



DEPARTMENT OF PARAMEDICAL SCIENCES
Subharti Medical College

Recognized by Govt. of India, Ministry of Health & Family Welfare, Govt. Letter No. U.12012/69/96-ME(P)
Website: medical.subharti.org, e-mail: medical@subharti.org, Ph.: 0121-3065000 (Extn: 2118), Telefax: 0121-2439127, 2439067

A constituent college of
SWAMI VIVEKANAND SUBHARTI UNIVERSITY
(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)



Ref. No./SVSU/PMS/2022/859

Date: 04.04.2022

Notice

A meeting of Board of Studies of department of Paramedical sciences is to be held on 07/04/2022 at 11:00 AM in the chamber of chairperson. All faculty members are directed to attend the meeting and come up with proposals in respect of different program and their ordinance if any.

Agenda to be discuss:

Agenda 1: Students promoted to next year with carry over according to university examination policies.

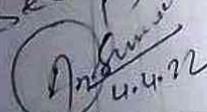
Agenda 2: To modify the any ordinance if required.

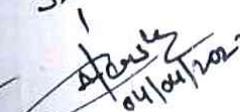

Dr. Umesh Kumar
HOD

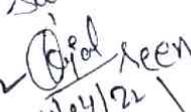
Department of Paramedical Sciences

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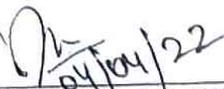
1. All faculty members.

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Subhartipuram, Delhi-Haridwar Meerut Bypass Road, NH-58, Meerut - 250 005
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Ref. No. SVSU/PMS/2022/874

Date: 09.04.2022

Notice

A meeting of Examination committee of Department of Paramedical Sciences is to be held on 11/04/2022 at 10:00 AM in the Chamber of HOD. All faculty members are directed to attend the meeting on time.

Agenda to be discuss:

Agenda 1: To discuss about the IInd Internal Examination of different courses of Dept of Paramedical Sciences.


 (Dr. Umesh Kumar)
 HOD

Copy to:-

1. All faculty members for information & necessary action.

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 (Dr. Umesh Kumar)
 HOD

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Department of Paramedical Sciences

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Ref. No./SVSU/PMS/2022/925

Date: 7/05/2022

Notice

A meeting of NAAC related work is to be held on 10th may at 11:00 AM in the chamber of HOD.
All Faculty members are directed to attend the meeting on time.

Agenda to be discuss

Agenda 1: to discuss about the teacher course file according to new format

Agenda 2: Laboratory SOP and manual


Dr. Umesh Kumar
HOD

Copy to:-

1. All faculty members for information & necessary action



Ref. No-/SVSU/PMS/2022/939

Date: 17/05/2022

Notice

A meeting of Department of Paramedical Sciences is to be held on 20th may at 11:00 AM in the chamber of HOD. All Faculty members are directed to attend the meeting on time.

Agenda to be discuss

- Agenda 1: to discuss about the preparation of university examination of polytechnic college which will be held in the Department of Paramedical Sciences?
- Agenda 2: To preparation of compiled result of paramedical courses


Dr. Umesh Kumar
HOD

Copy to:-

- 1. All faculty members for information & necessary action



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Ref. No- /SVSU/PMS/2022/ 1553

Date: 03/12/2022

Notice

A meeting of Department of Paramedical Sciences is to be held on 5th December, 2022 at 11:00 AM in the chamber of HOD. All Faculty members are directed to attend the meeting on time.

Agenda to be discuss

Agenda 1: to discuss Regarding Invigilation duty for University Examination.


Dr. Umesh Kumar
HOD

Handwritten signatures and names:
Anshu
Purkayastha Rajendra
Dipal Singh
Dipal
Dipal
Dipal
Dipal
Dipal



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Ref. No-/SVSU/PMS/2022/1558

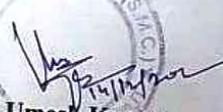
Date: 06/12/2022

Notice

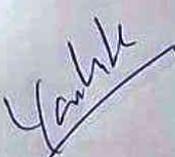
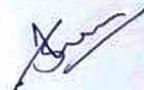
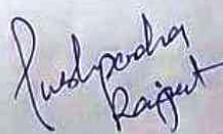
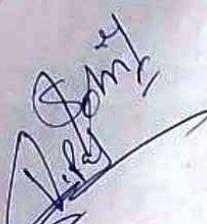
A meeting of Department of Paramedical Sciences is to be held on 9th December, 2022 at 11:00 AM in the chamber of HOD. All Faculty members are directed to attend the meeting on time.

Agenda to be discuss

Agenda 1: to discuss regarding for the M.Sc. Synopsis.


 Dr. Umesh Kumar
 HOD

Party:



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Ref. No.-SVSU/PMS/2022/1585

Date: 14/12/2022

Notice

A meeting of Department of Paramedical Sciences is to be held on 17th December, 2022 at 11:00 AM in the chamber of HOD. All Faculty members are directed to attend the meeting on time.

Agenda to be discuss

Agenda 1: to discuss Regarding Seed Money Projects


Dr. Umesh Kumar
HOD

Pms

[Handwritten signatures of faculty members]



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Ref. No./SVSU/PMS/2023/1695 (10)

Dated: 14.01.2023

MINUTES OF MEETING

A monthly meeting of Department of Paramedical Sciences, SMC was held on 09/01/2023 at 02:00 pm onwards in the department and following members were present:-

1. Dr. Umesh Kumar
2. Dr. Pankaj Kishore Mishra
3. Dr. Anshu Kumar Singh
4. Mr. Ravindra Kumar Manik
5. Ms. Pooja Saxena
6. Mr. Akash Kumar
7. Ms. Kajal Tyagi
8. Mrs. Hiba
9. Ms. Akanksha Singh
10. Mr. Rahul
11. Mr. Pushpendra Rajput
12. Mr. Ankit
13. Ms. Shmriti
14. Ms. Shivani
15. Ms. Yashika Bhardwaj

- HOD *[Signature]*
 Member *[Signature]*

The HOD welcomes all the members to discuss the following agenda in the meeting.

- Agenda 1:** Full course fee must be paid by the student as earliest.
- Agenda 2:** The Research database on EMS portal must be updated by each faculty member.
- Agenda 3:** Every year, each faculty member must publish two Research articles and two book chapters.
- Agenda 4:** Each discipline will conduct a guest lecture.

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Ref. No./SVSU/PMS/2023/ 1695 B

Dated: 14.01.2023

Agenda 5: On the Swayam portal, each faculty member will join a MOOC program.

Agenda 6: All coordinators will conduct their Mentor Mentee Meeting within every three months.

Agenda 7: Every faculty member will recommend courses for students to join on the Coursera and Swayam platform.

Agenda 8: Every Discipline is required to send their students to attend workshops and Conferences.

Agenda 9: Seminar reports will be submitted by the faculties.

Agenda 10: Each faculty look forward for contents associated with their courses on Swayam portal.



Dr. Umesh Kumar
Associate Professor & Head
PMS



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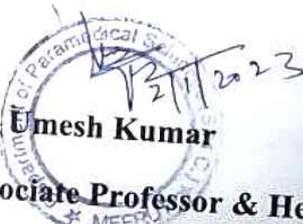
Dated: 02.01.2023

Notice

A monthly meeting of Department of Paramedical Sciences is to be held on 09th January 2023 at 02:00 PM in the chamber of HOD. All Faculty members are directed to attend the meeting on time.

Agenda to be discuss

- Agenda 1:** Full course fee must be paid by the student as earliest.
- Agenda 2:** The Research database on EMS portal must be updated by each faculty member.
- Agenda 3:** Every year, each faculty member must publish two Research articles and two book chapters.
- Agenda 4:** Each discipline will conduct a guest lecture.
- Agenda 5:** On the Swayam portal, each faculty member will join a MOOC program.
- Agenda 6:** All coordinators will conduct their Mentor-Mentee Meeting within every three months.
- Agenda 7:** Every faculty member will recommend courses for students to join on the Coursera and Swayam platform.
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Ref. No./SVSU/PMS/2023/ 17.00 (A)

Dated: 16.01.2023

MINUTES OF MEETING

A monthly meeting of Department of Paramedical Sciences, SMC was held on 16/01/2023 at 09:00 AM onwards in the department and following members were present:-

1. Dr. Umesh Kumar
2. Dr. Pankaj Kishore Mishra
3. Dr. Anshu Kumar Singh
4. Mr. Ravindra Kumar Manik
5. Ms. Pooja Saxena
6. Mr. Akash Kumar
7. Mrs. Hiba
8. Ms. Akanksha Singh
9. Mr. Rahul
10. Mr. Pushendra Rajput
11. Mr. Ankit
12. Ms. Shmriti
13. Ms. Shivani
14. Ms. Yashika Bhardwaj
15. Mr. Vishant
16. Mr. Sobit

- HOD *[Signature]*
Member *[Signature]*

The HOD welcomes all the members to discuss the following agenda in the meeting.

Agenda 1: It is suggested that all class coordinators will include one museum and two library classes in their class schedules.

Agenda 2: All class coordinators must maintain the library and the museum attendance on a regular basis.

Agenda 3: All class coordinators must increase their subject classes to three times a week.



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Ref. No./SVSU/PMS/2023/ 1700 (B)

Dated: 16.01.2023

Agenda 4: All class coordinators are required to keep a record of their students' hospital posting.

Agenda 5: Mention the name of the particular department where they are doing hospital posting.

Agenda 6: Every discipline must submit their class timetable within the two days.

Agenda 7: A BOS meeting will be held next week, so if any faculty members wish to revise their curriculum, they can create an agenda.


16/1/2023

Dr. Umesh Kumar

Associate Professor & Head

PMS



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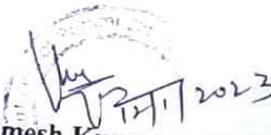
Dated: 12.01.2023

Notice

A monthly meeting of Department of Paramedical Sciences is to be held on 16th January 2023 at 09:00 AM in the chamber of HOD. All Faculty members are directed to attend the meeting on time.

Agenda to be discuss

- Agenda 1:** It is suggested that all class coordinators will include one museum and two library classes in their class schedules.
- Agenda 2:** All class coordinators must maintain the library and the museum attendance on a regular basis.
- Agenda 3:** All class coordinators must increase their subject classes to three times a week.
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- Agenda 6:** Every discipline must submit their class timetable within the two days.
- Agenda 7:** A BOS meeting will be held next week, so if any faculty members wish to revise their curriculum, they can create an agenda.


Dr. Umesh Kumar

Associate Professor & Head

PMS



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Ref. No./SVSU/PMS/2023/1808 (A)

Dated: 06.02.2023

MINUTES OF MEETING

As a part of ongoing practice a monthly meeting of Department of Paramedical Sciences, SMC was held on 04.02.2023 at 01:00 PM onwards in the departmental conference hall. Following members were attended the meeting-

1. Dr. Umesh Kumar
2. Dr. Pankaj Kishor Mishra
3. Dr. Anshu Kumar Singh
4. Mr. Ravindra Kumar Manik
5. Mr. Akash Kumar
6. Ms. Kajal Tyagi
7. Mrs. Hiba
8. Ms. Akanksha Singh
9. Mr. Rahul
10. Mr. Pushpendra Rajput
11. Mr. Ankit
12. Ms. Shmruti
13. Ms. Shivani
14. Ms. Yashika Bhardwaj
15. Mr. Vishant
16. Mr. Sobit

Head of Department

Head of Academics

Member

All the participants were welcomed by Head of Department Dr. Umesh Kumar, Associate Professor and Prof. (Dr.) Pankaj Kishor Mishra addressed all the faculty members and discussed the following agendas in the meeting-

Agenda 1: On-time monthly lecture schedule preparation and submission.

Suggestion: By 25th to 27th of every month, lecture schedules will be given to the Head of Academics.

A Gentle Reminder will be sent by the 28th day of every month.

The deadline of submission will be the 29th day of every month.

Agenda 2: On-time submission of seminar reports, mentor-mentee meeting reports, and activity reports of all organised events.

Suggestion: For Activity Report: Within 3 to 5 days of the event's date



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Ref. No./SVSU/PMS/2023/1803 (B)

Dated: 06.02.2023

For seminar report – Cumulative report (Monthly)
1st to 3rd day of every month.

Agenda 3: On-time submission of the posting and internship schedule.

Suggestion: Each intern should be given a log book in a consistent manner.

- Ms. Kajal Tyagi may be asked to assist in this respect.
- The posting schedule should be submitted on a quarterly or monthly basis (if there is any change).

Agenda 4: Preparation and submission of laboratory SOPs from Biochemistry, Microbiology, and Pathology laboratories.

Suggestion: For Biochemistry

The tentative deadline for SOP submission is 15th Feb 2023.

For Microbiology

The deadline for Microbiology SOP submission is 6th Feb 2023.

For Pathology

The deadline for Pathology SOP submission is 10th Feb 2023.

For Radiology

The SOP deadline for Radiology is 10th Feb 2023.

For OT

The deadline for submitting SOP for OT is 10th Feb.

For Optometry

The deadline for Optometry SOP submission is 25th Feb 2023.

Agenda 5: Laboratory requirements, including reagents, kits, and glassware.

Suggestion: For Biochemistry

Existing laboratory requirements for biochemistry should be submitted by 6th Feb 2023.
The deadline for the new Biochemistry laboratory requirement is 13th Feb 2023.

For Microbiology

Existing laboratory requirements for Microbiology should be submitted by 8th Feb 2023.
The deadline for the new Microbiology laboratory requirement is 13th Feb 2023.



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Ref. No./SVSU/PMS/2023/ 1308 ©

Dated: 06.02.2023

For Pathology

Existing laboratory requirements for Pathology should be submitted by 6th Feb 2023.
The deadline for the new Pathology laboratory requirement is 8th Feb 2023.

For Radiology

A total of 50 radiographic films of special x-rays must be obtained from the Radiology Department.

Agenda 6: An updated list of all books and journals available in the library.

Suggestion:

By the 8th February 2023, an updated list of all books and journals available in the library should be submitted.

Soft copies of all books and journals in the library should be available by 8th February 2023.

By the 25th February 2023, a new list of books required for all streams should be submitted.

Agenda 7: Department library facility utilization.

Suggestion: The number of books issued record must be submitted by 6th February 2023.

Agenda 8: Lecture arrangement on leave of a faculty member.

Suggestion: The format of a lecture arrangement should be in the prescribed manner when a faculty member is on leave.

Date	Program with Year/Sem	Subject Name	Class Timings	Name of Faculty to whom duty is assigned	Sign of Faculty to whom duty is assigned.

Agenda 9: Preparation of Laboratory Manuals.

Suggestion: For Biochemistry

Under Preparation and completion is expected by 28th Feb 2023.



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Ref. No./SVSU/PMS/2023/ 1808 (D)

Dated: 06.02.2023

For Microbiology

Under the able guidance of Ms. Pooja Saxena.

For Pathology

Under the able guidance of Mr. Rahul.

Prepared by Ms. Yashika Bharadwaj.

For Radiology

Under the able guidance of Ms. Kajal Tyagi and Ms. Shmriti.

For Optometry

Under the able guidance of Mr. R.K. Manik and Mrs. Hiba.

Agenda 10: Weekly Research Presentation (Research Paper) by Faculty Member.

Suggestion: Only research papers available in Scopus and Web of Science will be considered for presentation.

Impact factor criteria of selected paper for presentation is-

For PhD Degree holder: ≥ 5 .

For Master Degree Holder: ≥ 3 .

By 1st Saturday of March 2023.

Priority order: Started by Head of Academics.

A list will be prepared and circulated.

Agenda 11: Research Publication.

Suggestion: Start writing review articles or research papers.

Dr. Umesh Kumar
Head of Department
PMS

Dr. Pankaj Kishor Mishra
Head of Academics
PMS

Akanksha Singh
Assistant Professor
PMS



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Ref. No./SVSU/PMS/2023/ 1950 (A)

Dated: 06.03.2023

MINUTES OF MEETING

As a part of ongoing practice a monthly meeting of Department of Paramedical Sciences, SMC was held on 04.03.2023 at 12:30 PM onwards in the departmental conference hall under the guidance of Dr. D.C Saxena, Chairman.

The following members were present in the meeting-

1. D.C. Saxena
2. Dr. Umesh Kumar
3. Prof. (Dr.) Pankaj Kishor Mishra
4. Dr. Anshu Kumar Singh
5. Dr. Meenakshi Mishra
6. Mr. Ravindra Kumar Manik
7. Mr. Akash Kumar
8. Ms. Kajal Tyagi
9. Mrs. Hiba
10. Ms. Akanksha Singh
11. Mr. Rahul
12. Mr. Pushpendra Rajput
13. Ms. Zeba Naaz
14. Mr. Vishant

- Chairman
- Head of Department *[Signature]*
- Head of Academics *[Signature]*
- Member
- Member *[Signature]*
- Member
- Member *[Signature]*
- Member

All the participants were welcomed by Chairman. The following agendas were discussed in the meeting-

- Agenda 1:** An MCA degree holder should be assigned exclusively for all future computer classes.
- Agenda 2:** The attendance of all computer classes must be maintained at regular basis by assigned faculty member.
- Agenda 3:** Proposal for the installation of an Audio system in the LT 5 room should be submitted to the concerned authority.
- Agenda 4:** A value-added course based on Computer Applications should be started for diploma students.
- Agenda 5:** A record of all equipment maintenance related activities including servicing and calibration must be maintained by demonstrator of respected laboratory.
- Agenda 6:** Books should be arranged in the library shelf, according to the series mentioned in the stock register.

[Signature]
 D.C. Saxena
 Director (General)
 DOCUMENTA
 DEPARTMENT SVSU

[Signature]
 06/03/23
 Prof. (Dr.) Pankaj Kishor Mishra
 Head of Academics

[Signature]
 6/3/23
 Dr. Umesh Kumar
 Head of Department

[Signature]
 Checked & Prepared By:
 Akanksha Singh
 Assistant Professor



DEPARTMENT OF PARAMEDICAL SCIENCES
Subharti Medical College

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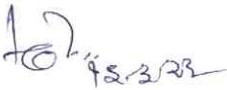


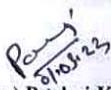
Ref. No./SVSU/PMS/2023/1932 (A)

Dated: 01.03.2023

Notice

A monthly meeting of Department of Paramedical Sciences is to be held on 4th March 2023 at 12:30 PM in the Departmental conference hall. All Faculty members are directed to attend the meeting on time.


D.C. Saxena
Director (General)
DC SAXENA
DIR. SVSU


Prof. (Dr.) Pankaj Kishor Mishra
Head of Academics


Dr. Umesh Kumar
Head of Department


Checked & Prepared By:
Akanksha Singh
Assistant Professor



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Ref. No./SVSU/PMS/2023/2055 (D)

Dated: 23.03.2023

MINUTES OF MEETING

As a part of ongoing practice a monthly meeting of Department of Paramedical Sciences, SMC was held on 23.03.2023 at 08:30 AM onwards in the departmental conference hall under the guidance of Dr. Umesh Kumar, Head of Department and Prof (Dr.) Pankaj Kishor Mishra, Head of Academics.

The following members were attended the meeting-

1. Dr. Umesh Kumar
2. Prof. (Dr.) Pankaj Kishor Mishra
3. Dr. Anshu Kumar Singh
4. Dr. Meenakshi Mishra
5. Mr. Ravindra Kumar Manik
6. Mr. Akash Kumar
7. Ms. Kajal Tyagi
8. Mrs. Hiba
9. Ms. Akanksha Singh
10. Mr. Rahul
11. Mr. Pushpendra Rajput
12. Ms. Shmriti
13. Ms. Yashika Bhardwaj
14. Ms. Zeba Naaz
15. Mr. Vishant
16. Mrs. Shivani

Head of Department *[Signature]*
Head of Academics *[Signature]*
Member *[Signature]*

All the participants were welcomed by Dr. Umesh Kumar, Head of Department. The following agendas were discussed in the meeting-

- Agenda 1:** All Course coordinators must guide their students to fill their external examination form on ERP Portal.
Agenda 2: Each faculty member will prepare End term exam question papers as per the format.
Agenda 3: Before 25th March, 2023, all faculty members must submit a list of the students enrolled in ABC.
Agenda 4: SOP submission deadline for all departments is 23rd March, 2023.
Agenda 5: All faculty members must prepare their review articles and submit them by the given deadline.
Agenda 7: Non-teaching staff should not be used for running their documents, such as the lecture schedules, reports, and other documents.
Agenda 8: All celebration-related documents must be approved by the Head of Academics before printing.
Agenda 9: Placement coordinator will have to maintain the record of all Alumni and placements occurred in the past days.

[Signature]
D.C. Saxena
Director (General)

[Signature]
23.03.23
Prof. (Dr.) Pankaj Kishor Mishra
Head of Academics

[Signature]
Dr. Umesh Kumar
Head of Department

Checked & Prepared By:
Akanksha Singh
Assistant Professor



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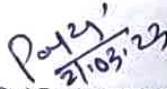
Ref. No./SVSU/PMS/2023/2055 ©

Dated: 21.03.2023

Notice

A monthly meeting of Department of Paramedical Sciences is to be held on 23rd March 2023 at 08:30 AM in the Departmental conference hall. All Faculty members are directed to attend the meeting on time.


D.C. Saxena
Director (General) SAXENA
Dir. (Gen.), SVSU


Prof. (Dr.) Pankaj Kishor Mishra
Head of Academics


Dr. Umesh Kumar
Head of Department


Checked & Prepared By:
Akanksha Singh
Assistant Professor



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Ref. No./SVSU/PMS/2023/2097 (A)

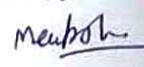
Dated: 01.04.2023

MINUTES OF MEETING

As a part of ongoing practice a monthly meeting of Department of Paramedical Sciences, SMC was held on 01.04.2023 at 08:30 AM onwards in the departmental conference hall under the guidance of Dr. Umesh Kumar, Head of Department and Prof (Dr.) Pankaj Kishor Mishra, Head of Academics.

The following members were attended the meeting-

1. Dr. Umesh Kumar
2. Prof. (Dr.) Pankaj Kishor Mishra
3. Dr. Anshu Kumar Singh
4. Dr. Meenakshi Mishra
5. Mr. Ravindra Kumar Manik
6. Mr. Akash Kumar
7. Ms. Kajal Tyagi
8. Mrs. Hiba
9. Ms. Akanksha Singh
10. Mr. Rahul
11. Mr. Pushpendra Rajput
12. Ms. Yashika Bhardwaj
13. Ms. Zeba Naaz
14. Mr. Sobit
15. Mr. Vishant
16. Mrs. Shivani

Head of Department 
Head of Academics 
Member 
Member 
Member 
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Member 
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Member 

All the participants were welcomed by Dr. Umesh Kumar, Head of Department to discuss the following agendas-

Agenda 1: Lab SOP Copyright.

