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Date : 28/07/2024

College Examination Committee

Minutes of Meeting on 28/07/2024

The meeting commenced with a welcome address by the Chairman. The following points were discussed, and resolutions were passed:

Members Present:

- Mr. Ankit Srivastava, Assistant Professor – Chairman
- Ms. Garima Jain Goel, Assistant Professor – Member

Ankit H
Garima

Agenda Discussions & Resolutions:

- 1. Finalizing the Examination Schedule for the Upcoming Academic Year:**
 - The schedule for the upcoming academic year was reviewed and finalized, keeping in mind public holidays and other academic events.
 - **Resolution:** The schedule was approved, and students will be notified well in advance.
- 2. AI-Based Grading Systems:**
 - The committee discussed the integration of AI-based grading systems to speed up the grading process and reduce errors.
 - **Resolution:** The committee decided to conduct a trial of the AI-based grading system for non-core subjects.
- 3. Review of Student Performance and Trends in Examinations:**
 - The performance data from previous years was analyzed, and trends in student performance were identified.
 - **Resolution:** Departments were encouraged to adjust their teaching strategies based on performance trends.
- 4. Improving Exam Transparency and Fairness:**
 - The importance of transparency in exam grading and result declaration was discussed.
 - **Resolution:** A system to display grade cut-offs and evaluation criteria will be implemented for better transparency.
- 5. Any Other Matter:**
 - A suggestion to implement online exam preparation workshops for students was proposed.
 - **Resolution:** Workshops will be organized to help students prepare better for exams.

The meeting concluded with a vote of thanks by the Chairperson, expressing gratitude to all members for their valuable insights and active participation. The commitment to achieving the objectives discussed and fostering a positive and productive environment was reaffirmed.

Shiv Mohan Verma
Dr. Shiv Mohan Verma
HOI, BCSCHM