subharti Institute of Hotel Management

Dr. Shiv Mohan Verma

Head of Institution