Agenda 2: Each faculty members of respective discipline must complete their Lab Manuals by April 30th, 2023.

Agenda 3: In April 2023, all coordinators will hold a Mentor-Mentee Meeting.

Agenda 4: Each faculty members must write a review article or research paper.

Agenda 5: Each faculty should submit seed money projects within the time frame specified.


D.C. Saxena
Director (General)


Prof. (Dr.) Pankaj Kishor Mishra
Head of Academics


Dr. Umesh Kumar
Head of Department


Checked & Prepared By:
Akanksha Singh
Assistant Professor



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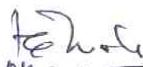


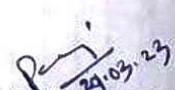
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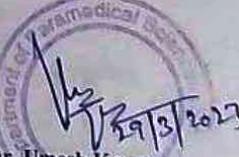
Dated: 29.03.2023

Notice

A monthly meeting of Department of Paramedical Sciences is to be held on 1st April 2023 at 08:30 AM in the Departmental conference hall. All Faculty members are directed to attend the meeting on time.


08.06.23
D.C. Saxena
Director (General)


29/03/23
Prof. (Dr.) Pankaj Kishor Mishra
Head of Academics


29/3/2023
Dr. Umesh Kumar
Head of Department


2
Checked & Prepared By:
Akanksha Singh
Assistant Professor



Ref. No./SVSU/PMS/2023/ 2182

Dated: 18.04.2023

MINUTES OF MEETING

As a part of ongoing practice a monthly meeting of Department of Paramedical Sciences, SMC was held on 18.04.2023 at 12:40 PM onwards in the departmental conference hall under the guidance of D.C. Saxena, Director (General), Dr. Umesh Kumar, Head of Department and Prof (Dr.) Pankaj Kishor Mishra, Head of Academics.

The following members were attended the meeting-

1. D.C. Saxena
2. Dr. Umesh Kumar
3. Prof. (Dr.) Pankaj Kishor Mishra
4. Dr. Anshu Kumar Singh
5. Dr. Meenakshi Mishra
6. Mr. Akash Kumar
7. Mrs. Hiba
8. Ms. Akanksha Singh
9. Mr. Rahul
10. Mr. Pushpendra Rajput
11. Ms. Yashika Bhardwaj
12. Mr. Ankit Kumar
13. Ms. Zeba Naaz
14. Mr. Sobit
15. Mr. Vishant
16. Mrs. Shivani

Director (General) *[Signature]*
Head of Department *[Signature]*
Head of Academics *[Signature]*
Member *[Signature]*

All the participants were welcomed by Dr. Umesh Kumar, Head of Department to discuss the following agendas-

Agenda 1: To discuss the issues mentioned in the advisory note received from the registrar office SVSU.

Resolution: Follow-up measures subsequent to the faculty meeting will be taken-

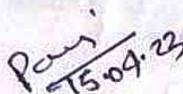
- Fair and just treatment to all the students irrespective of their demographic diversity.
- Loving and empathetic attitude towards all.
- Strengthen Mentor-Mentee network.
- English will be the language of instruction in the class; Hindi may be used if the subject matter is too complicated.
- Special focus on recurring failures and weak ones.
- Enforce discipline within and outside of the classroom.
- Regularity in holding classes, substitute arrangements if proceeding is on leave.
- Attendance record should be correct and up to date.

- Issues be discussed and sorted out by communication with the HOD, Head of Academics and Director (General) Sir.
- All faculty members should cooperate and comply.

Agenda 2: Regarding submission due fee amount by the students.

Resolution: All course coordinators were instructed during the meeting to remind the students to deposit their due fee amount latest by 22nd April 2023, otherwise they will be debarred to appear in annual University examination and other academic activities.

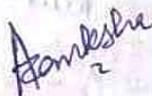

D.C. Saxena
Director (General)


Prof. (Dr.) Pankaj Kishor Mishra
Head of Academics


Dr. Umesh Kumar
Head of Department



DC SAXENA
Dir. (Gen.), SVSU


Checked & Prepared By:
Akanksha Singh
Assistant Professor



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Ref. No./SVSU/PMS/2023/2176(A)

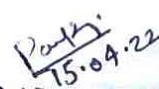
Dated: 15.04.2023

Notice

A faculty meeting of Department of Paramedical Sciences is scheduled to be held on 18th April 2023 at 12:40 PM in the Departmental conference hall. All Faculty members are directed to attend the meeting on time.


D.C. Saxena
Director (General)
DC SAXENA
Dir. (Gen.), SVSU


Checked & Prepared By:
Akanksha Singh
Assistant Professor


Prof. (Dr.) Pankaj Kishor Mishra
Head of Academics


Dr. Umesh Kumar
Head of Department





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Ref. No./SVSU/PMS/2023/2251 (B)

Date:-06.05.2023

NOTICE

As discussed in the meeting held on 04-05-2023, the following committee has been constituted for the National Conference on "Recent Trends in Medical Diagnostic Technology" (RTMDT-2023) that is scheduled to be held on 2nd to 3rd November, 2023.

Patron In-Chief	Dr. Atul Krishna
Patron	Maj Gen (Dr.) G. K. Thapliyal
Chief Advisor	Prof. (Dr.) Shalya Raj
Organising Chairman	Dr. D.C. Saxena
Organising Secretary	Dr. Umesh Kumar
Coordinators	Prof. (Dr.) Pankaj Kishor Mishra
Sponsors and Local Arrangements	Dr. Anshu Kumar Singh
	Dr. Meenakshi Mishra
Treasurer	Dr. R. K. Manik
	Mr. Rahul
Scientific Session In-Charge and Review Committee	Dr. Meenakshi Mishra
	Mr. Pushpendra Kumar Rajput
Auditorium Management and Discipline	Dr. Anshu Kumar Singh
	Mr. Aakash Kumar
Printing and Bulletin In-Charge	Mr. Akash Kumar
	Mr. Ankit Kumar
Travel and Accommodation	Ms. Yashika Bhardwaj
	Ms. Zeba Naj
Press management	Mr. Sobit
	Mr. Vishant Pal
Food and Logistics	Mrs. Shivani
	Dr. Anshu Kumar Singh
Stage Management and Anchoring	Ms. Kajal Tyagi
	Mrs. Hiba
Reception, Registration and Certificate Distribution	Ms. Akanksha Singh
	Dr. R. K. Manik
Reception, Registration and Certificate Distribution	Mr. Pushpendra Kumar Rajput
	Ms. Yashika Bhardwaj
Reception, Registration and Certificate Distribution	Dr. R. K. Manik
	Ms. Akanksha Singh
Reception, Registration and Certificate Distribution	Mr. Akash Kumar
	Mrs. Hiba
Reception, Registration and Certificate Distribution	Mr. Rahul
	Ms. Zeba Naj
Reception, Registration and Certificate Distribution	Mr. Sobit
	Dr. Meenakshi Mishra
Reception, Registration and Certificate Distribution	Ms. Kajal Tyagi
	Mrs. Hiba
Reception, Registration and Certificate Distribution	Mr. Rahul
	Ms. Shmruti
Reception, Registration and Certificate Distribution	Mr. Ankit Kumar
	Mrs. Shivani

Prof. (Dr.) Pankaj Kishor Mishra
Organizing Secretary
RTMDT-2023



Subhartipuram, Delhi-Haridwar Meerut Bypass Road, NH-58, Meerut - 250 005
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Ref. No./SVSU/PMS/2023/2323

Dated: 18.05.2023

MINUTES OF MEETING

A meeting of the Department of Paramedical Sciences, SMC was held on 17.05.2023 at 10:00 AM onwards in the departmental conference hall under the guidance of Dr. Umesh Kumar, Head of Department and Prof (Dr.) Pankaj Kishor Mishra, Head of Academics.

The following members were present in the meeting-

1. Dr. Umesh Kumar
2. Prof. (Dr.) Pankaj Kishor Mishra
3. Dr. Anshu Kumar Singh
4. Dr. Meenakshi Mishra
5. Mr. Akash Kumar
6. Ms. Kajal Tyagi
7. Mrs. Hiba
8. Ms. Akanksha Singh
9. Mr. Rahul
10. Mr. Pushpendra K. Rajput
11. Ms. Yashika Bhardwaj
12. Mr. Ankit
13. Ms. Shmrithi
14. Ms. Zeba Naaz
15. Mr. Sobit
16. Mr. Vishant
17. Ms. Shivani

- Head of Department *[Signature]*
- Head of Academics *[Signature]*
- Member *[Signature]*

All the participants were welcomed by Dr. Umesh Kumar, Head of Department to discuss the following agendas-

Agenda 1: To discuss about the different measures for conducting the exams smoothly.

Resolution:

- Avoid late reporting to the exam hall.
- The use of cell phones during invigilation duty is not encouraged.
- The proper vigilance by each invigilator must be taken during examination.
- Gathering on central table must be avoided.
- Don't argue with the students in case of any incident, report to the concerned authority.

[Signature]
 D.C. Saxena
 Director (General)

[Signature]
 Prof. (Dr.) Pankaj Kishor Mishra
 Head of Academics

[Signature]
 Dr. Umesh Kumar
 Head of Department

Checked & Prepared By:
 Akanksha Singh

of. (gani MD



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Ref. No./SVSU/PMS/2023/2290

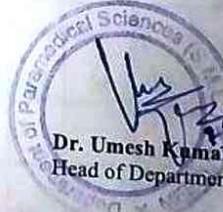
Dated: 15.05.2023

NOTICE

A faculty meeting of Department of Paramedical Sciences is scheduled to be held on 17th May 2023 at 10:00 AM in the Departmental conference hall. All Faculty members are directed to attend the meeting on time.


D.C. Saxena
Director (General)


15.05.23
Prof. (Dr.) Pankaj Kishor Mishra
Head of Academics



15.05.2023
Dr. Umesh Kumar
Head of Department


Checked & Prepared By:
Akanksha Singh
Assistant Professor



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Ref. No./SVSU/PMS/2023/ 2424 (A)

Dated: 10.06.2023

MINUTES OF MEETING

A meeting of the Department of Paramedical Sciences, SMC was held on 09.06.2023 at 02:00 PM onwards in the departmental conference hall under the guidance of Prof. (Dr.) Pankaj Kishor Mishra, Head of Department.

The following members were present in the meeting-

1. Prof. (Dr.) Pankaj Kishor Mishra
2. Dr. Umesh Kumar
3. Dr. Anshu Kumar Singh
4. Dr. Meenakshi Mishra
5. Dr. Ravindra Kumar Manik
6. Mr. Akash Kumar
7. Mrs. Hiba
8. Ms. Akanksha Singh
9. Mr. Rahul
10. Mr. Pushpendra K. Rajput
11. Mr. Ankit
12. Ms. Shmriti
13. Ms. Yashika Bhardwaj
14. Ms. Zeba
15. Mr. Sobit
16. Ms. Shivani

Head of Department

Member

All the participants were welcomed by Prof. (Dr.) Pankaj Kishor Mishra, Head of Department to discuss the following agendas-

Agenda 1: Allotment of course coordinator and Mentor for 2023-24 session.

Resolution:

Following Faculty members are assigned as a course coordinator for the session 2023-24 for their students-

S.No.	Name of Faculty	Designation	Course
1.	Prof. (Dr.) Pankaj Kishor Mishra	Professor & Head	Ph.D. MLT
2.	Dr. Umesh Kumar	Associate Professor	MMLT 1 st & 2 nd Year
3.	Dr. Anshu Kumar Singh	Associate Professor	BMLT 2 nd Year
4.	Dr. Meenakshi Mishra	Associate Professor	BMLT 1 st Year
5.	Mr. Rahul	Assistant Professor	BMLT 3 rd Year
6.	Ms. Zeba	Assistant Professor	BOTT + HA & Anesthesia 1 st Year
7.	Ms. Yashika Bhardwaj	Assistant Professor	BOTT + HA & Anesthesia 2 nd Year

8.	Mr. Akash Kumar	Assistant Professor	BOTT + HA 3 rd Year 4 th Year
9.	Dr. Ravindra Kumar Manik	Assistant Professor	BOPT 1 st Year and Internship
10.	Mrs. Hiba	Assistant Professor	BOPT 2 nd and 3 rd Year
11.	Ms. Shmriti	Assistant Professor	BRIT 1 st Year
12.	Ms. Akanksha Singh	Assistant Professor	BRIT 2 nd Year
13.	Mr. Pushpendra K. Rajput	Assistant Professor	BRIT 3 rd Year
14.	Mrs. Kajal Tyagi	Assistant Professor	MMIT 1 st & 2 nd Year
15.	Mr. Shiv Kailash Yadav	Assistant Professor	BRIT Internship & Hospital
16.	Ms. Shmriti	Assistant Professor	1 st Year and 2 nd Year all
17.	Mr. Ankit Kumar	Assistant Professor	Diploma courses

Following faculty members are assigned as a mentor for the session 2023-24 for their students-

S.No.	Name of Faculty	Designation	Course
1.	Prof. (Dr.) Pankaj Kishor Mishra	Professor & Head	MMLT 1 st & 2 nd Year
2.	Dr. Umesh Kumar	Associate Professor	BMLT 1 st Year
3.	Dr. Anshu Kumar Singh	Associate Professor	BMLT 3 rd Year
4.	Dr. Meenakshi Mishra	Associate Professor	BOTT + HA 3 rd Year 4 th Year
5.	Mr. Rahul	Assistant Professor	BMLT 2 nd Year
6.	Ms. Zeba	Assistant Professor	BOTT + HA & Anesthesia 2 nd Year
7.	Ms. Yashika Bhardwaj	Assistant Professor	BOTT + HA & Anesthesia 1 st Year
8.	Dr. Ravindra Kumar Manik	Assistant Professor	BOPT 2 nd and 3 rd Year
9.	Mrs. Hiba	Assistant Professor	BOPT 1 st Year and Internship
10.	Mrs. Kajal Tyagi	Assistant Professor	BRIT 1 st Year
11.	Ms. Akanksha Singh	Assistant Professor	BRIT 3 rd Year
12.	Mr. Pushpendra K. Rajput	Assistant Professor	BRIT 2 nd Year
13.	Ms. Shmriti	Assistant Professor	MMIT 1 st and 2 nd Year
14.	Ms. Shmriti	Assistant Professor	1 st Year and 2 nd Year all
15.	Mr. Ankit Kumar	Assistant Professor	Diploma courses

Checked & Prepared By:
Akanksha Singh
Assistant Professor

Dr. Pankaj Kishor Mishra
Professor & Head
Department of Paramedical Sciences



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Ref. No./SVSU/PMS/2023/2420A

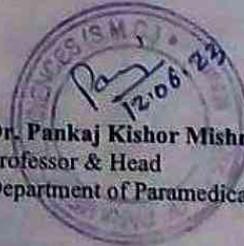
Dated: 07.06.2023

NOTICE

A faculty meeting of Department of Paramedical Sciences is scheduled to be held on 9th June 2023 at 02:00 PM in the Departmental conference hall. All Faculty members are directed to attend the meeting on time.

Akanksha Singh

Checked & Prepared By:
Akanksha Singh
Assistant Professor



Dr. Pankaj Kishor Mishra
Professor & Head
Department of Paramedical Sciences



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Ref. No./SVSU/PMS/2023/243)

Dated: 12.06.2023

MINUTES OF MEETING

A meeting of the Department of Paramedical Sciences, SMC was held on 12.06.2023 at 11:30 AM onwards in the departmental conference hall under the guidance of Prof. (Dr.) Pankaj Kishor Mishra, Head of Department.

The following members were present in the meeting-

1. Prof. (Dr.) Pankaj Kishor Mishra
2. Dr. Umesh Kumar
3. Dr. Anshu Kumar Singh
4. Dr. Meenakshi Mishra
5. Mr. Akash Kumar
6. Mrs. Hiba
7. Ms. Akanksha Singh
8. Mr. Rahul
9. Mr. Pushpendra K. Rajput
10. Mr. Ankit
11. Ms. Shmruti
12. Ms. Yashika Bhardwaj
13. Ms. Zeba
14. Mr. Vishant
15. Ms. Shivani

Head of Department

Member

All the participants were welcomed by Prof. (Dr.) Pankaj Kishor Mishra, Head of Department to discuss the following agendas-

Agenda 1: Discussion regarding Casual Leave (CL) and Emergency Leave (EL).

Resolution: Leaves will be given according to the new leave policy of the university shared on 1st June 2023.

Agenda 2: Discussion regarding self-timetable, annual teaching plan and monthly schedule, lecture schedule (weekly), posting schedule, Internship schedule and seminar schedule.

Resolution: Each faculty member must prepare self-timetable, annual teaching plan, monthly schedule, lecture schedule (weekly), posting schedule, Internship schedule, seminar schedule by June 30, 2023.

Agenda 3: Discussion regarding Mentor- Mentee Meeting.

Resolution: Each faculty member must conduct first Mentor-Mentee Meeting for session 2023-24 in month of July, 2023.

Agenda 4: Discussion regarding first year students Orientation program.

Resolution: According to the academic calendar, the first-year students orientation program will take place during the second week of August, 2023.

Agenda 5: Discussion regarding Act of Indiscipline.

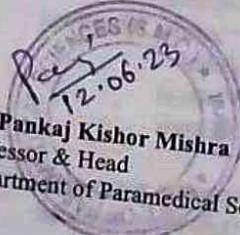
Resolution: All faculty members were guided to follow the act of discipline in proper manner.

Agenda 6: Discussion regarding the commencement of new session classes.

Resolution: The new academic session will begin from July 17th, 2023.

Akanksha

Checked & Prepared By:
Akanksha Singh
Assistant Professor


Dr. Pankaj Kishor Mishra
Professor & Head
Department of Paramedical Sciences



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Ref. No./SVSU/PMS/2023/ 2429 (A)

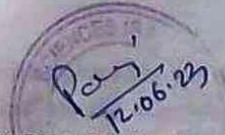
Dated: 10.06.2023

NOTICE

A faculty meeting of Department of Paramedical Sciences is scheduled to be held on 12th June 2023 at 11:30 AM in the Departmental conference hall. All Faculty members are directed to attend the meeting on time.

Akanksha

Checked & Prepared By:
Akanksha Singh
Assistant Professor



Dr. Pankaj Kishor Mishra
Professor & Head
Department of Paramedical Sciences



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Ref. No./SVSU/PMS/2023/2534

Dated: 03.07.2023

MINUTES OF MEETING

A meeting of the Department of Paramedical Sciences, SMC was held on 03.07.2023 at 10:00 AM onwards in the departmental conference hall under the guidance of Prof. (Dr.) Pankaj Kishor Mishra, Head of Department.

The following members were present in the meeting-

1. Prof. (Dr.) Pankaj Kishor Mishra
2. Dr. Meenakshi Mishra
3. Mr. Akash Kumar
4. Mrs. Hiba
5. Ms. Akanksha Singh
6. Mr. Rahul
7. Ms. Shmriti
8. Ms. Yashika Bhardwaj
9. Ms. Zeba
10. Mr. Sobit
11. Ms. Shivani

Head of Department

Member

All the participants were welcomed by Prof. (Dr.) Pankaj Kishor Mishra, Head of Department to discuss the following agendas-

Agenda 1: Mrs. Hiba has been given the responsibility of managing all documentation related to the UPSMF inspection before 06.07.2023.

Resolution: Mrs. Hiba has started working in this respect.

Agenda 2: Ms. Shmriti was directed to complete all diploma files up-to mark before 06.07.2023.

Resolution: Ms. Shmriti has started working in this respect.

Agenda 3: All faculty members should update their personal files and course files.

Resolution: Each faculty members personal files and course files will be checked by Prof. (Dr.) Pankaj Kishor Mishra and Mrs. Hiba on 04.07.2023 at 02:00 P.M onwards.

Agenda 4: All faculty members should handle the students in a very polite manner.

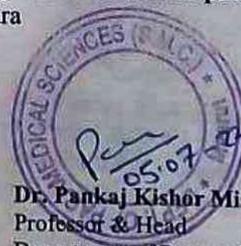
Resolution: All faculty members will work in this respect.

Agenda 5: Lab In-charge for Biochemistry lab and Pathology lab have been replaced.

Resolution: Lab In-charge Biochemistry – Dr. Meenakshi Mishra

Lab In-charge Pathology – Mr. Rahul

Checked & Prepared By:
Akanksha Singh
Assistant Professor



Dr. Pankaj Kishor Mishra
Professor & Head
Department of Paramedical Sciences



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Ref. No./SVSU/PMS/2023/ २५२२

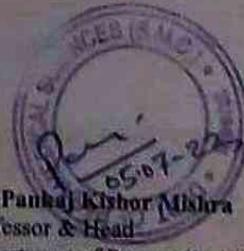
Dated: 01.07.2023

NOTICE

A faculty meeting of Department of Paramedical Sciences is scheduled to be held on 3rd July 2023 at 10:00 AM in the Departmental conference hall. All Faculty members are directed to attend the meeting on time.

Akanksha Singh

Checked & Prepared By:
Akanksha Singh
Assistant Professor



Dr. Pankaj Kishor Mishra
Professor & Head
Department of Paramedical Sciences



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Ref. No./SVSU/PMS/2023/ 2515

Dated: 01.07.2023

MINUTES OF MEETING

A meeting of the Department of Paramedical Sciences, SMC was held on 1.07.2023 at 08:30 AM onwards in the departmental conference hall under the guidance of Prof. (Dr.) Pankaj Kishor Mishra, Head of Department.

The following members were present in the meeting-

1. Prof. (Dr.) Pankaj Kishor Mishra
2. Dr. Umesh Kumar
3. Dr. Anshu Kumar Singh
4. Dr. Meenakshi Mishra
5. Dr. Ravindra Kumar Manik
6. Mr. Akash Kumar
7. Mrs. Kajal Tyagi
8. Mrs. Hiba
9. Ms. Akanksha Singh
10. Mr. Rahul
11. Mr. Pushpendra K. Rajput
12. Ms. Shmruti
13. Ms. Yashika Bhardwaj
14. Mr. Sobit
15. Mr. vishant
16. Ms. Shivani

- Head of Department *Pankaj*
- Member
- Member
- Member *Meenakshi*
- Member
- Member
- Member *Umesh*
- Member *Akanksha*
- Member *Rajput*
- Member *Pushpendra*
- Member *Sobit*
- Member *Vishant*
- Member *Shivani*

All the participants were welcomed by Prof. (Dr.) Pankaj Kishor Mishra, Head of Department to discuss the following agendas-

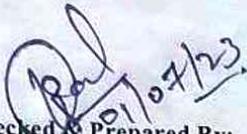
Agenda 1: Designing of different value added courses from each paramedical discipline for academic session 2023-24.

