



Ref. No.U-07/SVSU/2023/1526

19.05.2023

**Meeting Notice**

A meeting for "Maintenance of the Campus and infrastructure" is scheduled to be held on 26.05.2023 (Friday) at 1400hrs. under the Chairmanship of Mr.Hari Prakash Gupta, Director-Energy in the University Conference Hall.

The agenda of the meeting shall be as follows:

**Agenda No.1:** Maintenance of purifiers/R.O. installed at the university.

**Agenda No.2:** Review of installation & maintenance of CCTV.

**Agenda No.3:** Checking of fire extinguishers expiry dates.

**Agenda No.4:** To review the process of Bio Compost formation.

**Agenda No.5:** To review the accommodation maintenance & status.

**Agenda No.6:** Review of Air, Noise & Water testing audit reports.

**Agenda No.7:** Review the use of STP treated water audit reports.

**Agenda No.8:** Operation of Security barriers.

**Agenda No.9:** Review of campus roads.

**Agenda No.10:** Review of cleaning of overhead water tanks.

All members are requested to attend the meeting.

  
(Syed Zafar Hussain)  
Additional Registrar (NM)

Copy to:

1. Hon'ble Vice Chancellor
2. Mrs. Lovely Maheshwari (Purchase Department)
3. Col. Rajesh Tyagi (Security Department)
4. Mr. V.K. Nagar (Construction Department)
5. Mr. Harshvardhan Kaushik (Administrative Officer)
6. Mr. V.K. Rajput (Electrical Department)
7. Mr. Harendra Kumar (Electrical Department)
8. Mr. Tarun Kamboj (Fire Department)
9. Mr. Desraj Bharti (Accommodation department)
10. Mr. Anandpal Singh (Horticulture Department)
11. Mr. A.C. Pathak (Horticulture Department)
12. Mr. S.K. Sharma (Central Store)
13. Mr. Inderpal (Maintenance Department)

  
Additional Registrar (NM)

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Subhartipuram, NH-58, Delhi-Haridwar Bypass Road, Meerut-250005, (U.P.) India

## **Minutes of the Meeting**

### **Maintenance of the Campus and Infrastructure**

A meeting for "Maintenance of the campus and infrastructure" will be held. Committee was schedule on 26.05.2023 to review the ongoing work and to discuss the future plan of action by the Mr.Hari Prakash Gupta Director Energy at University conference Hall.

Meeting was presided by Mr. Hari Prakash Gupta Director Energy of the committee. The following members were present during the meeting.

- 1.Col.(Retd.) Rajesh Tyagi (Security Department)
- 2.Mr.V.K.Nagar (Construction Department)
- 3.Mrs.Lovely Maheshwari (Purchase Department)
- 4.Mr. Deshraj Bharti (Accommodation Department)
- 5.Mr.Anandpal Singh (Horticulture Department)
- 6.Mr.A.C.Pathak (Horticulture Department)
- 7.Mr.Harsvardhan Kaushik (Administration)
- 8.Tarun Kamboj (Fire Department)
9. Mr.Inderpal (Maintenance Department)
- 10.Mr. Harendra Kumart (Electricity Department)
11. Mr.S.K.Sharma (Central Store)
- 12.Mr.V.K Rajput (Electricity Department)
- 13.Mr. Harendra Kumart (Electricity Department)

#### **Agenda of the Meeting:-**

**Agenda No.1: To review the Maintenance work of purifiers/R.O. installed at the University.**

#### **Discussion and resolution:**

Mr. S.K.Sharma informed the committee members that, maintenance of R.O. & Purifiers has been outsourced and AMC have been given for the same. Maintenance of the R.O.& Purifiers and TDS value are monitoring on the regular basis by him and his staff.

**Agenda No.2:To review of installation &Maintenance of CCTV.**

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**Discussion and resolution:**

Col.(Retd.)Rajesh Tyagi assured the committee members that the University is well equipped with all security facilities. He further stated that some more places have been covered under the cctv. At present more than One thousand CCTV Cameras are efficiently working and well maintained by the Security technical team.

**Agenda No.3: Checking of Fire Extinguishers expiry dates.**

**Discussion and resolution:**

Mr.Tarun Kamboj informed the committee members that all kinds of maintenance related to fire appliances is as per the schedule and norms. He further added that his staff is more vigilant and monitoring the expiry dates of fire extinguishers.

**Agenda No.4: To review the process of Bio Compost formation.**

**Discussion and resolution:**

Mr.Anand pal Singh said that he has two sites for the Bio compost formation. The compost is utilized inside the campus. He further stated that he is planning to add some more sites in future. He said that his department is making the use of food waste generated from the messes. They are making the compost from the vegetable and fruits peel.

**Agenda No.5: To review the accommodation maintenance &status.**

**Discussion and resolution:**

Mr.Desraj Bharti told to the committee members that his department is monitoring and doing the regular maintenance of the flats/accommodation and providing the assistance to the employees. Each flat has been provided with the Gail gas Connection to maintain the clean environment of the campus. He further added that some more flats are under construction.

**Agenda No.6: Review of Air, Noise & Water testing audit report.**

**Discussion and resolution**

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Mr.Harshvardhan Kaushik informed the committee members that all the tests have been carried out related to Environment by the outer authorized company. It contains Air Ambient Quality, Noise Pollution and Water quality. He further added that University Environment committee is also in touch and providing the guidance to maintain the friendly environment inside the campus as well as outside the campus.

**Agenda No.7:To review the use of STP treated water.**

**Discussion and resolution:**

Mr.Inderpal Singh informed the committee members that all kinds of maintenance related to STP is as per the schedule. He further added that water testing is also monitored at regular intervals. Mr.Inderpal Singh informed the committee members that Horticulture department is utilizing the STP treated water in their play grounds and plants, those are planted on the road divider.

A water pipe line has been laid out from the STP to play ground for water supply.

**Agenda No.8: Operation of Security Barriers.**

**Discussion and resolution:**

Col.(Retd.)Rajesh Tyagi assured the committee members that the University is well equipped with all security facilities. He has given the instructions to his staff that if any Security Barrier is not working properly than it should be repaired immediately. He further added that his staff is monitoring the serviceability and operation of Security Barriers.

**Agenda No.9: Review of campus roads.**

**Discussion and resolution:**

Mr.V.K.Nagar told to the committee members that his department is monitoring and doing the regular maintenance of the campus roads. He further added that, white paint road safety marking patty have been marked inside the campus roads.

**Agenda No.10: To review of cleaning of Over Head Water Tanks**

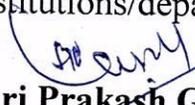
**Discussion and resolution:**

*air camp*

Mr. Inderpal Singh informed the committee members that over head water tanks inside the campus have been cleaned as per the schedule. He told to the committee members that water testing from the different places is also carried out by the authorized outer agency at regular intervals.

**Other Agenda Points:**

- 1) Mr. A.C. Pathak informed the committee members that recycling of waste (Trees leafs and unwanted grass ) project has been initiated, as a result good quality of compost has been made for the plants.
- 2) Mr. V.K. Rajput told to the committee members that his team is doing the preventive maintenance and taking effective measures for smooth functioning of the electrical supply. He is closely monitoring the lifts operation also for their smooth function. He further added that an initiative has taken towards sustainable green energy. Solar power project in the form of solar energy park have been installed inside the university.
- 3) Mrs. Lovely Maheshwari has given the assurance that she will keep follow up for timely delivery of the items as per the need of the institutions/department of the university.

  
( Hari Prakash Gupta )  
Director-Energy