

Ref. No. HM/SVSU/2023/4085(A)

Date: December 20, 2023

**College cultural committee**

**Minutes of Meeting (MOM)**

**Date:** December 20, 2023

**Time:** 12:00 PM

**Venue:** Conference Room, Bhikaji Cama Subharti College of Hotel Management

**Members Present:**

1. Mr. Saurabh Tripathi, Assistant Professor, BCSCHM – Chairman *S. Tripathi*
2. Mr. Shobhit Singh, Assistant Professor, BCSCHM – Member *Shobhit*

The meeting commenced with a welcome address by the Chairman. The following points were discussed, and resolutions were passed:

**Agenda:**

1. **Review of Cultural Events Held in the Past Semester**
2. **Planning for Events in the Upcoming Semester**
3. **Discussion on Theme and Budget for the Annual Cultural Fest**
4. **Strengthening Inter-College Cultural Exchanges**
5. **Any Other Matter with the Permission of the Chair**

**Discussions & Resolutions:**

1. **Review of Cultural Events Held in the Past Semester:**
  - o The committee reviewed the events held in the last semester, including the Freshers' Party, Diwali Celebration, and Cultural Day.
  - o Positive feedback was received from students and faculty regarding the execution and participation in the events.
  - o Some areas for improvement were discussed, including better coordination and more engaging activities.
2. **Planning for Events in the Upcoming Semester:**
  - o Upcoming events like the Annual Cultural Fest, Sports Meet, and Independence Day celebrations were planned.
  - o A timeline for each event was set, with deadlines for initial planning and promotions.
  - o Special attention was given to including students from different departments to ensure inclusivity.
3. **Discussion on Theme and Budget for the Annual Cultural Fest:**

- A proposal for the theme “Unity in Diversity” for the Annual Cultural Fest was discussed and approved.
- A preliminary budget was outlined, and it was decided that the final budget would be submitted for approval in the next meeting.

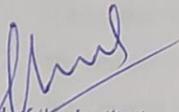
**4. Strengthening Inter-College Cultural Exchanges:**

- The idea of collaborating with neighboring colleges for joint cultural events and competitions was discussed.
- It was agreed that a proposal would be drafted for an inter-college cultural fest.
- The committee will approach other colleges and finalize the details by January 2024.

**5. Any Other Matter:**

- The Chairperson requested members to finalize the guest list and panel for the Annual Cultural Fest by January 5, 2024.
- The next meeting was scheduled for January 15, 2024, to finalize event details.

The meeting concluded with a vote of thanks by the Chairperson, expressing gratitude to all members for their valuable insights and active participation. The commitment to achieving the objectives discussed and fostering a positive and productive environment was reaffirmed.



Head of the Institution  
Bhikaji Cama Subharti Institute of Hotel Management

**Dr. Shiv Mohan Verma**

**HOI, BCSCMH**