Resolution:

Following Faculty members are assigned as a value added course designing incharge each discipline for 2023-24 session for their students under the guidance of value added course coordinator Dr. Anshu Kumar Singh.

S. No.	Name of Faculty	Designation	Discipline
1.	Dr. Anshu Kumar Singh	Associate Professor	Medical Laboratory Technology
2.	Dr. Meenakshi Mishra	Associate Professor	Medical Laboratory Technology
3.	Mr. Akash Kumar	Assistant Professor	Medical Laboratory Technology
4.	Dr. Ravindra Kumar Manik	Assistant Professor	Optometry
5.	Mrs. Hiba	Assistant Professor	Optometry
6.	Ms. Akanksha Singh	Assistant Professor	Medical Radio-Imaging Technology
7.	Ms. Shmruti	Assistant Professor	Medical Radio-Imaging Technology

Agenda 2: Finalizing of class schedules.
Resolution: Each faculty member was instructed to submit their class schedules before July 17 2023.


Checked & Prepared By:
Mrs. Kajal Tyagi
Assistant Professor


Dr. Pankaj Kishor Mishra
Professor & Head
Department of Paramedical Sciences



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Ref. No./SVSU/PMS/2023/2488 (A)

Dated: 28.06.2023

NOTICE

A faculty meeting of Department of Paramedical Sciences is scheduled to be held on 1st July 2023 at 08:30 AM in the Departmental conference hall. All Faculty members are directed to attend the meeting on time.


Checked & Prepared By:
Kajal Tyagi
Assistant Professor


Dr. Pankaj Kishor Mishra
Professor & Head
Department of Paramedical Sciences



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Ref. No.SVSU/PMS/2023/

Date-22/07/2023

Faculty Attendance List

S.No.	Faculty Name	Designation	Signature
1.	Dr. PankajKishor Mishra	Professor & Head	
2.	Dr. Umesh Kumar	Associate Prof.	
3.	Dr. Anshu Kumar Singh	Associate Professor	
4.	Dr. Meenakshi Mishra	Associate Professor	
5.	Mr. Ravindra Kumar Manik	Assistant Professor	
6.	Mr. Akash Kumar	Assistant Professor	
7.	Ms. Kajal Tyagi	Assistant Professor	
8.	Mrs. Hiba	Assistant Professor	
9.	Ms. Akanksha Singh	Assistant Professor	
10.	Mr. Rahul	Assistant Professor	
11.	Mr. Pushpendra	Assistant Professor	
12.	Mr. Ankit	Assistant Professor	
13.	Ms. Shmruti	Assistant Professor	
14.	Ms. Yashika Bhardwaj	Assistant Professor	
15.	Mr. Sobit	Demonstrator	
16.	Mr. Vishant Pal	Demonstrator	
17.	Ms. Shivani	Demonstrator	

18. Ms. Zeba

Absent Professor

Prof. (Dr.) Pankaj Kishor Mishra

HOD

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Ref. No./SVSU/PMS/2023/ 2730

Dated: 24.07.2023

MINUTES OF MEETING

A meeting of the Department of Paramedical Sciences, SMC was held on 22.07.2023 at 01:00 PM onwards in the departmental conference hall under the guidance of Prof. (Dr.) Pankaj Kishor Mishra, Head of Department.

All the participants were welcomed by Prof. (Dr.) Pankaj Kishor Mishra, Head of Department to discuss the following agendas-

Agenda 1: Practical manual publication.

Resolution:

All faculty members preparing Manual were instructed to complete and submit their Manuals before 20 August 2023.

Agenda 2: Departmental library book records to be shared among students.

Resolution:

Library coordinators were advised to circulate library book record list among students till 31 July 2023.

Agenda 3: Student attendance registers.

Resolution:

All were instructed to faculty members maintain their attendance register up to date.

Agenda 4: Laboratory requirements.

Resolution: All laboratory incharge were instructed to submit their lab requirements as soon as possible.

Agenda 5: Practical classes

Resolution: All faculty members were instructed to be present with the demonstrators during practical classes.

Agenda 6: Museum, Library and Computer attendance

Resolution: Mrs. Shiwani, Mr. Sobit, Mr. Vishant were instructed to maintain the attendance register of Museum, Library and Computer respectively.

Agenda 7: Student engagement for orientation programme.

Resolution: All faculty members were instructed to coordinate with Dr. Meenakshi Mishra to prepare for the Orientation program for the newly joined students which is scheduled to be held on 31st July, 2023.

Checked & Prepared By:
Mrs. Kajal Tyagi
Assistant Professor


Dr. Pankaj Kishor Mishra
Professor & Head
Department of Paramedical Sciences



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Ref. No. SVSU/PMS/2023/ 2930

Date- 04-08-2023

Faculty Attendance List

S.No.	Faculty Name	Designation	Signature
1.	Prof. (Dr.) Pankaj Kishor Mishra	Professor. & Head	<i>Pankaj</i> 04.08.23
2.	Dr. Umesh Kumar	Associate Professor	<i>Umesh</i> 04/08/2023
3.	Dr. Meenakshi Mishra	Associate Professor	<i>Meenakshi Mishra</i> 04/08/23
4.	Dr. Anshu Kumar Singh	Associate Professor	<i>Anshu</i> 04.08.23
5.	Dr. Ravindra Kumar Manik	Assistant Professor	<i>Ravindra</i>
6.	Mr. Akash Kumar	Assistant Professor	<i>Akash</i>
7.	Ms. Kajal Tyagi	Assistant Professor	<i>Kajal</i>
8.	Mrs. Hiba	Assistant Professor	<i>Hiba</i>
9.	Ms. Akanksha Singh	Assistant Professor	<i>Akanksha</i>
10.	Mr. Rahul	Assistant Professor	<i>Rahul</i>
11.	Mr. Pushpendra	Assistant Professor	<i>Pushpendra</i>
12.	Ms. Zeba Naaz	Assistant Professor	<i>Zeba</i>
13.	Mr. Ankit kumar	Assistant Professor	<i>Ankit</i>
14.	Ms. Shmruti	Assistant Professor	<i>Shmruti</i>
15.	Ms. Yashika Bhardwaj	Assistant Professor	<i>Yashika</i>
16.	Mr. Sobit	Demonstrator	<i>Sobit</i>
17.	Mr. Vishant Pal	Demonstrator	<i>Vishant</i>
18.	Ms. Shivani	Demonstrator	<i>Shivani</i>

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Ref. No./SVSU/PMS/2023/ 2838 (A)

Dated: 05.08.2023

MINUTES OF MEETING

A meeting of the Department of Paramedical Sciences, SMC was held on 04.08.2023 at 03:20 PM onwards in the departmental conference hall under the guidance of Prof. (Dr.) Pankaj Kishor Mishra, Head of Department.

All the faculty members were welcomed by Prof. (Dr.) Pankaj Kishor Mishra, Head of Department to discuss the following agendas-

Agenda 1: Proper uniform and ID cards of all the students.

Resolution:

All faculty members were advised to make sure that all the students should be in proper uniform with their ID cards from now onwards.

Agenda 2: Use of mobile phones in classrooms.

Resolution:

All the faculty members were advised to take strict actions against the students using mobile phones in classrooms. An advisory notice has already been sent to all regarding this.

Agenda 3: Proper class attendance.

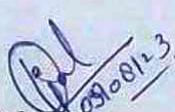
Resolution:

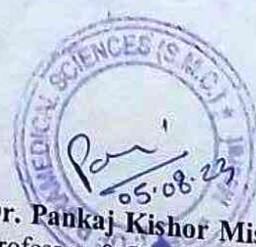
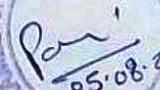
All were instructed to mark proper class attendance in their respective classes only.

Agenda 4: Final submission of manual.

Resolution:

All Faculty members were advised to correct and submit their subject manuals title and editor names as soon as possible.


Checked & Prepared By:
Mrs. Kajal Tyagi
Assistant Professor



05.08.23
Dr. Pankaj Kishor Mishra
Professor & Head
Department of Paramedical Sciences



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Ref. No./SVSU/PMS/2023/ 2829 (4)

Dated: 04.08.2023

NOTICE

A faculty meeting of Department of Paramedical Sciences is scheduled to be held on 04 August, 2023 at 03:20 PM in the Departmental conference hall. All Faculty members are directed to attend the meeting on time.


Checked & Prepared By:
Kajal Tyagi
Assistant Professor


Dr. Pankaj Kishor Mishra
Professor & Head
Department of Paramedical Sciences



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Ref. No. SVSU/PMS/2023/2952 (B)

Faculty Attendance List

Date- 23-08-2023

S.No.	Faculty Name	Designation	Signature
1.	Prof. (Dr.) Pankaj Kishor Mishra	Professor. & Head	
2.	Dr. Umesh Kumar	Associate Professor	
3.	Dr. Meenakshi Mishra	Associate Professor	
4.	Dr. Anshu Kumar Singh	Associate Professor	
5.	Dr. Ravindra Kumar Manik	Assistant Professor	
6.	Mr. Akash Kumar	Assistant Professor	
7.	Ms. Kajal Tyagi	Assistant Professor	
8.	Mrs. Hiba	Assistant Professor	
9.	Ms. Akanksha Singh	Assistant Professor	
10.	Mr. Rahul	Assistant Professor	
11.	Mr. Pushpendra	Assistant Professor	
12.	Ms. Zeba Naaz	Assistant Professor	
13.	Mr. Ankit kumar	Assistant Professor	
14.	Ms. Shmriti	Assistant Professor	
15.	Ms. Yashika Bhardwaj	Assistant Professor	
16.	Mr. Sobit	Demonstrator	
17.	Mr. Vishant Pal	Demonstrator	
18.	Ms. Shivani	Demonstrator	Absent
19.	Mr. Sanyyam	Tutor	

Prof. (Dr.) Pankaj Kishor Mishra
Head of Department

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Ref. No./SVSU/PMS/2023/ 2954 (A)

Dated: 23.08.2023

MINUTES OF MEETING

A meeting of the Department of Paramedical Sciences, SMC was held on 23.08.2023 at 08:30 AM onwards in the departmental conference hall under the guidance of Prof. (Dr.) Pankaj Kishor Mishra, Head of Department.

Agenda 1: Discussion regarding handover during leaves(s).

Resolution: Faculty on leave will notify the appropriate faculty member of their all theory and practical classes.

Agenda 2: Discussion on the Issue related to Medical Biotechnology Subject of BMLT 2nd Year.

Resolution: Strict action will be taken by the Head of Department.

Agenda 3: Discussion regarding zoom meeting with MMIT 2nd year students.

Resolution: A zoom meeting has been rescheduled for MMIT 2nd year students on August 24, 2023 at 6:00 PM.

Agenda 4: Discussion about attendance and letters which were decided to send to the parents of students.

Resolution: A Performa has been prepared along with the warning letters for the students' parents.

Agenda 5: Discussion about manual preparation.

Resolution: All faculty members must submit their respective manuals by August 31, 2023.

Akanksha Singh

Checked & Prepared By:
Akanksha Singh
Assistant Professor

Dr. Pankaj Kishor Mishra
Professor & Head
Department of Paramedical Sciences



DEPARTMENT OF PARAMEDICAL SCIENCES
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Ref. No./SVSU/PMS/2023/ 2935A

Dated: 21.08.2023

NOTICE

A faculty meeting of Department of Paramedical Sciences is scheduled to be held on 23rd July 2023 at 08:30 AM in the Departmental conference hall. All Faculty members are directed to attend the meeting on time.

Akanksha

Checked & Prepared By:
Akanksha Singh
Assistant Professor

Department of Paramedical Sciences
Dr. Pankaj Kishor Mishra
Professor & Head
Department of Paramedical Sciences

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Ref. No. SVSU/PMS/2023/ 3003 (B)

Faculty Attendance List

Date- 29-08-2023

S.No	Faculty Name	Designation	Signature
1.	Prof. (Dr.) Pankaj Kishor Mishra	Professor. & Head	
2.	Dr. Umesh Kumar	Associate Professor	
3.	Dr. Meenakshi Mishra	Associate Professor	
4.	Dr. Anshu Kumar Singh	Associate Professor	
5.	Dr. Ravindra Kumar Manik	Assistant Professor	
6.	Mr. Akash Kumar	Assistant Professor	
7.	Ms. Kajal Tyagi	Assistant Professor	
8.	Mrs. Hiba	Assistant Professor	
9.	Ms. Akanksha Singh	Assistant Professor	
10.	Mr. Rahul	Assistant Professor	
11.	Mr. Pushpendra	Assistant Professor	
12.	Ms. Zeba Naaz	Assistant Professor	
13.	Mr. Ankit Kumar	Assistant Professor	
14.	Ms. Shmriti	Assistant Professor	
15.	Ms. Yashika Bhardwaj	Assistant Professor	
16.	Mr. Sobit	Demonstrator	
17.	Mr. Vishant Pal	Demonstrator	
18.	Ms. Shivani	Demonstrator	
19.	Mr. Sanyyam	Tutor	

Prof. (Dr.) Pankaj Kishor Mishra
Head of Department



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Ref. No./SVSU/PMS/2023/ 3003 (A)

Dated: 29.08.2023

MINUTES OF MEETING

A meeting of the Department of Paramedical Sciences, SMC was held on 28.08.2023 at 03:00 PM onwards in the departmental conference hall under the guidance of Prof. (Dr.) Pankaj Kishor Mishra, Head of Department.

Agenda 1: Discussion on submitting a research paper from M.Sc MIT 2nd Year students (Batch 2021-2023).

Resolution: All moderators of relevant students will submit a research papers from M.Sc MIT 2nd Year students (Batch 2021-2023) till September 15th, 2023.

Agenda 2: Discussion about contacting alumni for informing about upcoming national conference.

Resolution: All Alumni committee team members will contact alumni students and notify them about the upcoming national conference.

Agenda 3: Discussion of poster, abstract, and full-length paper submissions.

Resolution: The abstract review committee notifies students of the deadline for submission and requests them to send their material on Email Id rtmdt2023@gmail.com before 10th September 2023.

Agenda 4: Discussion about class attendance.

Resolution: All students with less than 75% attendance have received a warning letter by the Department of Paramedical Sciences.

Akanksha Singh

Checked & Prepared By:
Akanksha Singh
Assistant Professor

Pankaj Kishor Mishra
29.08.23
Dr. Pankaj Kishor Mishra
Professor & Head
Department of Paramedical Sciences



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Ref. No./SVSU/PMS/2023/ 2992 (A)

Dated: 26.08.2023

NOTICE

A faculty meeting of Department of Paramedical Sciences is scheduled to be held on 28th August 2023 at 03:00 PM in the Departmental conference hall. All Faculty members are directed to attend the meeting on time.

Akanksha Singh

Checked & Prepared By:
Akanksha Singh
Assistant Professor

Pankaj Kishor Mishra
29.08.23
Dr. Pankaj Kishor Mishra
Professor & Head
Department of Paramedical Sciences



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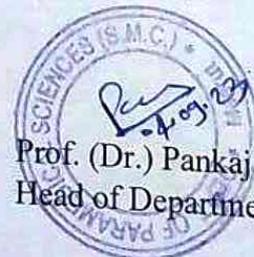
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Ref. No.SVSU/PMS/2023/ 3053

Date- 04-09-2023

Faculty Attendance List

S.No	Faculty Name	Designation	Signature
1.	Prof. (Dr.) Pankaj Kishor Mishra	Professor. & Head	<i>Pankaj</i> 04.09.23
2.	Dr.Umesh Kumar	Associate Professor	<i>Umesh</i> 04/09/2023
3.	Dr. Meenakshi Mishra	Associate Professor	<i>Meenakshi</i>
4.	Dr.Anshu Kumar Singh	Associate Professor	<i>Anshu</i>
5.	Dr. Ravindra Kumar Manik	Assistant Professor	<i>Manik</i>
6.	Mr. Akash Kumar	Assistant Professor	<i>Akash</i>
7.	Ms. Kajal Tyagi	Assistant Professor	<i>Kajal</i>
8.	Mrs.Hiba	Assistant Professor	<i>Hiba</i>
9.	Ms.Akanksha Singh	Assistant Professor	<i>Akanksha</i>
10.	Mr. Rahul	Assistant Professor	<i>Rahul</i>
11.	Mr. Pushpendra	Assistant Professor	<i>Pushpendra</i>
12.	Ms. Zeba Naaz	Assistant Professor	<i>Zeba Naaz</i>
13.	Mr. Ankit Kumar	Assistant Professor	<i>Ankit</i>
14.	Ms. Shmriti	Assistant Professor	<i>Shmriti</i>
15.	Ms.YashikaBhardwaj	Assistant Professor	<i>Yashika</i>
16.	Ms. Khushi Kansal	Assistant Professor	<i>Khushi</i>
17.	Mr.Sobit	Demonstrator	<i>Sobit</i>
18.	Mr. Vishant Pal	Demonstrator	<i>Vishant</i>
19.	Ms.Shivani	Demonstrator	<i>Shivani</i>
20.	Mr. Sanyyam	Tutor	<i>Sanyyam</i>



Prof. (Dr.) Pankaj Kishor Mishra
Head of Department



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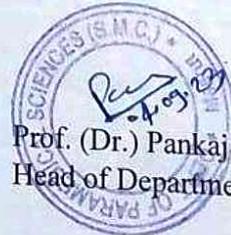
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Ref. No.SVSU/PMS/2023/ 3053

Date- 04-09-2023

Faculty Attendance List

S.No	Faculty Name	Designation	Signature
1.	Prof. (Dr.) Pankaj Kishor Mishra	Professor. & Head	
2.	Dr.Umesh Kumar	Associate Professor	
3.	Dr. Meenakshi Mishra	Associate Professor	
4.	Dr.Anshu Kumar Singh	Associate Professor	
5.	Dr. Ravindra Kumar Manik	Assistant Professor	
6.	Mr. Akash Kumar	Assistant Professor	
7.	Ms. Kajal Tyagi	Assistant Professor	
8.	Mrs.Hiba	Assistant Professor	
9.	Ms.Akanksha Singh	Assistant Professor	
10.	Mr. Rahul	Assistant Professor	
11.	Mr. Pushpendra	Assistant Professor	
12.	Ms. Zeba Naaz	Assistant Professor	
13.	Mr. Ankit Kumar	Assistant Professor	
14.	Ms. Shmriti	Assistant Professor	
15.	Ms. YashikaBhardwaj	Assistant Professor	
16.	Ms. Khushi Kansal	Assistant Professor	
17.	Mr.Sobit	Demonstrator	
18.	Mr. Vishant Pal	Demonstrator	
19.	Ms.Shivani	Demonstrator	
20.	Mr. Sanyyam	Tutor	



Prof. (Dr.) Pankaj Kishor Mishra
 Head of Department

Subhartipuram, Delhi-Haridwar Meerut Bypass Road, NH-58, Meerut -250005
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Ref. No./SVSU/PMS/2023/ 3052

Dated: 04.09.2023

MINUTES OF MEETING

A meeting of the Department of Paramedical Sciences, SMC was held on 04.09.2023 at 08:15 AM onwards in the departmental conference hall under the guidance of Prof. (Dr.) Pankaj Kishor Mishra, Head of Department.

Agenda 1: Discussion regarding abstract submission for national conference.

Resolution: The abstract review committee will mail acceptance letters to all students who submitted articles along with registration slips by today evening.

Agenda 2: Discussion regarding Teachers Day Celebration.

Resolution: Cultural Committee will finalize Teachers Day program by today evening.

Agenda 3: Discussion about University Dress Code Policy.

Resolution: All faculty members were instructed to follow the student university dress code policy.

Agenda 4: Discussion about Alumni Talk.

Resolution: Alumni Coordinator and its team will conduct an alumni talk in every two months.

Agenda 5: Discussion regarding students' placement.

Resolution: All appointment letters from pass out students should have been submitted to the placement coordinator.

Agenda 6: Discussion related to all departmental activity report.

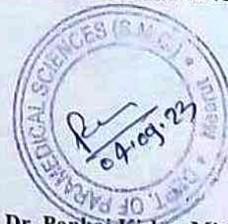
Resolution: All departmental activity report should be correlated with IQAC criteria.

Agenda 7: Discussion about CO-PO Mapping.

Resolution: Examination coordinator will send internal and external students result of all respective class coordinators.

Akanksha

Checked & Prepared By:
Akanksha Singh
Assistant Professor



Dr. Pankaj Kishor Mishra
Professor & Head
Department of Paramedical Sciences



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Ref. No./SVSU/PMS/2023/3036

Dated: 02.09.2023

NOTICE

A faculty meeting of Department of Paramedical Sciences is scheduled to be held on 04th September 2023 at 08:15 AM in the Departmental conference hall. All Faculty members are directed to attend the meeting on time.

Akanksha
2

Checked & Prepared By:
Akanksha Singh
Assistant Professor



Dr. Pankaj Kishor Mishra
Professor & Head
Department of Paramedical Sciences

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Ref. No.SVSU/PMS/2023/ 3182 (B)

Date- 21-09-2023

Attendance Sheet

S.No	Faculty Name	Designation	Signature
1.	Prof. (Dr.) Pankaj Kishor Mishra	Professor. & Head	
2.	Dr.Umesh Kumar	Associate Professor	Umesh Kumar 21/09/23
3.	Dr. Meenakshi Mishra	Associate Professor	Meenakshi Mishra
4.	Dr.Anshu Kumar Singh	Associate Professor	Anshu Kumar Singh
5.	Dr. Ravindra Kumar Manik	Assistant Professor	
6.	Mr. Akash Kumar	Assistant Professor	Akash Kumar
7.	Mrs.Hiba	Assistant Professor	Absent
8.	Ms.Akanksha Singh	Assistant Professor	Akanksha Singh
9.	Mr. Rahul	Assistant Professor	
10.	Mr. Pushpendra Kumar Rajput	Assistant Professor	Pushpendra Kumar Rajput
11.	Ms. Zeba Naaz	Assistant Professor	
12.	Mr. Ankit Kumar	Assistant Professor	Ankit Kumar 21/9/23
13.	Ms. Shmriti	Assistant Professor	Shmriti
14.	Ms.Yashika Bhardwaj	Assistant Professor	
15.	Ms. Khushi Kansal	Assistant Professor	
16.	Mr. Viswanath Pratap Singh	Assistant Professor	Viswanath Pratap Singh
17.	Mr.Sobit	Demonstrator	
18.	Mr. Vishant Pal	Demonstrator	Vishant Pal
19.	Ms.Shivani	Demonstrator	Shivani
20.	Mr. Sanyyam	Tutor	

Prof. (Dr.) Pankaj Kishor Mishra
 Head of Department



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Ref. No./SVSU/PMS/2023/ 3182A

Dated: 21.09.2023

MINUTES OF MEETING

A meeting of the Department of Paramedical Sciences, SMC was held on 21.09.2023 at 08:15 AM onwards in the departmental conference hall under the guidance of Prof. (Dr.) Pankaj Kishor Mishra, Head of Department.

