



Ref. No.: HM/SVSU/2023/

Date: 01/08/2023

Quality Enhancement Working Committee meeting was held on 01st Aug, 2023 at Conference Hall, BCSCHM.
The meeting was attended by the following members of QEWC:

1. Dr. Shiv Mohan Verma, Chairman *Shiv*
2. Dr. Indraneel Bose, Assistant Professor, BCSCHM, Vice-Chairman *Indraneel*
3. Dr. Dhananjay Srivastav, Assistant Professor, BCSCHM, Secretary *Dhananjay*
4. Mrs. Garima Jain Goel, Assistant Professor, BCSCHM, Member *Garima*
5. Mr. Yajvendra Singh, Assistant Professor, BCSCHM, Member *Yajvendra*
6. Mr. Ankit Srivastava, Assistant Professor, BCSCHM, Member *Ankit*
7. Mr. Saurabh Tripathi, Assistant Professor, BCSCHM, Member *Saurabh*
8. Mr. Shobhit Singh, Assistant Professor, BCSCHM, Member *Shobhit*
9. Mr. Ankit Prakash, Assistant Professor, BCSCHM, Member *Ankit*
10. Mr. Vikas Sharma, Assistant Professor, BCSCHM, Member *Vikas*
11. Mr. D.S. Negi, Assistant Professor, MJP Rohilkhand University, Bareilly, Academician, External Member *D.S. Negi*
12. Dr. Vinay Rana, Dean, IMS Unison University, Dehradun, Academician, External Member *Vinay*
13. Mr. Durgesh Mishra, MD, Hilton Travels & Gray Graph, Industry Expert (Stakeholder) *Durgesh*
14. Mr. Akul Das, Alumni, BHMCT (2016-20) *Akul*
15. Mr. Mayank Singh, BHMCT, Student Representative *Mayank*

The Chairman of QEWC welcomed all the members. The following agenda points were discussed during the meeting:

Minutes of Meeting

Agenda 1:- To consider and approve the Action Taken Report of the previous QEWC Meeting held on 22nd April, 2023.

Resolution- Members of QEWC discussed Action Taken Report (ATR) of the previous QEWC Meeting held on 22nd April, 2023 and approved the same. ATR is attached (Annexure-1).



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Agenda 2:- To prepare Academic Calendar for the session 2023-2024.

Resolution- All the members of QEWC discussed the inclusion of cultural, sports and academic activities in Academic Calendar for the academic year 2023-24. Members suggested that specific dates to be mentioned for Mentor-Mentee and Parent-Teacher meetings. Chairman, QEWC pointed that Academic Calendar must be followed strictly. (Annexure-2).

Agenda 3:- To finalize the allotment of Time-Table Coordinator for the session 2023-24.

Resolution- All the members of QEWC verified the Time-Table of Odd semester 2023-24. Dr. Dhananjay Srivastav has been appointed as a Time-Table Coordinator who will look after the smooth conduction of theory and practical classes.

Agenda 4:- To strengthen the Mentor-Mentee system.

Resolution- All the members of QEWC discussed the agenda point at length and decided that Mentor Mentee meeting must be conducted at least twice a month or as and when required. Mentor booklets should be filled properly and updated on regular basis. Parents must be informed about the attendance, fee & performance of his/her ward by the mentor on regular basis. Parents Teacher meeting may be conducted once or twice a semester.

Agenda 5:- To organize more Value Added Courses for the session 2023-24.

Resolution- All the members emphasized that Value Added Courses should be conducted at least twice or thrice per academic year for the knowledge and skill enhancement of students. Experts may be called from Tie-up Universities/Colleges.

Agenda 6:- To organize Start-up related events at college level.

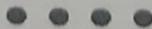
Resolution- Chairman, QEWC suggested to organize a Start-up event at college level in which students and faculty members of Subharti College of Hotel Management will participate in the form of team and come up with innovative business ideas which will be showcased in the event. Judges may be called from within the University/outside University. We may further convert the best ideas into a profitable business. All the members unanimously agreed upon the same and decided to conduct the event in the month of October, 2023.

Agenda 7:- To conduct Skill Enhancement Activities for the holistic development of Students.

Resolution- All the members unanimously agreed to conduct more Skill Enhancement activities like Yoga Sessions, Language classes, Workshops, Guest Lectures, Industrial Visits, Career Counseling sessions, Hospitality Completions etc. for personality development, analytical skill development, wellness, values and communication skill development.

Agenda 8:- To encourage more students to participate in National/International level Hospitality Competitions.

Resolution- All the members unanimously agreed to encourage more students to participate in National/International level Hospitality Competitions organized by various Universities. Hospitality competitions may be organized in Collaboration with Tie-up Colleges/Universities.



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Agenda 9:- To encourage students and teachers to opt SWAYAM & MOOC Courses.

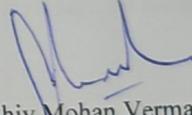
Resolution- All the members collectively decided that at least one SWAYAM/MOOC course will be opted by the students in an academic year and at least one course will be developed by each faculty members on SWAYAM/MOOC platform per academic year.

Agenda 10:- To emphasize on more no. of Research Paper publication and Patents.

Resolution- Chairman, QEWC, emphasized that no. of Research Paper publication must be increased for this session as well as for the upcoming sessions. All the members unanimously agreed upon the same and decided to publish at least two research papers per session.

Agenda 11:- To organize Orientation Programme "Deeksharambh-2023" for newly admitted students.

Resolution- All the members unanimously agreed to organize Orientation Programme "Deeksharambh-2023" for newly admitted students with activities like Yoga Sessions, PDP classes, Guest Lectures, Hotel Visit, university Campus Show Round.


Dr. Shiv Mohan Verma
Chairman, QEWC

Head of the Institution
Bhikaji Cama Subharti Institute of Hotel Management
S.V.S.U., MEERUT

By circulation to all members of QEWC



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