Agenda 1: Discussion about Policy over showing students exam answer copies.

Resolution: All students will be called one by one to the teacher's desk to see their exams answer copies.

Agenda 2: Discussion about students' behavior to the faculties.

Resolution: All students and faculty members should keep a proper distance and work in a proper manner.

Agenda 3: Discussion with some senior professors about exchanging collaborative ideas.

Resolution: It is advised that all faculty members share their opinions about their equipment and instruments in order to build an application that would foster Intra-Institution collaboration.

Agenda 4: Discussion about Intra-Institution collaboration with Guru Nanak University Director.

Resolution: The director of Guru Nanak University is working on an Indo-German project. Prof. (Dr.) Pankaj Kishor Mishra, HOD of the Department of Paramedical Sciences, Subharti Medical College, Swami Vivekanand Subharti University, Meerut will be a part of that project promoting the Department of Paramedical Sciences.

Akanksha Singh
2
Checked & Prepared By:
Akanksha Singh
Assistant Professor

Dr. Pankaj Kishor Mishra
Professor & Head
Department of Paramedical Sciences



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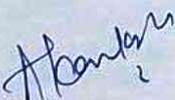


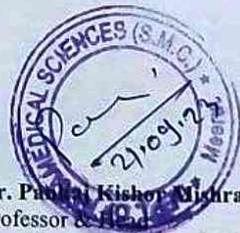
Ref. No./SVSU/PMS/2023/ 371

Dated: 19.09.2023

NOTICE

A faculty meeting of Department of Paramedical Sciences is scheduled to be held on 21st September 2023 at 08:15 AM in the Departmental conference hall. All Faculty members are directed to attend the meeting on time.


Checked & Prepared By:
Akanksha Singh
Assistant Professor


Dr. Pooja Kishor Mishra
Professor & HOD
Department of Paramedical Sciences



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Ref. No./SVSU/PMS/2023/2251A

Dated: 06.05.2023

MINUTES OF MEETING

A meeting of the Department of Paramedical Sciences, SMC was held on 04.05.2023 at 02:15 PM onwards in the departmental conference hall under the guidance of Dr. Umesh Kumar, Organizing Chairman and Prof (Dr.) Pankaj Kishor Mishra, Organizing Secretary.
The following members were present in the meeting-

1. D.C. Saxena
2. Dr. Umesh Kumar
3. Prof. (Dr.) Pankaj Kishor Mishra
4. Dr. Anshu Kumar Singh
5. Dr. Meenakshi Mishra
6. Dr. Ravindra Kumar Manik
7. Mr. Akash Kumar
8. Ms. Kajal Tyagi
9. Ms. Akanksha Singh
10. Mr. Rahul
11. Mr. Pushpendra K. Rajput
12. Ms. Yashika Bhardwaj
13. Ms. Zeba Naaz
14. Mr. Ankit Kumar
15. Ms. Shmriti
16. Mrs. Shivani

- Advisor
Organizing Chairman
Organizing Secretary
Member
Member

All the participants were welcomed by the Organizing Chairman of the committee to discuss the following agendas-

Agenda 1: To discuss the structure of organizing committee of the National conference.
Resolution: Structure of the committee was discussed thoroughly and finalized.

Agenda 2: To discuss the names of the Eminent keynote speaker of the conference.
Resolution: Eminent keynote speaker for the conference will be decided from renowned organization.

Agenda 3: To discuss the themes of the conference.
Resolution: Following three themes were finalized for calling abstract/poster/ full length research papers-

1. Innovations in medical laboratory technology, optometry, radio imaging technology, and operation theatre technology.
2. Automation in various clinical diagnostic laboratories.
3. Quality management in laboratory investigations.

Agenda 4: To discuss the brochure of the National Conference.
Resolution: Printing and Bulletin In-Charge committee is working to finalize the brochure.

(te)
D.C. Saxena
Advisor
RTMDT-2023
DC SAXENA
Dir. (Gen.), SVSU

Pankaj
06.05.23
Prof. (Dr.) Pankaj Kishor Mishra
Organizing Secretary
RTMDT-2023

Umesh
06.05.23
Dr. Umesh Kumar
Organizing Chairman
RTMDT-2023

Checked & Prepared By:
Akanksha Singh



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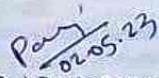
Ref. No./SVSU/PMS/2023/2232[®]

Dated: 02.05.2023

NOTICE

A faculty meeting of Department of Paramedical Sciences is scheduled to be held on 4th May 2023 at 02:15 PM in the Departmental conference hall. All Faculty members are directed to attend the meeting on time.


D.C. Saxena
Director (General)
DC SAXENA
Dir. (Gen.), SVSU


Prof. (Dr.) Pankaj Kishor Mishra
Head of Academics


Dr. Umesh Kumar
Head of Department


Checked & Prepared By:
Akanksha Singh
Assistant Professor



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Ref. No./SVSU/PMS/2023/2232

Dated: 02.05.2023

MINUTES OF MEETING

A meeting of the Department of Paramedical Sciences, SMC was held on 01.05.2023 at 03:00 PM onwards in the departmental conference hall under the guidance of Dr. Umesh Kumar, Head of Department and Prof (Dr.) Pankaj Kishor Mishra, Head of Academics.

The following members were present in the meeting-

1. Dr. Umesh Kumar
2. Prof. (Dr.) Pankaj Kishor Mishra
3. Dr. Anshu Kumar Singh
4. Dr. Meenakshi Mishra
5. Dr. Ravindra Kumar Manik
6. Mr. Akash Kumar
7. Ms. Kajal Tyagi
8. Mrs. Hiba
9. Ms. Akanksha Singh
10. Mr. Rahul
11. Mr. Pushpendra K. Rajput
12. Ms. Yashika Bhardwaj
13. Ms. Zeba Naaz
14. Ms. Shivani

Head of Department *[Signature]*
Head of Academics *[Signature]*
Member *[Signature]*

All the participants were welcomed by Dr. Umesh Kumar, Head of Department to discuss the following agendas-

Agenda 1: Meeting in the department of paramedical sciences for the introduction the conference.

Resolution: A National Conference is going to be organized by the Department of Paramedical Sciences in the month of November 2023.

Agenda 2: Duration of the conference.

Resolution: Two days.

Agenda 3: Tentative participants figure.

Resolution: About 300.

Agenda 4: Discussion of national / state conference sponsoring agencies.

Resolution: Sponsoring agencies will be approached for funds to organize conference.

[Signature]
D.C. Saxena
Director (General)
Dir. (Gen.), SVSU

[Signature]
Prof. (Dr.) Pankaj Kishor Mishra
Head of Academics



Checked & Prepared By:
Akanksha Singh
Assistant Professor



DEPARTMENT OF PARAMEDICAL SCIENCES
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Ref. No./SVSU/PMS/2023/ 2224 (A)

Dated: 29.04.2023

NOTICE

A faculty meeting of Department of Paramedical Sciences is scheduled to be held on 1st May 2023 at 03:00 PM in the Departmental conference hall. All Faculty members are directed to attend the meeting on time.

KS
D.C. Saxena
Director (General)
D.C. SAXENA
Dir. (Gen.), SVSU

Akanksha
Checked & Prepared By:
Akanksha Singh
Assistant Professor

Pankaj
29.04.23
Prof. (Dr.) Pankaj Kishor Mishra
Head of Academics



Dr. Umesh Kumar
Head of Department



20.07.2023



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Ref. No./SVSU/PMS/2023/ 3317

Dated: 05.10.2023

MINUTES OF MEETING

A meeting of the Department of Paramedical Sciences, SMC was held on 05.10.2023 at 08:15 AM onwards in the departmental conference hall under the guidance of Prof. (Dr.) Pankaj Kishor Mishra, Head of Department.

Agenda 1: Discussion about providing Incentive for Research Publication, Writing or Editing Books and / or Chapters and Consultancy Extension Services for faculty members of the University.

Resolution: A new policy on incentive for Research and Publication has been approved by Hon'ble V.C Sir. The primary objective of the proposed incentive policy is to motivate the faculty members of the Swami Vivekanand Subharti University.

Criteria / guidelines for granting incentive for Research and Publications are as under:

- i) For Publications with no impact factor (Research article/ Review/ Editorial/ Case Report/ Case Study) – A paper published in the journals indexed with NMC/DCI/PCI/INC/BCI/NAAS recognized data base: Rs 2,000/-
- ii) A paper published in UGC Care listed journals indexed with Scopus / Web of Science/ PubMed/ Indian Citation Index: Rs 5,000/-.
- iii) Reimbursement of Publication Charges: Publication if accepted is Scopus/ PubMed/ Web of Science, charges if any paid by the author, 20% or maximum upto Rs 5000/- will be reimbursed on production of proof.

S.No.	Range of Impact Factor	Amount (in Rs)
1.	0.01 to 1	Rs. 5000/-
2.	More than 1 to 5	Rs. 10,000/-
3.	More than 5 to 10	Rs. 15,000/-
4.	More than 10	Rs. 20,000/-

Akanksha Singh
Checked & Prepared By:
Akanksha Singh
Assistant Professor

Pankaj Kishor Mishra
05.10.23
Dr. Pankaj Kishor Mishra
Professor & Head
Department of Paramedical Sciences



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Ref. No./SVSU/PMS/2023/3297

Dated: 03.10.2023

NOTICE

A faculty meeting of Department of Paramedical Sciences is scheduled to be held on 05th October 2023 at 08:15 AM in the Departmental conference hall. All Faculty members are directed to attend the meeting on time.

Akanksha

Checked & Prepared By:
Akanksha Singh
Assistant Professor



Dr. Pankaj Kishor Mishra
Professor & Head
Department of Paramedical Sciences



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Ref. No.SVSU/PMS/2023/8317 B

Date- 05-10-2023

FACULTY ATTENDANCE SHEET

S.No	Faculty Name	Designation	Signature
1.	Prof. (Dr.) Pankaj Kishor Mishra	Professor. & Head	
2.	Dr.Umesh Kumar	Associate Professor	
3.	Dr. Meenakshi Mishra	Associate Professor	
4.	Dr.Anshu Kumar Singh	Associate Professor	Meenakshi Mishra
5.	Dr. Ravindra Kumar Manik	Assistant Professor	
6.	Mr. Akash Kumar	Assistant Professor	
7.	Mrs.Hiba	Assistant Professor	
8.	Ms.Akanksha Singh	Assistant Professor	
9.	Mr. Rahul	Assistant Professor	
10.	Mr. Pushpendra Kumar Rajput	Assistant Professor	
11.	Ms. Zeba Naaz	Assistant Professor	
12.	Mr. Ankit kumar	Assistant Professor	
13.	Ms. Shmruti	Assistant Professor	
14.	Ms.Yashika Bhardwaj	Assistant Professor	
15.	Ms. Khushi Kansal	Assistant Professor	
16.	Mr. Viswanath Pratap Singh	Assistant Professor	
17.	Mr.Sobit	Demonstrator	
18.	Mr. Vishant Pal	Demonstrator	
19.	Ms.Shivani	Demonstrator	
20.	Mr. Sanyyam	Tutor	
21.	Sumit Kumar Sagar	Tutor	



Prof. (Dr.) Pankaj Kishor Mishra
 Head of Department

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Ref. No.SVSU/PMS/2023/ 3506 @

Date- 30-10-2023

FACULTY ATTENDANCE SHEET

S.No	Faculty Name	Designation	Signature
1.	Prof. (Dr.) Pankaj Kishor Mishra	Professor. & Head	
2.	Dr.Umesh Kumar	Associate Professor	<i>Umesh</i>
3.	Dr. Meenakshi Mishra	Associate Professor	<i>Meenakshi</i>
4.	Dr.Anshu Kumar Singh	Associate Professor	<i>Anshu</i>
5.	Dr. Ravindra Kumar Manik	Assistant Professor	<i>Ravindra</i>
6.	Mr. Akash Kumar	Assistant Professor	<i>Akash</i>
7.	Mrs.Hiba	Assistant Professor	<i>Hiba</i>
8.	Ms.Akanksha Singh	Assistant Professor	<i>Akanksha</i>
9.	Mr. Rahul	Assistant Professor	<i>Rahul</i>
10.	Mr. Pushendra Kumar Rajput	Assistant Professor	<i>Pushendra Rajput</i>
11.	Ms Shmriti	Assistant Professor	<i>Shmriti</i>
12.	Mr. Ankit Kumar	Assistant Professor	<i>Ankit</i>
13.	Ms. Zeba Naaz	Assistant Professor	<i>Zeba</i>
14.	Ms.Yashika Bhardwaj	Assistant Professor	<i>Yashika</i>
15.	Ms. Khushi Kansal	Assistant Professor	<i>Khushi</i>
16.	Mr. Viswanath Pratap Singh	Assistant Professor	<i>Viswanath</i>
17.	Mr. Sagar Goswami	Assistant Professor	
18.	Mr. Navdeep Singh	Assistant Professor	<i>Navdeep</i>
19.	Mr.Sobit	Demonstrator	<i>Sobit</i>
20.	Mr. Vishant Pal	Demonstrator	<i>Vishant</i>
21.	Ms.Shivani	Demonstrator	<i>Shivani</i>
22.	Mr. Sanyyam Thakur	Tutor	<i>Sanyyam</i>

Pankaj
 30.10.23
 Prof. (Dr.) Pankaj Kishor Mishra
 Head of Department



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Ref. No./SVSU/PMS/2023/ 3506 (A)

Dated: 30.10.2023

MINUTES OF MEETING

A meeting of the Department of Paramedical Sciences, SMC was held on 30.10.2023 at 08:15 AM onwards in the departmental conference hall under the guidance of Prof. (Dr.) Pankaj Kishor Mishra, Head of Department.

Agenda 1: Discussion about upcoming National Conference RTMDT-2023.

Resolution: Finalization of external and internal faculty members for oral presentations.

Finalizing faculty members and volunteers for committee work.

Accommodation and transportation arrangements work was be finalized.

Members of the stage committee should begin their practice for the conference by tomorrow onwards.

All student volunteers will arrive at 7 A.M. on 2nd and 3rd November, 2023.

Breakfast for Guests, students, and delegates will commence at 8 A.M on 2nd November 2023.

All students, faculty members, delegates, and guest speakers must be seated in the Maharani Laxmi Bai auditorium by 9:45 A.M.

Akanksha

Checked & Prepared By:
Akanksha Singh
Assistant Professor

Pankaj
30.10.23
Dr. Pankaj Kishor Mishra
Professor & Head
Department of Paramedical Sciences



DEPARTMENT OF PARAMEDICAL SCIENCES
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Ref. No./SVSU/PMS/2023/3496

Dated: 28.10.2023

NOTICE

A faculty meeting of Department of Paramedical Sciences is scheduled to be held on 30th October 2023 at 08:15 AM in the Departmental conference hall. All Faculty members are directed to attend the meeting on time.

Akanksha
7

Checked & Prepared By:
Akanksha Singh
Assistant Professor

Pan
28.10.23
Dr. Pankaj Kishor Mishra
Professor & Head
Department of Paramedical Sciences



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Ref. No./SVSU/PMS/2023/ 3532 (A)

Dated: 04.11.2023

MINUTES OF MEETING

A meeting of the Department of Paramedical Sciences, SMC was held on 04.11.2023 at 08:30 AM onwards in the departmental conference hall under the guidance of Prof. (Dr.) Pankaj Kishor Mishra, Head of Department.

Agenda 1: Regarding Acknowledgement for the Team of RTMDT 2023.

Resolution: As a Convener Prof. (Dr.) Pankaj Kishor Mishra extend his utmost gratitude to all Faculty members and Committee members for their hard work in the national conference RTMDT-2023.

Agenda 2: Discussion about upcoming national conference RTMDT- 2025.

Resolution: Formation of committee members for the upcoming national conference RTMDT-2025.

The proposed structure as per the current status is:

Convener- HOD/HOI

Co-convener- Dr Umesh Kumar

Organizing Secretaries- 1. Dr Anshu Kumar Singh
2. Dr Meenakshi Mishra

Coordinators

1. Dr R K Manik
2. Mr Akash Kumar

This conference will be organized under the banner of a Registered National Paramedical Society.

The name of society and journal will be finalized in January 2024.

The formulation and registration of society will be carried out before 2nd Nov 2024.

Akanksha Singh
7
Checked & Prepared By:
Akanksha Singh
Assistant Professor

Prof. (Dr.) Pankaj Kishor Mishra
Head of Department
Department of Paramedical Sciences



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Ref. No./SVSU/PMS/2023/3528

Dated: 03.11.2023

NOTICE

A faculty meeting of Department of Paramedical Sciences is scheduled to be held on 04th November 2023 at 08:30 AM in the Departmental conference hall. All Faculty members are directed to attend the meeting on time.

Akanksha

Checked & Prepared By:
Akanksha Singh
Assistant Professor



Prof. (Dr.) Pankaj Kishor Mishra
Head of Department
Department of Paramedical Sciences

DEPARTMENT OF PARAMEDICAL SCIENCES
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Ref. No.SVSU/PMS/2023/ 3548 (13)

Date- 07-11-2023

FACULTY ATTENDANCE SHEET

S.No	Faculty Name	Designation	Signature
1.	Prof. (Dr.) Pankaj Kishor Mishra	Professor. & Head	
2.	Dr.Umesh Kumar	Associate Professor	
3.	Dr. Meenakshi Mishra	Associate Professor	
4.	Dr.Anshu Kumar Singh	Associate Professor	
5.	Dr. Ravindra Kumar Manik	Assistant Professor	
6.	Mr. Akash Kumar	Assistant Professor	
7.	Mrs.Hiba	Assistant Professor	
8.	Ms.Akanksha Singh	Assistant Professor	
9.	Mr. Rahul	Assistant Professor	
10.	Mr. Pushpendra Kumar Rajput	Assistant Professor	
11.	Ms Shmriti	Assistant Professor	
12.	Mr. Ankit Kumar	Assistant Professor	
13.	Ms. Zeba Naaz	Assistant Professor	
14.	Ms.Yashika Bhardwaj	Assistant Professor	
15.	Ms. Khushi Kansal	Assistant Professor	
16.	Mr. Viswanath Pratap Singh	Assistant Professor	
17.	Mr. Sunil Goswami	Assistant Professor	
18.	Mr. Navdeep Singh	Assistant Professor	
19.	Mr.Sobit	Demonstrator	
20.	Mr. Vishant Pal	Demonstrator	
21.	Ms.Shivani	Demonstrator	
22.	Mr. Sanyyam Thakur	Tutor	

Prof. (Dr.) Pankaj Kishor Mishra
Head of Department



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Ref. No./SVSU/PMS/2023/ 3548(A)

Dated: 07.11.2023

MINUTES OF MEETING

A meeting of the Department of Paramedical Sciences, SMC was held on 06.11.2023 at 03:00 PM onwards in the departmental conference hall under the guidance of Prof. (Dr.) Pankaj Kishor Mishra, Head of Department.

Agenda 1: Regarding Diwali Celebration 2023.

Resolution: This year's Diwali celebrations will be a centralized program in the University. Each department must pay Rs 1500 for each stall. Blood group testing will be available at our department's stall.

Agenda 2: Regarding Students fee due amount.

Resolution: Each coordinator will go over the whole student fee list, including all dues. Students will be permitted to take the second internal examination if their no dues form will be generated.

Agenda 3: Discussion about IQAC data.

Resolution: All the IQAC data from the department will be sent only through the department Email Id.

Agenda 4: Discussion regarding Upcoming National Conference RTMDT- 2025.

Resolution: This conference will be organized under the banner of a Registered National Paramedical Society. In which members from different states will be in the society and in the organizing committee and government universities will also participate in the upcoming national conference RTMDT - 2025.

Akanksha

Checked & Prepared By:
Akanksha Singh
Assistant Professor


Prof. (Dr.) Pankaj Kishor Mishra
Head of Department
Department of Paramedical Sciences



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Ref. No./SVSU/PMS/2023/ 3533 (D)

Dated: 04.11.2023

NOTICE

A faculty meeting of Department of Paramedical Sciences is scheduled to be held on 06th November 2023 at 03:00 PM in the Departmental conference hall. All Faculty members are directed to attend the meeting on time.

Akanksha

Checked & Prepared By:
Akanksha Singh
Assistant Professor



Prof. (Dr.) **Pankaj Kishor Mishra**
Head of Department
Department of Paramedical Sciences



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Ref. No. PMS/SMC/SVSU/2023/ 3709 B

Date- 04.12.2023

Faculty Attendance Sheet

S.NO	Faculty Name	Designation	Signature
1	Dr. Pankaj Kishor Mishra	Professor & Head	
2	Dr. Umesh Kumar	Associate Professor	
3	Dr. Anshu Kumar Singh	Associate Professor	
4	Dr. Meenakshi Mishra	Associate Professor	
5	Dr. Ravindr Kumar Manik	Assistant Professor	
6	Mr. Akash Kumar	Assistant Professor	
7	Ms. Hiba	Assistant Professor	
8	Ms. Akanksha Singh	Assistant Professor	
9	Mr. Rahul	Assistant Professor	
10	Mr. Pushpendra Kumar Rajput	Assistant Professor	
11	Mr. Ankit Kumar	Assistant Professor	
12	Ms. Shmruti	Assistant Professor	
13	Ms. Yashika Bhardwaj	Assistant Professor	
14	Ms. Zeba Naj	Assistant Professor	
15	Ms. Khushi Kansal	Assistant Professor	
16	Mr. Viswanat Pratap Singh	Assistant Professor	
17	Mr. Sumit Kumar Sagar	Assistant Professor	
18	Mr. Navdeep Singh	Assistant Professor	
19	Mr. Sobit Kumar	Demonstrator	
20	Mr. Vishant Pal	Demonstrator	
21	Ms. Shivani	Demonstrator	
22	Mr. Sanyyam Thakur	Tutor	

(Dr. Pankaj Kishor Mishra)
Professor & Head



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Ref. No./SVSU/PMS/2023/ 3709 (A)

Dated: 04.12.2023

MINUTES OF MEETING

A meeting of the Department of Paramedical Sciences, SMC was held on 02.12.2023 at 01:00 PM onwards in the departmental conference hall under the guidance of Prof. (Dr.) Pankaj Kishor Mishra, Head of Department.

Agenda 1: Discussion about paperless correspondence.

Resolution: Paperless correspondence will be utilized from now onwards in the department, which means less paper will be used for printing. Faculty members' lecture schedules will be printed as usual on paper with the appropriate reference number.

Agenda 2: Discussion about student's Cultural fest and sports fest.

Resolution: For the students of the Department of Paramedical Sciences, there will be a two-days Cultural fest and a two-days Sports fest.

Committee for Cultural fest is:

Dr. Meenakshi Mishra (Associate Professor)

Ms. Yashika Bhardwaj (Assistant Professor)

Mr. Pushpendra Kamar Rajput (Assistant Professor)

Committee for Sports day is:

Dr. Umesh Kumar (Associate Professor)

Mr. Sobit (Demonstrator)

Mr. Sanyyam Thakur (Tutor)

Agenda 3: Discussion about NAAC Reassessment.

Resolution: In the first week of March 2024, the University will undergo for NAAC reassessment.

Agenda 4: Discussion about BOS Meeting.

Resolution: A BOS Meeting will held in January, 2024 in the Department of Paramedical Sciences.

Agenda 5: Discussion about upcoming new courses.

Resolution: Two new courses are being proposed for forthcoming sessions i.e.,
Bachelor of Radiotherapy,
Bachelor of Nuclear Medicine.

Akanksha
Checked & Prepared By:
Akanksha Singh

Pankaj
05.12.23
Prof. (Dr.) Pankaj Kishor Mishra
Head of Department



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Ref. No./SVSU/PMS/2023/ 3697

Dated: 01.12.2023

NOTICE

A faculty meeting of Department of Paramedical Sciences is scheduled to be held on 02 December 2023 at 01:00 PM in the Departmental conference hall. All Faculty members are directed to attend the meeting on time.

Akanksha Singh

Checked & Prepared By:
Akanksha Singh
Assistant Professor

Pankaj Kishor Mishra
01-12-23

Prof. (Dr.) Pankaj Kishor Mishra
Head of Department
Department of Paramedical Sciences

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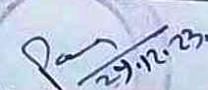
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Ref. No.SVSU/PMS/2023/ 3873(B)

Date- 27.12.2023

FACULTY ATTENDANCE SHEET

S.No	Faculty Name	Designation	Signature
1.	Prof. (Dr.) Pankaj Kishor Mishra	Professor. & Head	
2.	Dr.Umesh Kumar	Associate Professor	
3.	Dr.Anshu Kumar Singh	Associate Professor	
4.	Dr. Meenakshi Mishra	Associate Professor	
5.	Dr. Ravindra Kumar Manik	Assistant Professor	
6.	Mr. Akash Kumar	Assistant Professor	
7.	Mrs.Hiba	Assistant Professor	
8.	Ms.Akanksha Singh	Assistant Professor	
9.	Mr. Rahul	Assistant Professor	
10.	Mr. Pushpendra Kumar Rajput	Assistant Professor	
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14.	Ms.Yashika Bhardwaj	Assistant Professor	
15.	Ms. Khushi Kansal	Assistant Professor	
16.	Mr. Viswanath Pratap Singh	Assistant Professor	
17.	Mr. Sumit Sagar Goswami	Assistant Professor	
18.	Mr. Navdeep Singh	Assistant Professor	
19.	Mr.Sobit	Demonstrator	
20.	Mr. Vishant Pal	Demonstrator	
21.	Ms.Shivani	Demonstrator	
22.	Mr. Sanyyam Thakur	Tutor	


27.12.23
Prof. (Dr.) Pankaj Kishor Mishra
Head of Department

Subhartipuram, Delhi-Haridwar Meerut Bypass Road, NH-58, Meerut -250005
Email: medical@subharti.org, Website: www.subharti.org



Ref. No./SVSU/PMS/2023/ 3873 A

Dated: 27.12.2023

MINUTES OF MEETING

A meeting of the Department of Paramedical Sciences, SMC was held on 26.12.2023 at 03:00 PM onwards in the departmental conference hall under the guidance of Prof. (Dr.) Pankaj Kishor Mishra, Head of Department.

Agenda 1: Discussion about student's Sports fest.

Resolution: For the students of the Department of Paramedical Sciences, there will a two-days Sports fest on 7th and 8th February 2024.

Committee for Sports day is:

Dr. Umesh Kumar (Associate Professor)

Mr. Sobit (Demonstrator)

Mr. Sanyam Thakur (Tutor)

Number of participants – 100 students

Activities on Day 1: Cricket, Badminton and Arm Wrestling.

Activities on Day 2: 100m and 400m Race, Chess, and Tug of War.

Only students who have paid the Rs 100/- registration fee will be allowed to participate, with the exception of Cricket, which has a Rs 200/- participation fee.

Allotted Coordinator:

Cricket:

Mr Navdeep (Assistant professor)

Mr. Sobit (Demonstrator)

100m & 400m Race:

Mr. Rahul (Assistant professor)

Ms. Zeba Naaz (Assistant professor)

Chess:

Ms. Khushi Kansal (Assistant professor)

Mr. Sanyam (Tutor)

Badminton:

Ms. Akanksha Singh (Assistant professor)

Mr. Pushendra Kumar Rajput (Assistant professor)

Tug of War:

Ms. Shmriti (Assistant professor)

Mr. Vishwanath Pratap Singh (Assistant professor)

Arm Wrestling:

Mr. Vishant Pal (Demonstrator)

Mrs. Shivani (Demonstrator)



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Ref. No./SVSU/PMS/2023/ 3873

Dated: 27.12.2023

Agenda 2: Discussion about student's Cultural fest.

Resolution: For the students of the Department of Paramedical Sciences, there will a two-days Cultural fest on 9th and 10th February, 2024.

Committee for Cultural fest is:

Dr. Meenakshi Mishra (Associate Professor)
Ms. Yashika Bhardwaj (Assistant Professor)
Mr. Pushpendra Kamar Rajput (Assistant Professor)

Student's Participation fee: Rs. 100/-

Allotted Coordinators

Day 1: Off Stage (09.02.2024)

Rangoli & Mehandi Competition: Ms. Khushi Kansal (Assistant Professor)
Mr. Sanyam (Tutor)

Best out of Waste & Collage Competition: Ms. Zeba Naaz (Assistant Professor)
Mr. Sumit Goswami (Assistant Professor)

Photography Competition: Ms. Akanksha Singh (Assistant Professor)
Mr. Sobit (Demonstrator)

Tattoo Making Competition: Dr. Umesh Kumar (Associate Professor)
Dr. R.K. Manik (Assistant Professor)

Marche Creative Competition: Ms. Shmirti (Assistant Professor)
Mr. Navdeep Singh (Assistant Professor)

Day 2: On Stage (10.02.2024)

Solo/ Group Singing Competition: Dr. Anshu Kumar Singh (Associate Professor)
Mr. Vishwanath Pratap (Assistant professor)

Solo/ Group Dance Competition: Dr. Meenakshi Mishra (Associate Professor)
Mr. Pushpendra Kumar (Assistant professor)

Silent Comedy Competition: Mr. Rahul (Assistant professor)



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Mr. Vishant Pal (Demonstrator)

Fashion Show Competition:

Mr. Akash Kumar (Assistant professor)

Fresher and Farewell
On Stage games

Ms. Yashika Bhardwaj (Assistant professor)

Agenda 3: Discussion regarding 2nd Internal examination.

Resolution: Students who have more than 60% attendance will be eligible for the 2nd internal exam.

Akanksha

Checked & Prepared By:
Akanksha Singh
Assistant Professor



Prof. (Dr.) Pankaj Kishor Mishra
Head of Department
Department of Paramedical Sciences



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Ref. No./SVSU/PMS/2023/ 3860

Dated: 23.12.2023

NOTICE

A faculty meeting of Department of Paramedical Sciences is scheduled to be held on 26th December 2023 at 03:00 PM in the Departmental conference hall. All Faculty members are directed to attend the meeting on time.

Akanksha Singh

Checked & Prepared By:
Akanksha Singh
Assistant Professor


Pankaj Kishor Mishra
23.12.23
Prof. (Dr.) Pankaj Kishor Mishra
Head of Department
Department of Paramedical Sciences

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Ref. No.SVSU/PMS/2024/ 57(B)

Date- 10/1/24

FACULTY ATTENDANCE SHEET

S.No	Faculty Name	Designation	Signature
1.	Prof. (Dr.) Pankaj Kishor Mishra	Professor. & Head	<i>Pankaj</i> 10.01.24
2.	Dr.Umesh Kumar	Associate Professor	<i>Umesh</i>
3.	Dr.Anshu Kumar Singh	Associate Professor	<i>Anshu</i> 10.01.24
4.	Dr. Meenakshi Mishra	Associate Professor	<i>Meenakshi Mishra</i> 10/01/24
5.	Dr. Ravindra Kumar Manik	Assistant Professor	<i>Ravindra</i>
6.	Mr. Akash Kumar	Assistant Professor	<i>Akash</i> 10/01/2024
7.	Mrs.Hiba	Assistant Professor	<i>Hiba</i> 10/01/24
8.	Ms.Akanksha Singh	Assistant Professor	<i>Akanksha</i>
9.	Mr. Rahul	Assistant Professor	<i>Rahul</i>
10.	Mr. Pushpendra Kumar Rajput	Assistant Professor	<i>Pushpendra Rajput</i>
11.	Ms Shmrity	Assistant Professor	<i>Shmrity</i>
12.	Mr. Ankit Kumar	Assistant Professor	<i>Ankit</i>
13.	Ms. Zeba Naaz	Assistant Professor	<i>Zeba</i> 10/01/24
14.	Ms.Yashika Bhardwaj	Assistant Professor	<i>Yashika</i>
15.	Ms. Khushi Kansal	Assistant Professor	<i>Khushi</i> 10/01/24
16.	Mr. Viswanath Pratap Singh	Assistant Professor	<i>V.P. Singh</i>
17.	Mr. Sumit Sagar Goswami	Assistant Professor	<i>Sumit</i>
18.	Mr. Navdeep Singh	Assistant Professor	<i>Navdeep</i>
19.	Mr.Sobit	Demonstrator	<i>Sobit</i>
20.	Mr. Vishant Pal	Demonstrator	<i>Vishant</i>
21.	Ms.Shivani	Demonstrator	<i>Shivani</i> 10/01/24
22.	Mr. Sanyyam Thakur	Tutor	<i>Sanyyam</i>

Pankaj
10.01.24
 Prof. (Dr.) Pankaj Kishor Mishra
 Head of Department



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Ref. No./SVSU/PMS/2024/ 57 (A)

Dated: 10.01.2024

MINUTES OF MEETING

A meeting of the Department of Paramedical Sciences, SMC was held on 05.01.2024 at 02:15 PM onwards in the departmental conference hall under the guidance of Prof. (Dr.) Pankaj Kishor Mishra, Head of Department.

Agenda 1: Discussion about finalizing manuals.

Resolution: In presence of all DRC members the manuals were finalized. Dr. Anshu Kumar Singh, Associate Professor, displayed all manuals on a projection screen, and all necessary corrections were informed to the respective editors of the manuals.

Department Research Committee members:

1. Dr. Pankaj Kishor Mishra, Professor & Head
2. Dr. Umesh Kumar, Associate Professor
3. Dr. Meenakshi Mishra, Associate Professor
4. Dr. Anshu Kumar Singh, Associate Professor
5. Dr. Ravindra Kumar Manik, Assistant Professor

Akanksha Singh
Checked & Prepared By:
Akanksha Singh
Assistant Professor


Prof. (Dr.) Pankaj Kishor Mishra
Head of Department
Department of Paramedical Sciences



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Ref. No./SVSU/PMS/2024/ 14

Dated: 03.01.2024

NOTICE

A faculty meeting of Department of Paramedical Sciences is scheduled to be held on 05th January 2024 at 02:15 PM in the Departmental conference hall. All Faculty members are directed to attend the meeting on time.

Akanksha Singh

Checked & Prepared By:
Akanksha Singh
Assistant Professor



Prof. (Dr.) Pankaj Kishor Mishra
Head of Department
Department of Paramedical Sciences

Aish

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Ref. No.SVSU/PMS/2024/ 73 (B)

Date- 17.01.2024

FACULTY ATTENDANCE SHEET

S.No	Faculty Name	Designation	Signature
1.	Prof. (Dr.) Pankaj Kishor Mishra	Professor. & Head	
2.	Dr.Umesh Kumar	Associate Professor	
3.	Dr.Anshu Kumar Singh	Associate Professor	
4.	Dr. Meenakshi Mishra	Associate Professor	
5.	Dr. Ravindra Kumar Manik	Assistant Professor	
6.	Mr. Akash Kumar	Assistant Professor	
7.	Mrs.Hiba	Assistant Professor	
8.	Ms.Akanksha Singh	Assistant Professor	
9.	Mr. Rahul	Assistant Professor	
10.	Mr. Pushpendra Kumar Rajput	Assistant Professor	
11.	Ms Shmrithi	Assistant Professor	
12.	Mr. Ankit Kumar	Assistant Professor	
13.	Ms. Zeba Naaz	Assistant Professor	
14.	Ms.Yashika Bhardwaj	Assistant Professor	
15.	Ms. Khushi Kansal	Assistant Professor	
16.	Mr. Viswanath Pratap Singh	Assistant Professor	
17.	Mr. Sumit Sagar Goswami	Assistant Professor	
18.	Mr. Navdeep Singh	Assistant Professor	
19.	Mr.Sobit	Demonstrator	
20.	Mr. Vishant Pal	Demonstrator	
21.	Ms.Shivani	Demonstrator	
22.	Mr. Sanyyam Thakur	Tutor	

Prof. (Dr.) Pankaj Kishor Mishra
Head of Department

Subhartipuram, Delhi-Haridwar Meerut Bypass Road NH-59



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Ref. No./SVSU/PMS/2024 / 73(A)

Date: - 12/01/2024

MINUTES OF MEETING

A meeting of the Department of Paramedical Sciences, SMC was held on 11.01.2024 at 02:15 PM onwards in the departmental conference hall under the guidance of Prof. (Dr.) Pankaj Kishor Mishra, Head of Department.

Agenda 1: Discussion about manuals.

Resolution: The number of copies to be printed of manuals for first-year B.Sc students: 50 copies. All RIT manuals will be printed separately.

The following manuals will be merged:

- BMLT first, second, and third year manual.
- For B.Optomety first-year: General Pathology, Biochemistry, Optics and Refraction manuals will be merged.
- For B.Optomety second-year: Orthoptics and General Microbiology manuals will be merged.
- For the third year of B.Optomety: Contact lenses and Ophthalmic Instruments manuals will be merged.

The manuals will be launched on the day of the Departmental Interaction party.

Akanksha Singh

Checked & Prepared By:

Ms. Akanksha Singh
Assistant Professor

Pankaj Kishor Mishra
13.01.24
Dr. Pankaj Kishor Mishra
Prof. & Head



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Ref. No./SVSU/PMS/2024/ 52

Date: - 09/01/2024

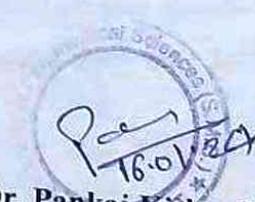
NOTICE

A faculty meeting of Department of Paramedical Sciences is scheduled to be held on 11th January 2024 at 02:15 PM in the Departmental conference hall. All Faculty members are directed to attend the meeting on time.

Akanksha

Checked & Prepared By:

Ms. Akanksha Singh
Assistant Professor


Dr. Pankaj Kishor Mishra
Prof. & Head



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Ref. No.SVSU/PMS/2024/

Date-

FACULTY ATTENDANCE SHEET

S.No	Faculty Name	Designation	Signature
1.	Prof. (Dr.) Pankaj Kishor Mishra	Professor. & Head	
2.	Dr.Umesh Kumar	Associate Professor	<i>Umesh</i>
3.	Dr.Anshu Kumar Singh	Associate Professor	<i>Anshu</i>
4.	Dr. Meenakshi Mishra	Associate Professor	<i>Meenakshi</i>
5.	Dr. Ravindra Kumar Manik	Assistant Professor	<i>Ravindra</i>
6.	Mr. Akash Kumar	Assistant Professor	<i>Akash</i>
7.	Mrs.Hiba	Assistant Professor	<i>Hiba</i>
8.	Ms.Akanksha Singh	Assistant Professor	<i>Akanksha</i>
9.	Mr. Rahul	Assistant Professor	<i>Rahul</i>
10.	Mr. Pushpendra Kumar Rajput	Assistant Professor	<i>Pushpendra Rajput</i>
11.	Ms Shmrithi	Assistant Professor	<i>Shmrithi</i>
12.	Mr. Ankit Kumar	Assistant Professor	<i>Ankit</i>
13.	Ms. Zeba Naaz	Assistant Professor	<i>Zeba Naaz 29.01.24</i>
14.	Ms.Yashika Bhardwaj	Assistant Professor	<i>Yashika</i>
15.	Ms. Khushi Kansal	Assistant Professor	<i>Khushi</i>
16.	Mr. Viswanath Pratap Singh	Assistant Professor	<i>Viswanath</i>
17.	Mr. Sumit Sagar Goswami	Assistant Professor	<i>Sumit</i>
18.	Mr. Navdeep Singh	Assistant Professor	<i>Navdeep</i>
19.	Mr.Sobit	Demonstrator	<i>Sobit</i>
20.	Mr. Vishant Pal	Demonstrator	<i>Vishant</i>
21.	Ms.Shivani	Demonstrator	<i>Shivani</i>
22.	Mr. Sanyyam Thakur	Tutor	<i>Sanyyam</i>

Prof. (Dr.) Pankaj Kishor Mishra
 Head of Department



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Ref. No./SVSU/PMS/2024/ 188

Dated: 30.01.2024

MINUTES OF MEETING

A meeting of the Department of Paramedical Sciences, SMC was held on 30.01.2024 at 02:15 PM onwards in the departmental conference hall under the guidance of Prof. (Dr.) Pankaj Kishor Mishra, Head of Department.

Agenda 1: Discussion about Departmental Activities.

Resolution: All Departmental Activities should be co-related with NAAC criteria 1,3 and 5.

Agenda 2: Discussion about PhD – Faculty ratio.

Resolution: Departmental PhD – Faculty Ratio: - 1: 4.4
Departmental Teacher – Student Ratio: - 1: 27.45

Agenda 3: Discussion about Research Publication.

Resolution: According to NAAC Criteria, books and book chapters are not accepted; instead, research papers and review articles published in Scopus and Web of Science will be accepted for research.

Agenda 4: Discussion regarding MMIT 2nd Year students.

Resolution: All MMIT second-year students must submit their Research papers or Review Articles to their respective Moderators in February.

Agenda 5: Discussion about University Incentive Policy.

Resolution: The University will pay the registration fee for two national conferences and one international conference attended by faculty members.

Agenda 6: Discussion about Activation of Admission Cell.

Resolution: Coordinators of Departmental Admission cell is:
Dr. Meenakshi Mishra Associate Professor
Mr. Navdeep Singh Assistant Professor

Agenda 7: Discussion about University Convocation.

Resolution: The university will have its convocation on April 6th, 2024.

Agenda 8: Discussion about Open Education Resource (OER).

Resolution: Ms. Shmruti will inform all faculty members of the Department of Paramedical Sciences about Open Educational Resources (OER) by February 29th, 2024.

Agenda 9: Discussion about faculty members lectures uploaded on EMS portal.

Resolution: All faculty members will upload their respective lecture E-content to the EMS portal.

Checked & Prepared By:
Akanksha Singh
Assistant Professor

Prof. (Dr.) Pankaj Kishor Mishra
Head of Department
Department of Paramedical Sciences



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Ref. No./SVSU/PMS/2024/169

Dated: 27.01.2024

NOTICE

A faculty meeting of Department of Paramedical Sciences is scheduled to be held on 30th January 2024 at 02:15 PM in the Departmental conference hall. All Faculty members are directed to attend the meeting on time.

Akanksha Singh

Checked & Prepared By:
Akanksha Singh
Assistant Professor



Prof. (Dr.) Pankaj Kishor Mishra
Head of Department
Department of Paramedical Sciences

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Ref. No. SVSU/PMS/2024/1226 (B)

Date- 28-02-2024

FACULTY ATTENDANCE SHEET

S.No	Faculty Name	Designation	Signature
1.	Prof. (Dr.) Pankaj Kishor Mishra	Professor. & Head	<i>Pankaj</i> 28/02/24
2.	Dr. Umesh Kumar	Associate Professor	<i>Umesh</i>
3.	Dr. Anshu Kumar Singh	Associate Professor	<i>Anshu</i> 28/02/24
4.	Dr. Meenakshi Mishra	Associate Professor	<i>Meenakshi Mishra</i> 28/02/24
5.	Dr. Ravindra Kumar Manik	Assistant Professor	Absent
6.	Mr. Akash Kumar	Assistant Professor	<i>Akash</i>
7.	Mrs. Hiba	Assistant Professor	Absent
8.	Ms. Akanksha Singh	Assistant Professor	<i>Akanksha</i>
9.	Mr. Rahul	Assistant Professor	<i>Rahul</i> 29/02/24
10.	Mr. Pushendra Kumar Rajput	Assistant Professor	Absent
11.	Ms. Shmriti	Assistant Professor	<i>Shmriti</i> 28/02/24
12.	Mr. Ankit Kumar	Assistant Professor	<i>Ankit</i> 28/02/24
13.	Ms. Zeba Naaz	Assistant Professor	<i>Zeba</i>
14.	Ms. Yashika Bhardwaj	Assistant Professor	Absent
15.	Ms. Khushi Kansal	Assistant Professor	Absent
16.	Mr. Viswanath Pratap Singh	Assistant Professor	<i>V.P. Singh</i>
17.	Mr. Sumit Sagar Goswami	Assistant Professor	Absent
18.	Mr. Navdeep Singh	Assistant Professor	<i>Navdeep</i>
19.	Mr. Sobit	Demonstrator	<i>Sobit</i>
20.	Mr. Vishant Pal	Demonstrator	<i>Vishant</i> 29/02/24
21.	Ms. Shivani	Demonstrator	<i>Shivani</i> 28/02/24
22.	Mr. Sanyam Thakur	Tutor	<i>Sanyam</i>

Prof. (Dr.) Pankaj Kishor Mishra
 Head of Department



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Ref. No./SVSU/PMS/2024/1226 (A)

Dated: 29.02.2024

MINUTES OF MEETING

A meeting of the Department of Paramedical Sciences, SMC was held on 28.02.2024 at 03:15 PM onwards in the departmental conference hall under the guidance of Prof. (Dr.) Pankaj Kishor Mishra, Head of Department.

Agenda 1: Discussion about ABC ID.

Resolution: All students must prepare an ABC ID or they will be debarred from taking university examination.

Departmental Coordinator for Preparing ABC ID:

Ms. Akanksha Singh - Assistant Professor

Mr. Sanyyam Thakur - Tutor

Agenda 2: Discussion about ABACUS ID.

Resolution: A schedule for preparing ABACUS IDs for students in all courses has been created, which each coordinator should adhere to.

Agenda 3: Discussion regarding Research Publication.

Resolution: According to university regulation, each faculty member is required to publish two research papers in each session.

Checked & Prepared By:
Akanksha Singh
Assistant Professor



Prof. (Dr.) Pankaj Kishor Mishra
Head of Department
Department of Paramedical Sciences



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Ref. No./SVSU/PMS/2024/1199

Dated: 26.02.2024

NOTICE

A faculty meeting of Department of Paramedical Sciences is scheduled to be held on 28th February 2024 at 03:15 PM in the Departmental conference hall. All Faculty members are directed to attend the meeting on time.

Akanksha Singh
Checked & Prepared By:
Akanksha Singh
Assistant Professor


Prof. (Dr.) Pankaj Kishor Mishra
Head of Department
Department of Paramedical Sciences



DEPARTMENT OF PARAMEDICAL SCIENCES
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Faculty Attendance Sheet

S.NO	Faculty Name	Designation	Signature
1	Dr. Pankaj Kishor Mishra	Professor & Head	
2	Dr. Umesh Kumar	Associate Professor	
3	Dr. Anshu Kumar Singh	Associate Professor	
4	Dr. Meenakshi Mishra	Associate Professor	
5	Dr. Ravindr Kumar Manik	Assistant Professor	Meenakshi Mishra 08/03/24
6	Mr. Akash Kumar	Assistant Professor	
7	Ms. Hiba	Assistant Professor	
8	Ms. Akanksha Singh	Assistant Professor	Absent
9	Mr. Rahul	Assistant Professor	Absent
10	Mr. Pushpendra Kumar Rajput	Assistant Professor	
11	Mr. Ankit Kumar	Assistant Professor	
12	Ms. Shmruti	Assistant Professor	
13	Ms. Yashika Bhardwaj	Assistant Professor	
14	Ms. Zeba Naj	Assistant Professor	
15	Ms. Khushi Kansal	Assistant Professor	
16	Mr. Viswanat Pratap Singh	Assistant Professor	
17	Mr. Sumit Kumar Sagar	Assistant Professor	
18	Mr. Navdeep Singh	Assistant Professor	Absent
19	Mr. Sobit Kumar	Demonstrator	
20	Mr. Vishant Pal	Demonstrator	
21	Ms. Shivani	Demonstrator	
22	Mr. Sanyyam Thakur	Tutor	

(Dr. Pankaj Kishor Mishra)
Professor & Head

Subhartipuram, Delhi-Haridwar Meerut Bypass Road, NH-58, Meerut - 250 005
E-mail: medical@subharti.org, Website: www.subharti.org



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Ref. No./SVSU/PMS/2024/1291

Dated: 07.03.2024

MINUTES OF MEETING

A meeting of the Department of Paramedical Sciences, SMC was held on 06.03.2024 at 03:00 PM onwards in the departmental conference hall under the guidance of Prof. (Dr.) Pankaj Kishor Mishra, Head of Department.

Agenda 1: Discussion regarding Departmental E-Resources.

Resolution: Ms. Shmruti, Assistant Professor, Department of Paramedical Sciences, SVSU, inform all faculty members about Open Educational Resources (OER).

- | | | |
|--|---|---|
| 1. DELNET (Management & Engineering): | : | www.delnet.in |
| 2. DELNET (Pharmacy) | : | www.delnet.in |
| 3. India E-Library (Medical) | : | https://ebooks.lwwindia.co.in/ |
| 4. SCC Online (Law) | : | www.sconline.com |
| 5. eSS-J-Gate (Science & Technology,
Social Science & Humanities) | : | https://www.jgateplus.com |
| 6. SAGE Database (280 E-Journal Medical): | : | https://journals.sagepub.com/ |
| 7. SCOPUS (Citation Database) | : | https://www.scopus.com/search/form.uri?display=basic |

Agenda 2: Discussion regarding Institutional Membership.

Resolution: Ms. Shmruti, Assistant Professor, Department of Paramedical Sciences, SVSU, inform all faculty members the details of Institutional Membership.

- | | |
|--|--------------------------------------|
| 1. E-Shoshshidhu | 2. Shodhganga |
| 3. SWAYAM | 4. National digital Library of India |
| 5. Library of Tibetan Works and Archives, Gangchen Kyishong Dharamshala -176215. | |
| 6. Central Institute of Buddhist Studies, Choglamsar, Leh- 194101, UT Ladakh. | |

Akanksha Singh
Checked & Prepared By:
Akanksha Singh
Assistant Professor


Prof. (Dr.) Pankaj Kishor Mishra
Head of Department
Department of Paramedical Sciences



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Ref. No./SVSU/PMS/2024/ 1273

Dated: 04.03.2024

NOTICE

A faculty meeting of Department of Paramedical Sciences is scheduled to be held on 06 March 2024 at 03:00 PM in the Departmental conference hall. All Faculty members are directed to attend the meeting on time.

Checked & Prepared By:
Akanksha Singh
Assistant Professor



Prof. (Dr.) Pankaj Kishor Mishra
Head of Department
Department of Paramedical Sciences



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Ref. No.SVSU/PMS/2024/1435

Date- 01/04/24

Departmental Meeting FACULTY ATTENDANCE SHEET

S.No	Faculty Name	Designation	Signature
1.	Prof. (Dr.) Pankaj Kishor Mishra	Professor. & Head	<i>Pankaj</i>
2.	Dr.Umesh Kumar	Associate Professor	<i>Umesh</i>
3.	Dr.Anshu Kumar Singh	Associate Professor	<i>Anshu</i>
4.	Dr. Meenakshi Mishra	Associate Professor	<i>Meenakshi</i>
5.	Dr. Ravindra Kumar Manik	Assistant Professor	<i>Ravindra</i>
6.	Mr. Akash Kumar	Assistant Professor	<i>Akash</i>
7.	Mrs.Hiba	Assistant Professor	Absent
8.	Ms.Akanksha Singh	Assistant Professor	Absent
9.	Mr. Rahul	Assistant Professor	<i>Rahul</i>
10.	Mr. Pushendra Kumar Rajput	Assistant Professor	<i>Pushendra Rajput</i>
11.	Ms Shmriti	Assistant Professor	<i>Shmriti</i>
12.	Mr. Ankit Kumar	Assistant Professor	<i>Ankit</i>
13.	Ms. Zeba Naaz	Assistant Professor	<i>Zeba</i>
14.	Ms.Yashika Bhardwaj	Assistant Professor	<i>Yashika</i>
15.	Ms. Khushi Kansal	Assistant Professor	<i>Khushi</i>
16.	Mr. Viswanath Pratap Singh	Assistant Professor	<i>Viswanath</i>
17.	Mr. Sumit Sagar Goswami	Assistant Professor	Absent
18.	Mr. Navdeep Singh	Assistant Professor	<i>Navdeep</i>
19.	Mr.Sobit	Demonstrator	<i>Sobit</i>
20.	Mr. Vishant Pal	Demonstrator	<i>Vishant</i>
21.	Ms.Shivani	Demonstrator	<i>Shivani</i>
22.	Mr. Sanyyam Thakur	Tutor	<i>Sanyyam</i>

Pankaj
Prof. (Dr.) Pankaj Kishor Mishra
Head of Department



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Ref. No. PMS/SMC/SVSU/2024/ 1434

Date- 01/04/2024

MINUTES OF MEETING

A Faculty meeting of the Department of Paramedical Sciences, SMC was held on 01.04.2024 at 8.15AM onwards in the departmental conference hall under the guidance of Prof. (Dr.) Pankaj Kishor Mishra, Head of Department.

Agenda 1: Discussion about attendance compilation.

Resolution: All faculty members will ensure the compilation of attendance till 31st March by the end of today.

Agenda 2: Discussion about Faculty Violation of Car-Free Day in the University.

Resolution: Faculty members were informed about the policy to ensure they understand the necessity of compliance.

Agenda 3: Discussion about the Alumni Award Ceremony 2024.

Resolution: All students attending Alumni Award Ceremony must be in proper uniform as per university regulations and Attendance will be recorded for students who attend the session and are in compliance with the uniform policy.

Agenda 4: Discussion about the Maintenance of Mentor-Mentee Book.

Resolution: The mentor-mentee books must be updated regularly, with progress notes, meetings, and any significant interactions recorded promptly.

Agenda 5: Discussion about Verification of Exam Form.

Resolution: The exam form verification process will be reviewed and revised to ensure efficiency and accuracy.

Agenda 6: Discussion about Preparing the Question Paper

Resolution: Question papers will be prepared strictly according to the guidelines provided by the University.

Agenda 7: Discussion about ABC ID.

Resolution: Remaining students' status regarding their ABC ID must be investigated promptly to determine the reasons for non-compliance.

Agenda 8: Discussion about the Research Publications.

Resolution: According to the NAAC criteria, research papers and review articles published in Scopus and Web of Sciences will be accepted for research.

Ms. Khushi Kansal
01.04.24
Checked & prepared by:

Ms. Khushi Kansal
Assistant Professor



Dr. Pankaj Kishor Mishra
Prof. & Head



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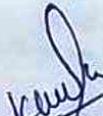


Ref. No. PMS/SMC/SVSU/2024/1433

Date-01/04/2024

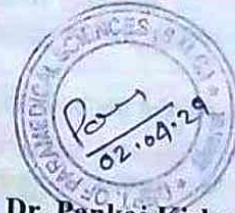
NOTICE

A faculty meeting of Department of Paramedical Sciences is scheduled to be held on 1st April, 2024 at 8.15 AM in the Departmental conference hall. All Faculty members are directed to attend the meeting on time.


01.04.24

Checked & prepared by:

Mr. Khushi Kansal
Assistant Professor



Dr. Pankaj Kishor Mishra
Prof. & Head



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Ref. No. PMS/SMC/SVSU/2024/ 1493 (A)

Date- 10/04/2024

MINUTES OF MEETING

A Faculty meeting of the Department of Paramedical Sciences, SMC was held on 10.04.2024 at 8.20AM onwards in the departmental conference hall under the guidance of Prof. (Dr.) Pankaj Kishor Mishra, Head of Department.

Agenda 1: Discussion about SNET MCQs.

Resolution: Faculty members will prepare the MCQs and complete till 15th April.

Agenda 2: Discussion about improving student attendance for End term examination.

Resolution: Each subject teacher will provide assignment topics to the class coordinator. The assignments will be given to the students to promote learning thereby fostering improved attendance among students.

Agenda 3: Discussion about IQAC handover.

Resolution: It was noted that Ms. Akanksha Ma'am's (Assistant Professor) health is not in optimal condition, and her notice period is approaching its end. It was proposed that the responsibilities should be smoothly transitioned to Mr. Vishwanath Pratap Sir (assistant Professor).

Agenda 4: Discussion about Exam related work.

Resolution: Mr. Navdeep Sir (Assistant Professor) will work alongside the exam coordinator to oversee and manage various aspects of the upcoming exams.

Agenda 5: Discussion about Laboratory instrument repair.

Resolution: A resolution was passed to draft a formal letter addressing the issue of laboratory instrument repair.

KK
10/04/24
Checked & prepared by:

Ms. Khushi Kansal
Assistant Professor

Pankaj
10.04.24
Dr. Pankaj Kishor Mishra
Prof. & Head



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Ref. No.SVSU/PMS/2024/ 1493

Date- 10/04/24

FACULTY ATTENDANCE SHEET

S.No	Faculty Name	Designation	Signature
1.	Prof. (Dr.) Pankaj Kishor Mishra	Professor. & Head	<i>Pankaj</i>
2.	Dr.Umesh Kumar	Associate Professor	<i>Umesh</i>
3.	Dr.Anshu Kumar Singh	Associate Professor	<i>Anshu</i>
4.	Dr. Meenakshi Mishra	Associate Professor	<i>Meenakshi</i>
5.	Dr. Ravindra Kumar Manik	Assistant Professor	<i>Ravindra</i>
6.	Mr. Akash Kumar	Assistant Professor	<i>Akash</i>
7.	Mrs.Hiba	Assistant Professor	<i>Absent</i>
8.	Ms.Akanksha Singh	Assistant Professor	<i>Akanksha</i>
9.	Mr. Rahul	Assistant Professor	<i>Rahul</i>
10.	Mr. Pushendra Kumar Rajput	Assistant Professor	<i>Pushendra Rajput</i>
11.	Ms Shmriti	Assistant Professor	<i>Shmriti</i>
12.	Mr. Ankit Kumar	Assistant Professor	<i>Ankit</i>
13.	Ms. Zeba Naaz	Assistant Professor	<i>Zeba</i>
14.	Ms.Yashika Bhardwaj	Assistant Professor	<i>Yashika</i>
15.	Ms. Khushi Kansal	Assistant Professor	<i>Khushi</i>
16.	Mr. Viswanath Pratap Singh	Assistant Professor	<i>Viswanath</i>
17.	Mr. Sumit Sagar Goswami	Assistant Professor	<i>Sumit</i>
18.	Mr. Navdeep Singh	Assistant Professor	<i>Navdeep</i>
19.	Mr.Sobit	Demonstrator	<i>Sobit</i>
20.	Mr. Vishant Pal	Demonstrator	<i>Vishant</i>
21.	Ms.Shivani	Demonstrator	<i>Shivani</i>
22.	Mr. Sanyyam Thakur	Tutor	<i>Sanyyam</i>

Prof. (Dr.) Pankaj Kishor Mishra
 Head of Department



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Ref. No. PMS/SMC/SVSU/2024/1493

Date- 10/04/2024

NOTICE

A faculty meeting of Department of Paramedical Sciences is scheduled to be held on 10th April, 2024 at 8.20 AM in the Departmental conference hall. All Faculty members are directed to attend the meeting on time.

K. K. Kansal
10/04/24

Checked & prepared by:

Ms. Khushi Kansal
Assistant Professor

Pankaj Kishor Mishra
10/04/24

Dr. Pankaj Kishor Mishra
Prof. & Head

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Ref. No. PMS/SMC/SVSU/2024/1680

Date-08.05.2024

Faculty Attendance List

S.NO	Faculty Name	Designation	Signature
1.	Dr. Pankaj Kishor Mishra	Professor & Head	<i>Pankaj</i>
2.	Dr. Umesh Kumar	Associate Professor	<i>Umesh</i>
3.	Dr. Anshu Kumar Singh	Associate Professor	<i>Anshu</i>
4.	Dr. Meenakshi Mishra	Associate Professor	<i>Meenakshi</i>
5.	Dr. Ravindr Kumar Manik	Assistant Professor	<i>Ravindr</i>
6.	Mr. Akash Kumar	Assistant Professor	<i>Akash</i>
7.	Ms. Hiba	Assistant Professor	<i>Hiba</i>
8.	Mr. Rahul	Assistant Professor	<i>Rahul</i>
9.	Mr. Pushpendra Kumar Rajput	Assistant Professor	<i>Pushpendra Rajput</i>
10.	Mr Ankit Kumar	Assistant Professor	<i>Ankit</i>
11.	Ms. Shmriti	Assistant Professor	<i>Shmriti</i>
12.	Ms. Yashika Bhardwaj	Assistant Professor	<i>Yashika</i>
13.	Ms. Zeba Naj	Assistant Professor	<i>Zeba</i>
14.	Ms. Khushi Kansal	Assistant Professor	<i>Khushi</i>
15.	Mr. Viswanath Pratap Singh	Assistant Professor	<i>Viswanath</i>
16.	Mr. Sumit Kumar Sagar	Assistant Professor	Absent
17.	Mr. Navdeep Singh	Assistant Professor	<i>Navdeep</i>
18.	Mr. Sobit Kumar	Demonstrator	Absent
19.	Mr. Vishant Pal	Demonstrator	Absent
20.	Ms. Shivani	Demonstrator	<i>Shivani</i>
21.	Mr. Sanyyam Thakur	Tutor	<i>Sanyyam</i>

Pankaj
08.05.24



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Ref. No. PMS/SMC/SVSU/2024/1680(A)

Date- 08/05/2024

MINUTES OF MEETING

A Faculty meeting of the Department of Paramedical Sciences, SMC was held on 08.05.2024 at 8.15AM onwards in the departmental conference hall under the guidance of Prof. (Dr.) Pankaj Kishor Mishra, Head of Department.

Meeting Agenda: Assessment & Review of teaching quality and methods to enhance students' attendance.

Discussion:

- The meeting commenced with a discussion on the assessment and review of teaching quality. Various aspects such as student feedback, course content, and teaching methodologies were thoroughly analyzed.
- Faculty members discussed various methods to encourage regular student attendance in classes. Ideas included fostering a positive classroom environment, and increasing student engagement through interactive teaching methods.

Resolution:

- It was resolved to add parents' numbers to the WhatsApp group from the next session to improve communication between parents, students, and faculty. Additionally, parent-teacher meetings will be held regularly from the next session.

Agenda 2: Discussion about thesis submission of M.Sc. MLT & M.Sc. MIT students

Resolution:

- It was resolved that the deadline for thesis submission for M.Sc. MLT & M.Sc. MIT students will be set to 31st May 2024.
- It was unanimously agreed that all M.Sc. MLT & M.Sc. MIT students must publish at least one review article and one research paper as a mandatory requirement. Henceforth, viva examinations will only be conducted for Masters students who have fulfilled the publication requirement.



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Agenda 5: Review of Faculty publications from January 2024.

Discussion: Each faculty member was asked to provide an update on the number of papers they have published. Each faculty member was asked to provide an update on their research publications since January. The following responses were noted from the faculty members who have not published any paper in 2024:

NAME	DESIGNATION	REMARKS
Dr. Ravindra Kumar Manik	Assistant Professor	Working on 2 papers and will communicate by the end of June
Mr. Akash Kumar	Assistant Professor	2 papers in communication
Mr. Rahul	Assistant Professor	Communicate by 31 st May
Mr. Pushpendra Kumar	Assistant Professor	In communication
Mr. Ankit kumar	Assistant Professor	Will published by Dec, 2024
Ms. Shmriti	Assistant Professor	Will published by Dec 2024
Ms. Zeba Naj	Assistant Professor	2 papers accepted
Mr. Vishwanath Pratap	Assistant Professor	In communication
Mr. Navdeep Singh	Assistant Professor	Working on it
Ms. Shivani	Demonstrator	In communication
Mr. Sannyam Thakur	Tutor	working on it

Resolution: It was resolved that faculty members research productivity, as evidenced by the number of papers published, would be regularly assessed and Faculty members were encouraged to continue producing high-quality research.

1ccw
09/05/24

Checked & prepared by:
Khushi Kansal
Assistant Professor



Dr. Pankaj Kishor Mishra
Prof. & Head
PMS, SMC



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Ref. No. PMS/SMC/SVSU/2024/ 1680

Date- 08/05/2024

NOTICE

A faculty meeting of Department of Paramedical Sciences is scheduled to be held on 8th May, 2024 at 8.15 AM in the Departmental conference hall. All Faculty members are directed to attend the meeting on time.

Khushi Kansal
09/05/24

Checked & prepared by:
Khushi Kansal
Assistant Professor



Dr. Pankaj Kishor Mishra
Prof. & Head
PMS, SMC

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Ref. No.SVSU/PMS/2024/ 1057

Date- 07/06/24

FACULTY ATTENDANCE SHEET

S.No	Faculty Name	Designation	Signature
1.	Prof. (Dr.) Pankaj Kishor Mishra	Professor. & Head	<i>Pankaj</i>
2.	Dr.Umesh Kumar	Associate Professor	<i>Absent</i>
3.	Dr.Anshu Kumar Singh	Associate Professor	<i>Anshu</i>
4.	Dr. Meenakshi Mishra	Associate Professor	<i>Meenakshi Mishra</i>
5.	Dr. Ravindra Kumar Manik	Assistant Professor	<i>Ravindra</i>
6.	Mr. Akash Kumar	Assistant Professor	<i>Akash</i>
7.	Mrs.Hiba	Assistant Professor	<i>Absent</i>
8.			
9.	Mr. Rahul	Assistant Professor	<i>Rahul</i>
10.	Mr. Pushendra Kumar Rajput	Assistant Professor	<i>Pushendra Rajput</i>
11.	Ms Shmriti	Assistant Professor	<i>Shmriti</i>
12.	Mr. Ankit Kumar	Assistant Professor	<i>Ankit</i>
13.	Ms. Zeba Naaz	Assistant Professor	<i>Zeba</i>
14.	Ms.Yashika Bhardwaj	Assistant Professor	<i>Yashika</i>
15.	Ms. Khushi Kansal	Assistant Professor	<i>Khushi</i>
16.	Mr. Viswanath Pratap Singh	Assistant Professor	<i>Viswanath</i>
17.	Mr. Sumit Sagar Goswami	Assistant Professor	<i>Absent</i>
18.	Mr. Navdeep Singh	Assistant Professor	<i>Navdeep</i>
19.	Mr.Sobit	Demonstrator	<i>Sobit</i>
20.	Mr. Vishant Pal	Demonstrator	<i>Vishant</i>
21.	Ms.Shivani	Demonstrator	<i>Shivani</i>
22.	Mr. Sanyyam Thakur	Tutor	<i>Sanyyam</i>

Pankaj
 Prof. (Dr.) Pankaj Kishor Mishra
 Head of Department



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Ref. No. PMS/SMC/SVSU/2024/ 1858

Date- 07/06/2024

MINUTES OF MEETING

A Faculty meeting of the Department of Paramedical Sciences, SMC was held on 07.06.2024 at 8.20AM onwards in the departmental conference hall under the guidance of Prof. (Dr.) Pankaj Kishor Mishra, Head of Department.

Agenda 1: Discussion on Evaluation of remaining University Annual Examination Answer Sheet.

Resolution: Name of the faculty were taken who have not yet completed the evaluation and they were told to complete the evaluation of answer sheet promptly.

Agenda 2: Discussion regarding the UPSMF Exam Guidelines.

Resolution: Dr. Pankaj Kishor Mishra (Prof & HOD) read out the key points from the exam guidelines, including:

- Exam schedule and timings
- Roles and responsibilities of invigilators
- Procedures for handling student queries during the exam
- Protocols for dealing with academic misconduct
- Steps for the collection and submission of answer sheets

Agenda 2: Discussion regarding the Summer Vacation Slot Distribution.

Resolution: Each faculty member was asked about their preferred vacation slot.

- The following preferences were noted:

S.No.	June Slot (17 th -30 th)	July Slot (1 st - 13 th)
1.	Dr. Pankaj Kishor Mishra	Dr. Umesh Kumar
2.	Dr. Meenakshi Mishra	Dr. Anshu Kumar Singh
3.	Dr. R.K. Manik	Mr. Akash Kumar
4.	Mr. Rahul	Mr. Pushendra Kumar Rajput
5.	Ms. Smriti	Mr. Vishant
6.	Mr. Ankit	Mr. Sobit
7.	Ms. Zeba Naj	Mrs. Shivani

Checked & prepared by:

Ms. Khushi Kansal
Assistant Professor

Dr. Pankaj Kishor Mishra
Prof. & Head

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Ref. No. PMS/SMC/SVSU/2024/ 1858

Date- 07/06/2024

NOTICE

A faculty meeting of Department of Paramedical Sciences is scheduled to be held on 7th June, 2024 at 8.20AM in the Departmental conference hall.

All Faculty members are directed to attend the meeting on time.

Checked & prepared by:

Ms. Khushi Kansal
Assistant Professor



Dr. Pankaj Kishor Mishra
Prof. & Head



Ref. No.SVSU/PMS/2024/ 1896 B

Date- 14/06/24

FACULTY ATTENDANCE SHEET

S.No	Faculty Name	Designation	Signature
1.	Prof. (Dr.) Pankaj Kishor Mishra	Professor, & Head	<i>Pankaj</i>
2.	Dr.Umesh Kumar	Associate Professor	<i>Umesh</i>
3.	Dr.Anshu Kumar Singh	Associate Professor	<i>Anshu</i>
4.	Dr. Meenakshi Mishra	Associate Professor	<i>Meenakshi</i>
5.	Dr. Ravindra Kumar Manik	Assistant Professor	<i>Ravindra</i>
6.	Mr. Akash Kumar	Assistant Professor	<i>Akash</i>
7.	Mrs.Hiba	Assistant Professor	Absent
8.	Mr. Rahul	Assistant Professor	<i>Rahul</i>
9.	Mr. Pushpendra Kumar Rajput	Assistant Professor	<i>Pushpendra Rajput</i>
10.	Ms Shmriti	Assistant Professor	<i>Shmriti</i>
11.	Mr. Ankit Kumar	Assistant Professor	<i>Ankit</i>
12.	Ms. Zeba Naaz	Assistant Professor	<i>Zeba</i>
13.	Ms. Khushi Kansal	Assistant Professor	<i>Khushi</i>
14.	Mr. Viswanath Pratap Singh	Assistant Professor	<i>Viswanath</i>
15.	Mr. Sumit Sagar Goswami	Assistant Professor	Absent
16.	Mr. Navdeep Singh	Assistant Professor	<i>Navdeep</i>
17.	Mr.Sobit	Demonstrator	<i>Sobit</i>
18.	Mr. Vishant Pal	Demonstrator	<i>Vishant</i>
19.	Ms.Shivani	Demonstrator	Absent
20.	Mr. Sanyyam Thakur	Tutor	<i>Sanyyam</i>

Pankaj
 Prof. (Dr.) Pankaj Kishor Mishra
 Head of Department



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Ref. No. PMS/SMC/SVSU/2024/ 1899

Date- 14/06/2024

MINUTES OF MEETING

A Faculty meeting of the Department of Paramedical Sciences, SMC was held on 14.06.2024 at 2:30 PM onwards in the departmental conference hall under the guidance of Prof. (Dr.) Pankaj Kishor Mishra, Head of Department.

Agenda 1: Allotment of Course Coordinator and Mentor for the academic Session 2024-25.

Resolution: The following faculty members were proposed for the roles of course coordinators and mentors for the upcoming academic session:

Course Coordinator:

S.No.	Course & Year	Faculty Name
1.	Ph.D. MLT	Dr. Pankaj Kishor Mishra
2.	MMLT 1 st & 2 nd Year	Dr. Umesh Kumar
3.	BMLT 1 st Year	Mr. Rahul
4.	BMLT 2 nd Year	Dr. Meenakshi Mishra
5.	BMLT 3 rd Year	Mr. Navdeep Singh
6.	BMLT Internship	Mr. Rahul
7.	BOTT (H.A) 1 st Year	Mr. Akash Kumar
8.	BOTT (H.A) 2 nd Year	Ms. Zeba Naj
9.	BOTT (H.A) 3 rd Year	Mr. Sanyyam Thakur
10.	BOTT (H.A) Internship	Mr. Sanyyam Thakur
11.	BOPT 1 st Year	Mrs. Hiba Khan
12.	BOPT 2 nd Year	Dr. Ravindra Kumar Manik
13.	BOPT 3 rd Year	Ms. Khushi Kansal
14.	BOPT Internship	Ms. Khushi Kansal
15.	BRIT 1 st Year	Mr. Pushpendra Kumar Rajput
16.	BRIT 2 nd Year	Ms. Shmriti
17.	BRIT 3 rd Year	Mr. Vishwanath Pratap Singh
18.	BRIT Internship	Mr. Shiv Kailash Yadav/ Mr. Pushpendra Kumar Rajput
19.	MRIT 1 st & 2 nd Year	Mr. Vishwanath Pratap Singh
20.	All Diploma Courses	Ms. Shmriti & Mr. Ankit Kumar



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Mentor:

S.No.	Course & Year	Faculty Name
1.	MMLT 1 st & 2 nd Year	Dr. Anshu Kumar Singh
2.	BMLT 1 st Year	Mrs. Shivani & Mr. Sobit
3.	BMLT 2 nd Year	Dr. Umesh Kumar
4.	BMLT 3 rd Year	Mr. Rahul
5.	BOTT (H.A) 1 st Year	Mr. Sanyyam Thakur
6.	BOTT (H.A) 2 nd Year	Mr. Akash Kumar
7.	BOTT (H.A) 3 rd Year	Ms. Zeba Naj
8.	BOPT 1 st Year	Dr. Ravindra Kumar Manik
9.	BOPT 2 nd Year	Ms. Khushi Kansal
10.	BOPT 3 rd Year	Mrs. Hiba Khan
11.	BRIT 1 st Year	Dr. Meenakshi Mishra & Mr. Vishant Pal
12.	BRIT 2 nd Year	Mr. Vishwanath Pratap Singh
13.	BRIT 3 rd Year	Mr. Pushpendra Kumar Rajput
14.	MRIT 1 st & 2 nd Year	Ms. Shmriti
15.	DOTT/DOPT 1 st Year	Mr. Navdeep Singh
16.	DLT/DXRT/DCT 1 st Year	Mr. Ankit Kumar

Khushi
18/06/24

Checked & prepared by:

Ms. Khushi Kansal
Assistant Professor



Dr. Pankaj Kishor Mishra
Prof. & Head



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Ref. No. PMS/SMC/SVSU/2024/ 1896A

Date- 14/06/2024

NOTICE

A faculty meeting of Department of Paramedical Sciences regarding allotment of Course Coordinator and Mentor for the Academic Session 2024-25 is scheduled to be held on 14th June, 2024 at 2.30PM (Friday) in the Departmental conference hall. All Faculty members are directed to attend the meeting on time.

Khushi
14/06/24

Checked & prepared by:
Khushi Kansal
Assistant Professor

Department of Paramedical Sciences
14.06.24
Dr. Pankaj Kishor Mishra
Prof. & Head
PMS, SMC

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Ref. No. SVSU/PMS/2024/

2107 ©

Date- 08/07/24

FACULTY ATTENDANCE SHEET

S.No	Faculty Name	Designation	Signature
1.	Prof. (Dr.) Pankaj Kishor Mishra	Professor. & Head	
2.	Dr. Umesh Kumar	Associate Professor	
3.	Dr. Anshu Kumar Singh	Associate Professor	
4.	Dr. Meenakshi Mishra	Associate Professor	ABSENT
5.	Dr. Ravindra Kumar Manik	Assistant Professor	
6.	Mr. Akash Kumar	Assistant Professor	ABSENT
7.	Mrs. Hiba	Assistant Professor	ABSENT
8.	Mr. Rahul	Assistant Professor	
9.	Mr. Pushendra Kumar Rajput	Assistant Professor	
10.	Ms Shmriti	Assistant Professor	
11.	Mr. Ankit Kumar	Assistant Professor	
12.	Ms. Zeba Naaz	Assistant Professor	
13.	Ms. Khushi Kansal	Assistant Professor	
14.	Mr. Viswanath Pratap Singh	Assistant Professor	
15.	Mr. Sumit Sagar Goswami	Assistant Professor	ABSENT
16.	Mr. Navdeep Singh	Assistant Professor	ABSENT
17.	Mr. Sobit	Demonstrator	
18.	Mr. Vishant Pal	Demonstrator	
19.	Ms. Shivani	Demonstrator	
20.	Mr. Sanyyam Thakur	Tutor	



Prof. (Dr.) Pankaj Kishor Mishra
Head of Department



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Ref. No. PMS/SMC/SVSU/2024/ 2107 (B)

Date- 08/07/2024

MINUTES OF MEETING

A Faculty meeting of the Department of Paramedical Sciences, SMC was held on 08.07.2024 at 09:30AM onwards in the departmental conference hall under the guidance of Prof. (Dr.) Pankaj Kishor Mishra, Head of Department.

Agenda 1: Discussion regarding the current status of the student admissions for the Session 2024-25.

Resolution:

- By the end of July, achieving 50% of the targeted admissions is necessary.
- Faculty members are directed to actively work on the admissions process to meet this target.
- Progress will be reviewed weekly to ensure that the targets are on track.

Agenda 2: Discussion on the National Paryawaran Competition.

Resolution:

- Assigning Ms. Zeba Naj, Assistant Professor as the Coordinator for the National Paryawaran Competition.
- Responsibilities include preparing the format for the competition and communicating with class coordinators.
- The competition is scheduled to be held in the 2nd week of August 2024.

Agenda 3: Discussion regarding the student visit to university environment management facility round

Resolution: Mr. Sobit (Demonstrator) and Vishat Pal (Demonstrator) are assigned as Coordinators to ensure smooth execution and prepare schedule batchwise for the university environment management facility round in the month of September.

Agenda 4: Assigning Copyright Coordinator in the Department of Paramedical Sciences.

Resolution: Mr. Vishwanath Pratap Singh, Assistant Professor is assigned as a copyright coordinator.

Agenda 5: Assigning Health Checkup Coordinator in the Department of Paramedical Sciences.

Resolution: Mr. Pushpendra Kumar, Assistant Professor is assigned as a Health Checkup coordinator.

Agenda 6: Discussion on the Class Schedule, Self-Time table & attendance register preparation for the academic session 2024-25.

Resolution: It was suggested that all faculty members and class coordinators must prepare their Attendance register, class schedules or self-timetables by 13th July 2024.

Checked & prepared by: *Khushi Kansal*
08/07/24

Ms. Khushi Kansal
Assistant Professor


Dr. Pankaj Kishor Mishra
Prof. & Head



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Ref. No. PMS/SMC/SVSU/2024/ 2107 (A)

Date- 08/07/2024

NOTICE

A faculty meeting of Department of Paramedical Sciences is scheduled to be held on 8th July, 2024 at 9.30AM (Monday) in the Departmental conference hall. All Faculty members are directed to attend the meeting on time.

kcud
08/07/24

Checked & prepared by:

Ms. Khushi Kansal
Assistant Professor



Dr. Pankaj Kishor Mishra
Prof. & Head



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Ref. No.SVSU/PMS/2024/ 2464 (A)

Date- 05/08/24

FACULTY ATTENDANCE SHEET

S.No	Faculty Name	Designation	Signature
1.	Prof. (Dr.) Pankaj Kishor Mishra	Professor. & Head	<i>Pankaj</i>
2.	Dr.Umesh Kumar	Associate Professor	<i>Umesh</i>
3.	Dr.Anshu Kumar Singh	Associate Professor	<i>Anshu</i>
4.	Dr. Meenakshi Mishra	Associate Professor	<i>Meenakshi Mishra</i>
5.	Dr. Ravindra Kumar Manik	Assistant Professor	<i>Ravindra</i>
6.	Mr. Akash Kumar	Assistant Professor	<i>Akash</i>
7.	Mrs.Hiba	Assistant Professor	<i>Hiba</i>
8.	Mr. Rahul	Assistant Professor	<i>Rahul</i>
9.	Mr. Pushpendra Kumar Rajput	Assistant Professor	<i>Pushpendra Rajput</i>
10.	Ms Shmriti	Assistant Professor	<i>Shmriti</i>
11.	Mr. Ankit Kumar	Assistant Professor	<i>Ankit</i>
12.	Ms. Zeba Naaz	Assistant Professor	<i>Zeba</i>
13.	Ms. Khushi Kansal	Assistant Professor	<i>Khushi</i>
14.	Mr. Viswanath Pratap Singh	Assistant Professor	<i>V. Singh</i>
15.	Mr. Sumit Sagar Goswami	Assistant Professor	<i>Absent</i>
16.	Mr. Navdeep Singh	Assistant Professor	<i>Navdeep</i>
17.	Mr.Sobit	Demonstrator	<i>Sobit</i>
18.	Mr. Vishant Pal	Demonstrator	<i>Vishant</i>
19.	Ms.Shivani	Demonstrator	<i>Shivani</i>
20.	Mr. Sanyyam Thakur	Tutor	<i>Sanyyam</i>

Prof. (Dr.) Pankaj Kishor Mishra
 Head of Department

Subhartipuram, Delhi-Haridwar Meerut Bypass Road, NH-58, Meerut -250005
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Ref. No. PMS/SMC/SVSU/2024/ 2464 (C)

Date- 05/08/2024

MINUTES OF MEETING

A Faculty meeting of the Department of Paramedical Sciences, SMC was held on 05.08.2024 at 8.30AM onwards in the departmental conference hall under the guidance of Dr.Pankaj Kishor Mishra, Head of Department.

Agenda 1: Discussion on the Use of "Jai Hind" for Greetings and Attendance.

Resolution: Inform all new students and teachers about the greeting and attendance protocol that students will greet teachers and seniors with "Jai Hind" and During attendance, students will respond with "Jai Hind."

Agenda 2: Discussion regarding student uniform.

Resolution: New students are required to wear formal attire along with a lab coat until they receive their uniforms from the department.

Keud
05/08/24

Checked & prepared by:

Ms. Khushi Kansal
Ms. Assistant Professor



Prof. (Dr.) Pankaj Kishor Mishra
Prof. & Head

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Ref. No. PMS/SMC/SVSU/2024/ 2464 (B)

Date- 05/08/2024

NOTICE

A faculty meeting of Department of Paramedical Sciences is scheduled to be held on 5th August, 2024 at 8.30 AM in the Departmental conference hall. All Faculty members are directed to attend the meeting on time.

Kansal
05/08/24

Checked & prepared by:

Ms. Khushi Kansal
Ms. Assistant Professor



Prof. (Dr.) Pankaj Kishor Mishra
Prof. & Head

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19/2024

No.SVSU/PMS/2024/ 2686 (A)

Date-02-09-2024

Faculty Attendance Sheet

S.No	Faculty Name	Designation	Signature
1.	Prof. (Dr.) Pankaj Kishor Mishra	Professor. & Head	<i>[Signature]</i>
2.	Dr.Umesh Kumar	Associate Professor	<i>[Signature]</i>
3.	Dr.Anshu Kumar Singh	Associate Professor	<i>[Signature]</i>
4.	Dr. Meenakshi Mishra	Associate Professor	<i>[Signature]</i>
5.	Dr. Ravindra Kumar Manik	Assistant Professor	<i>[Signature]</i>
6.	Mr. Akash Kumar	Assistant Professor	<i>[Signature]</i>
7.	Mrs.Hiba	Assistant Professor	<i>[Signature]</i>
8.	Mr. Rahul	Assistant Professor	<i>[Signature]</i>
9.	Mr. Pushpendra Kumar Rajput	Assistant Professor	<i>[Signature]</i>
10.	Ms Shmrithi	Assistant Professor	<i>[Signature]</i>
11.	Mr. Ankit Kumar	Assistant Professor	<i>[Signature]</i>
12.	Ms. Zeba Naaz	Assistant Professor	<i>[Signature]</i>
13.	Ms. Khushi Kansal	Assistant Professor	<i>[Signature]</i>
14.	Mr. Viswanath Pratap Singh	Assistant Professor	<i>[Signature]</i>
15.	Mr. Sumit Sagar Goswami	Assistant Professor	<i>[Signature]</i>
16.	Mr. Navdeep Singh	Assistant Professor	<i>[Signature]</i>
17.	Mr.Sobit	Demonstrator	<i>[Signature]</i>
18.	Mr. Vishant Pal	Demonstrator	<i>[Signature]</i>
19.	Ms.Shivani	Demonstrator	<i>[Signature]</i>
20.	Mr. Sanyyam Thakur	Tutor	<i>[Signature]</i>

[Signature]
 Prof. (Dr.) Pankaj Kishor Mishra
 Head of Department



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Ref. No. PMS/SMC/SVSU/2024/ 2686, B

Date- 02/09/2024

MINUTES OF MEETING

A Faculty meeting of the Department of Paramedical Sciences, SMC was held on 02.09.2024 at 8.15AM onwards in the departmental conference hall under the guidance of Dr. Pankaj Kishor Mishra, Head of Department.

Agenda 1: Discussion regarding the Convocation arrangement.

Resolution: Separate reception counters will be set up for students and guests to streamline the registration process and avoid overcrowding.

Agenda 2: Discussion regarding Compilation of student attendance till August 31, 2024.

Resolution: It was discussed and agreed upon that a notice would be issued to the absentees.

Agenda 3: Discussion regarding the Uniform compliance for new students & fee submission reminder.

Resolution:

A reminder was given to students who have not yet submitted their fees.

It was decided that starting from next week, all new students are required to attend classes in proper uniform.

Meeting Adjourned: 8:50 AM

Khushi Kansal
02/09/24

Checked & prepared by:
Khushi Kansal
Assistant Professor



Dr. Pankaj Kishor Mishra
Prof. & Head
PMS, SMC



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Ref. No. PMS/SMC/SVSU/2024/ 2677

Date- 31/08/2024

NOTICE

A faculty meeting of Department of Paramedical Sciences is scheduled to be held on 2nd September, 2024 at 8.15 AM in the Departmental conference hall. All Faculty members are directed to attend the meeting on time.

KKK
31/08/24

Checked & prepared by:
Khushi Kausal
Assistant Professor



Dr. Pankaj Kishor Mishra
Prof. & Head
PMS, SMC



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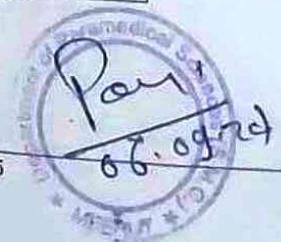
Ref. No. PMS/SMC/SVSU/2024/ 2723

Date-05.09.2024

Faculty Attendance List

S.NO	Faculty Name	Designation	Signature
1.	Dr. Pankaj Kishor Mishra	Professor & Head	
2.	Director ISGR Anindya Bhanja	Director ISGR	
3.	Dr. Umesh Kumar	Associate Professor	
4.	Dr. Anshu Kumar Singh	Associate Professor	
5.	Dr. Meenakshi Mishra	Associate Professor	
6.	Dr. Ravindra Kumar Manik	Assistant Professor	
7.	Mr. Akash Kumar	Assistant Professor	
8.	Ms. Hiba	Assistant Professor	
9.	Mr. Rahul	Assistant Professor	
10.	Mr. Pushpendra Kumar Rajput	Assistant Professor	
11.	Mr. Ankit Kumar	Assistant Professor	
12.	Ms. Shmriti	Assistant Professor	
13.	Ms. Zeba Naj	Assistant Professor	
14.	Ms. Khushi Kansal	Assistant Professor	
15.	Mr. Viswanat Pratap Singh	Assistant Professor	
16.	Mr. Sumit Kumar Sagar	Assistant Professor	
17.	Mr. Navdeep Singh	Assistant Professor	
18.	Mr. Sobit Kumar	Demonstrator	
19.	Mr. Vishant Pal	Demonstrator	
20.	Ms. Shivani	Demonstrator	
21.	Mr. Sanyyam Thakur	Tutor	

Subhartipuram, Delhi-Haridwar Meerut Bypass Road, NH-58, Meerut - 250 005
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Ref. No./SVSU/PMS/2024/ 2701

Date:-03.09.2024

MEETING NOTICE

All faculty members of the Department are hereby informed to attend a meeting at 03:00 pm on 03-09-2024 in the Departmental conference hall. The Director ISGR will also attend this meeting as a special invitee. The prime agenda of this meeting is to discuss teaching quality and content for international students.

This is for your information.


Dr. Pankaj Kishor Mishra
Professor and Head



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Ref. No. PMS/SMC/SVSU/2024/2722

Date- 05/09/2024

MINUTES OF MEETING

A Faculty meeting of the Department of Paramedical Sciences, SMC was held on 05.09.2024 at 03:00PM onwards in the departmental conference hall under the guidance of Prof. (Dr.) Pankaj Kishor Mishra, Head of Department. The Director ISGR has also attended this meeting as special invitee.

Meeting Agenda:

- Discussion on teaching quality and content delivered to international students.
- Identification of problems faced by international students.
- Suggestions for improvement in teaching methodology.
- Review of current efforts to support international students.

Discussion:

1. Feedback on Teaching Quality:

- The Director, ISGR initiated the meeting by emphasizing the importance of maintaining high teaching standards, particularly for international students.
- The Head of the Department discussed the feedback received from international students, which highlighted difficulties in understanding certain concepts due to language barriers and differences in educational backgrounds.

2. Current Support Initiatives:

- It was noted that separate classes are already being conducted by the faculty for international students to address specific academic challenges they face.

3. Suggestions for Improvement:

- Bilingual Instruction: A key suggestion was to make the mode of instruction bilingual, using both English and Hindi, to cater to both local and international students.
- Teaching Quality Improvement: It was recommended that faculty members receive further training on teaching strategies that can effectively engage international students.
- Student Feedback Mechanism: Regular feedback from international students should be collected to continuously adapt teaching methods and materials to their needs.

Resolution:

- The challenges faced by international students, particularly concerning language barriers and differences in academic backgrounds, have been discussed in detail.
- It was suggested that faculty members should continue conducting separate classes for international students, with enhanced focus on language accessibility.
- A proposal was made to implement a bilingual teaching approach, incorporating both English and Hindi in lectures, to facilitate better understanding for international students.



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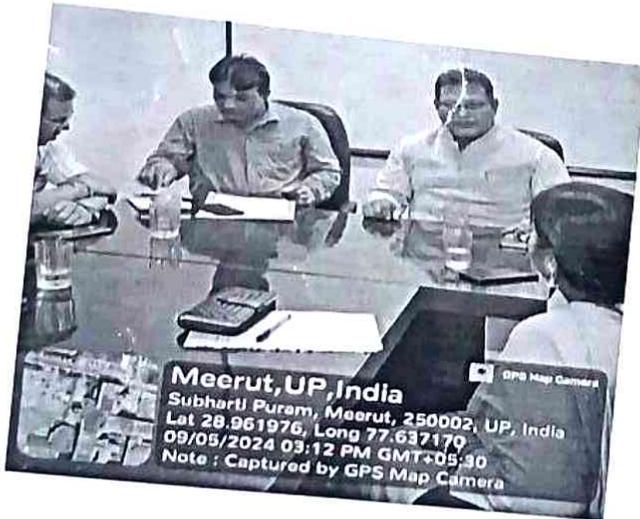


- To further improve teaching quality, it was recommended that faculty members engage in additional training programs focusing on teaching methodologies that cater to a diverse student population.
- A mechanism for collecting regular feedback from international students will be established to ensure continuous improvement in teaching practices.

Conclusion:

The meeting concluded with all members agreeing that improving teaching quality and making the learning environment more inclusive for international students is of utmost priority. The Head of the Department assured that necessary steps will be taken to address the concerns and that these resolutions will be implemented in the upcoming academic sessions.

Meeting Adjourned at 3:55PM



Khushi
 6/9/24

Prepared by:
Khushi Kansal
 Assistant Professor

Pankaj
 06-09-24
Dr. Pankaj Kishor Mishra
 Prof. & Head



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Ref. No. PMS/SMC/SVSU/2024/ 2635 (C)

Date- 17/09/2024

MINUTES OF MEETING

A Faculty meeting of the Department of Paramedical Sciences, SMC was held on 17.09.2024 at 8.10AM onwards in the departmental conference hall under the guidance of Prof. (Dr.) Pankaj Kishor Mishra, Head of Department.

AGENDA 1: Discussion regarding the notice released about the registration of IPR and patent submissions from each faculty member.

Discussion: Prof. (Dr.) Pankaj Kishor Mishra presented an overview of the notice issued by the university regarding the initiative to encourage innovation and research among faculty members. The notice emphasizes the registration of IPR and patentable ideas from all departments.

Resolution: It was resolved that each faculty member must submit 20 innovative ideas by 21st September 2024 to the HOD. This submission is mandatory, and regular compliance will be expected in the following weeks.

AGENDA 2: Discussion on handling student absentees.

Resolution: It was agreed that parents of absentee students will be informed via phone calls.

The attendance for all students will be compiled up to September 30, 2024. After the compilation, a list of students with less than 75% attendance will be prepared and letters will be sent to the homes of these students.

Meeting Adjourned at 8:40PM

Prepared by:
Khushi Kansal
Assistant Professor

Khushi Kansal
17/09/24



Dr. Pankaj Kishor Mishra
Prof. & Head

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Ref. No. PMS/SMC/SVSU/2024/2835(A)



Date- 16/09/2024

NOTICE

A faculty meeting of Department of Paramedical Sciences is scheduled to be held on 17th September, 2024 at 8.10 AM (Tuesday) in the Departmental conference hall. All Faculty members are directed to attend the meeting on time.

Prepared by:
Khushi Kansal
Assistant Professor

Khushi
16/09/24



Dr. Pankaj Kishor Mishra
Prof. & Head

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Ref. No.SVSU/PMS/2024/ 2035 (B)

Date-17-09-2024

Faculty Attendance Sheet

S.No	Faculty Name	Designation	Signature
1.	Prof. (Dr.) Pankaj Kishor Mishra	Professor. & Head	
2.	Dr.Umesh Kumar	Associate Professor	
3.	Dr.Anshu Kumar Singh	Associate Professor	
4.	Dr. Meenakshi Mishra	Associate Professor	
5.	Dr. Ravindra Kumar Manik	Assistant Professor	
6.	Mr. Akash Kumar	Assistant Professor	
7.	Mrs.Hiba	Assistant Professor	
8.	Mr. Rahul	Assistant Professor	
9.	Mr. Pushpendra Kumar Rajput	Assistant Professor	
10.	Ms Shmriti	Assistant Professor	
11.	Mr. Ankit Kumar	Assistant Professor	
12.	Ms. Zeba Naaz	Assistant Professor	
13.	Ms. Khushi Kansal	Assistant Professor	
14.	Mr. Viswanath Pratap Singh	Assistant Professor	
15.	Mr. Sumit Sagar Goswami	Assistant Professor	
16.	Mr. Navdeep Singh	Assistant Professor	
17.	Mr.Sobit	Demonstrator	
18.	Mr. Vishant Pal	Demonstrator	
19.	Ms.Shivani	Demonstrator	
20.	Mr. Sanyyam Thakur	Tutor	

Prof. (Dr.) Pankaj Kishor Mishra
 Head of Department



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Ref. No. PMS/SMC/SVSU/2024/1603

Date- 23/10/2024

MINUTES OF MEETING

A Faculty meeting of the Department of Paramedical Sciences, SMC was held on 23.10.2024 at 3PM onwards in the departmental conference hall under the guidance of Prof. (Dr.) Pankaj Kishor Mishra, Head of Department.

AGENDA 1: Discussion on Lab Manual Availability and informing students

Resolution: It was discussed that the lab manuals are available in E-WAY shop located at the Birsa Munda Market and purchase of the lab manual will be compulsory for all first-year students. It was suggested that Subject teacher will ask their student to buy the manuals as it is mandatory in practical classes.

AGENDA 2: Discussion on the preparation of the Departmental Annual Cultural and Sports Calendar.

Resolution: It is hereby resolved that a Cultural and Sports Council shall be formed in the department, consisting of student representatives and faculty members. The council will work collaboratively to create and manage an Annual Cultural and Sports Calendar. Faculty members will act as facilitators, while students will take the lead in organizing events. The council will ensure that the calendar is aligned with the academic calendar and will cover a variety of cultural and sports activities throughout the year.

Meeting Adjourned at 3:55PM

Prepared by: *Khushi Kansal*
24/10/24
Khushi Kansal
Assistant Professor

Pankaj
23.10.24
Dr. Pankaj Kishor Mishra
Prof. & Head



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Ref. No.SVSU/PMS/2024/ 1602

Date-23-10-2024

Faculty Attendance

S.No	Faculty Name	Designation	Signature
1.	Dr. Pankaj Kishor Mishra	Professor & Head	
2.	Dr. Umesh Kumar	Associate Professor	
3.	Dr. Anshu Kumar Singh	Associate Professor	
4.	Dr. Meenakshi Mishra	Associate Professor	
5.	Dr. Ravindra Kumar Manik	Assistant Professor	
6.	Mr. Akash Kumar	Assistant Professor	Absent
7.	Mrs. Hiba	Assistant Professor	
8.	Mr. Rahul	Assistant Professor	
9.	Mr. Pushpendra Kumar Rajput	Assistant Professor	
10.	Ms. Shmruti	Assistant Professor	
11.	Mr. Viswanath Pratap Singh	Assistant Professor	
12.	Mr. Ankit Kumar	Assistant Professor	
13.	Ms. Zeba Naaz	Assistant Professor	
14.	Ms. Khushi Kansal	Assistant Professor	
15.	Mr. Sumit Sagar Goswami	Assistant Professor	Absent
16.	Mr. Navdeep Singh	Assistant Professor	
17.	Mohd. Zubair	Assistant Professor	
18.	Mr. Sobit	Demonstrator	Absent
19.	Mr. Vishant Pal	Demonstrator	
20.	Ms. Shivani	Demonstrator	
21.	Mr. Sanyyam Thakur	Tutor	



Prof. (Dr.) Pankaj Kishor Mishra
Head of Department



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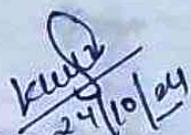


Ref. No. PMS/SMC/SVSU/2024/ 1601

Date- 23/10/2024

NOTICE

A faculty meeting of Department of Paramedical Sciences is scheduled to be held on 23 October, 2024 at 3.00 PM (Wednesday) in the Departmental conference hall. All Faculty members are directed to attend the meeting on time.

Prepared by: 
Khushi Kansal
Assistant Professor


Dr. Pankaj Kishor Mishra
Prof. & Head



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Ref. No. PMS/SMC/SVSU/2024/ 1938

Date- 16/11/2024

MINUTES OF MEETING

A Faculty meeting of the Department of Paramedical Sciences, SMC was held on 16.11.2024 at 12PM onwards in the departmental conference hall under the guidance of Prof. (Dr.) Pankaj Kishor Mishra, Head of Department.

AGENDA 1: Departmental Sports and cultural Council formation

Resolution: After a mutual discussion among the faculty members, the following members were appointed:

S.no.	Post	Faculty Name
1.	Chief Facilitator	Dr. Umesh Kumar
2.	Cultural Council Facilitator	Ms. Khushi Kansal (Assistant Professor) Mr. Sanyam Thakur (tutor)
3.	Literary council Facilitator	Dr. Anshu Kumar Singh (Associate Professor) Dr. Meenakshi Mishra (Associate Professor)
4.	Sports council Facilitator	Mr. Rahul (Assistant Professor) Ms. Shmriti (Assistant Professor)
5.	Innovation/ Ideation council Facilitator	Mr. Puspendra Kumar Rajput (Assistant Professor) Mrs Hiba (Assistant Professor)

The selected faculty members expressed their commitment to supporting and guiding the council effectively. It was decided that applications for student posts will be invited through a departmental announcement.

AGENDA 2: Club SOP formation

Resolution: Mr. Navdeep Singh (Assistant Professor) volunteered and was assigned the responsibility to draft the initial version of the SOP.

AGENDA 3: Quality Question paper formation for final examinations

Resolution: Dr. Pankaj Kishor Mishra (HoD) emphasized the importance of preparing high-quality question papers for the final examinations. It was emphasized that question papers should have **no language or grammar errors** and The structure of the question paper should follow the prescribed university format.



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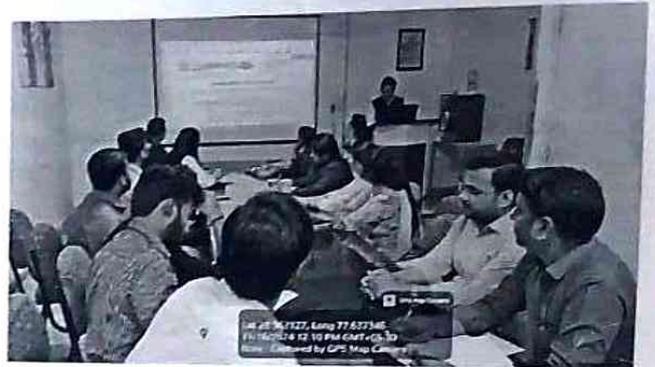
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AGENDA 4: Decision on Annual Parents-Teacher Meeting

Resolution: It was proposed that a PTM should be held once every year. The participants unanimously agreed that the meeting would provide a platform to address student-related issues and discuss progress.

The first PTM is scheduled for 1st March, Saturday, 2025.



Meeting Adjourned at 2:00 PM

Khushi
 18/11/24
 Prepared by:
Khushi Kansal
 Assistant Professor

Dr. Pankaj Kishor Mishra
 Prof. & Head



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Ref. No.SVSU/PMS/2024/

Date-16-11-2024

Faculty Attendance

S.No	Faculty Name	Designation	Signature
1.	Dr. Pankaj Kishor Mishra	Professor & Head	<i>Pankaj</i>
2.	Dr. Umesh Kumar	Associate Professor	<i>Umesh</i>
3.	Dr. Anshu Kumar Singh	Associate Professor	<i>Anshu</i>
4.	Dr. Meenakshi Mishra	Associate Professor	<i>Meenakshi</i>
5.	Dr. Ravindra Kumar Manik	Assistant Professor	<i>Ravindra</i>
6.	Mr. Akash Kumar	Assistant Professor	<i>Akash</i>
7.	Mrs. Hiba	Assistant Professor	<i>Hiba</i>
8.	Mr. Rahul	Assistant Professor	<i>Rahul</i>
9.	Mr. Pushpendra Kumar Rajput	Assistant Professor	<i>Pushpendra</i>
10.	Ms. Shmriti	Assistant Professor	<i>Shmriti</i>
11.	Mr. Viswanath Pratap Singh	Assistant Professor	<i>Viswanath</i>
12.	Mr. Ankit Kumar	Assistant Professor	<i>Ankit</i>
13.	Ms. Zeba Naj	Assistant Professor	<i>Zeba</i>
14.	Ms. Khushi Kansal	Assistant Professor	<i>Khushi</i>
15.	Mr. Sumit Sagar Goswami	Assistant Professor	<i>Sumit</i>
16.	Mr. Navdeep Singh	Assistant Professor	<i>Navdeep</i>
17.	Mohd. Zubair	Assistant Professor	<i>Zubair</i>
18.	Mr. Vishant Pal	Demonstrator	<i>Vishant</i>
19.	Ms. Shivani	Demonstrator	<i>Shivani</i>
20.	Mr. Sanyyam Thakur	Tutor	<i>Sanyyam</i>

Pankaj
 16-11-24
Prof. (Dr.) Pankaj Kishor Mishra
Head of Department



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Ref. No. PMS/SMC/SVSU/2024/ 1039

Date- 16/11/2024

NOTICE

A faculty meeting of Department of Paramedical Sciences is scheduled to be held on 16 November, 2024 at 12:00 PM (Saturday) in the Departmental conference hall. All Faculty members are directed to attend the meeting on time.

Khushi
Prepared by: 16/11/24
Khushi Kansal
Assistant Professor

Dr. Pankaj Kishor Mishra
Prof. & Head

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No. SVSU/PMS/2024/1994(a)

Date-02-12-2024

Faculty Attendance

S.No	Faculty Name	Designation	Signature
1.	Dr. Pankaj Kishor Mishra	Professor & Head	
2.	Dr. Umesh Kumar	Associate Professor	
3.	Dr. Anshu Kumar Singh	Associate Professor	
4.	Dr. Meenakshi Mishra	Associate Professor	
5.	Dr. Ravindra Kumar Manik	Assistant Professor	
6.	Mr. Akash Kumar	Assistant Professor	
7.	Mrs. Hiba	Assistant Professor	
8.	Mr. Rahul	Assistant Professor	
9.	Mr. Pushpendra Kumar Rajput	Assistant Professor	
10.	Ms. Shmruti	Assistant Professor	
11.	Mr. Viswanath Pratap Singh	Assistant Professor	
12.	Mr. Ankit Kumar	Assistant Professor	
13.	Ms. Zeba Naj	Assistant Professor	
14.	Ms. Khushi Kansal	Assistant Professor	
15.	Mr. Sumit Sagar Goswami	Assistant Professor	
16.	Mr. Navdeep Singh	Assistant Professor	
17.	Mohd. Zubair	Assistant Professor	
18.	Mr. Vishant Pal	Demonstrator	
19.	Ms. Shivani	Demonstrator	
20.	Mr. Sanyyam Thakur	Tutor	

Prof. (Dr.) Pankaj Kishor Mishra
Head of Department



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Ref. No./PMS/SMC/SVSU/2024/1904

Date- 02/12/2024

MINUTES OF MEETING

A Faculty meeting of the Department of Paramedical Sciences was held on 02.12.2024 at 8:30 AM onwards in the Departmental Conference hall under the guidance of Prof. (Dr.) Pankaj Kishor Mishra, Head of Department.

Agenda 1: Discussion on the Use of Students Leave Module for students leaves.

Resolution: Inform all students and teachers about the Students Leave Module that students use Subhartian app for applying the leave onwards.

Agenda 2: Discussion regarding students TC and Migration Certificate.

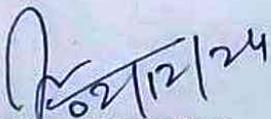
Resolution: New students are required to submit their TC and Migration Certificate in the Clark office.

Agenda 3: Evaluation of Internal Examination

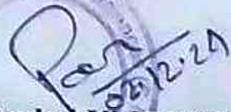
Resolution: All faculty members are required to evaluate the Internal Examination Answer sheets within a week.

Agenda 4: Preparation of Research file

Resolution: All faculty members are required to prepare their Research file and the Research file will be checked tomorrow at 3:00 pm.


02/12/24

Checked & prepared by:
Hiba Khan
Assistant Professor


02/12/24
Prof. (Dr.) Pankaj Kishor Mishra
Prof. & Head



DEPARTMENT OF PARAMEDICAL SCIENCES
Subharti Medical College

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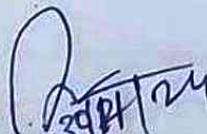


Ref. No./PMS/SMC/SVSU/2024/ 1977

Date- 30/11/2024

NOTICE

A faculty meeting of Department of Paramedical Sciences is scheduled to be held on 2nd December, 2024 at 8.30 AM in the Departmental conference hall. All Faculty members are directed to attend the meeting on time.


Checked & prepared by:
Hiba Khan
Assistant Professor


Prof. (Dr.) Pankaj Kishor Mishra
Prof. & Head



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Ref. No.SVSU/PMS/2025/ III

Date-13-01-2025

Faculty Attendance

S.No	Faculty Name	Designation	Signature
1.	Dr. Pankaj Kishor Mishra	Professor & Head	
2.	Dr.Umesh Kumar	Associate Professor	
3.	Dr.Anshu Kumar Singh	Associate Professor	
4.	Dr. Meenakshi Mishra	Associate Professor	
5.	Dr. Ravindra Kumar Manik	Assistant Professor	
6.	Mr. Akash Kumar	Assistant Professor	
7.	Mrs.Hiba	Assistant Professor	
8.	Mr. Rahul	Assistant Professor	
9.	Mr. Pushpendra Kumar Rajput	Assistant Professor	
10.	Ms Shmruti	Assistant Professor	
11.	Mr. Viswanath Pratap Singh	Assistant Professor	
12.	Mr. Ankit Kumar	Assistant Professor	
13.	Ms. Zeba Naj	Assistant Professor	— Absent —
14.	Ms. Khushi Kansal	Assistant Professor	
15.	Mr. Sumit Sagar Goswami	Assistant Professor	
16.	Mr. Navdeep Singh	Assistant Professor	
17.	Mohd. Zubair	Assistant Professor	
18.	Mr. Vishant Pal	Demonstrator	
19.	Ms. Shivani	Demonstrator	
20.	Mr. Sanyyam Thakur	Tutor	

Prof. (Dr.) Pankaj Kishor Mishra
Head of Department



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Ref. No. PMS/SMC/SVSU/2025/ 111

Date- 13/01/2025

MINUTES OF MEETING

A Faculty meeting of the Department of Paramedical Sciences, SMC was held on 13.01.2025 at 3PM onwards in the departmental conference hall under the guidance of Prof. (Dr.) Pankaj Kishor Mishra, Head of Department.

AGENDA 1: Compilation of Attendance

Discussion: The progress of attendance compilation was reviewed. It was emphasized that all attendance records should be up-to-date.

Resolution: The final compilation of attendance must be completed by 18th January 2025.

AGENDA 2: Pending Dues of Students

Discussion: The list of students with pending dues was examined. Strategies to inform parents were deliberated.

Resolution: Letters have been sent to their home address and parents of students with pending dues will be informed via WhatsApp messages.

AGENDA 3: Planning for Alumni Meet

Discussion: Initial discussions on the planning and organization of the alumni meet took place. Key responsibilities and a tentative timeline were proposed.

AGENDA 4: Conference Date Decision

Discussion: Potential dates for the conference were discussed. The committee's availability and logistical requirements were considered.

Resolution: The conference will be held on 3rd and 4th October 2025.

AGENDA 5: Board of Studies (BOS) will be Conducted on 14th January 2025

Discussion: The schedule, agenda, and participants for the BOS meeting were discussed.

Resolution: The BOS meeting will be conducted as planned on 14th January 2025. The necessary preparations will be overseen by Dr. Pankaj Kishor Mishra (HOD).



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AGENDA 6: Course File Preparation According to IQAC

Discussion: Guidelines for course file preparation in alignment with IQAC requirements were reviewed.

Resolution: All course files must be prepared in accordance with IQAC standards.



Meeting Adjourned at 4:00 PM

Khushi
 14/01/25
Prepared by:
Khushi Kansal
Assistant Professor

Dr. Pankaj Kishor Mishra
Prof. & Head



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Ref. No. PMS/SMC/SVSU/2025/100

Date- 11/01/2025

NOTICE

A faculty meeting of Department of Paramedical Sciences is scheduled to be held on 13 January, 2025 at 03:00 PM (Monday) in the Departmental conference hall. All Faculty members are directed to attend the meeting on time.

Khushi
14/01/25
Prepared by:
Khushi Kansal
Assistant Professor

Dr. Pankaj Kishor Mishra
19.01.25
Department of Paramedical Sciences
Dr. Pankaj Kishor Mishra
Prof. & Head